

# **Board Meeting**

January 26, 2022 at 6:00 p.m.

Zoom Link: https://fresnoeoc.zoom.us/j/87680734403

Webinar ID: 876 8073 4403

1-669-900-6833



# **BOARD MEETING AGENDA**

JANUARY 26, 2022 AT 6:00 P.M.

| 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Pledge of Allegiance to be led by Linda Hayes  | Action      | Present |
|---|-------------|---------|
| 2. ROLL CALL  |             |         |
| A. Roll Call - 4  |             |         |
| 3. APPROVAL OF RESOLUTION  Consideration of Resolution Acknowleding a State of Emeregency and Reauthorizing Meeting by Remote Teleconference consistent with AB 361.  |             |         |
| A. AB 361 Resolution - 5  | Approve     | Price   |
| 4. APPROVAL OF DECEMBER 15, 2021 MINUTES  |             |         |
| A. December 15, 2021 Board Meeting Minutes - 16   | Approve     |         |
| 5. PUBLIC COMMENTS  (This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the Agenda.)   |             |         |
| 6. ADDITIONS TO THE AGENDA  (The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the Board after the posting of this agenda.) |             |         |
| 7. POTENTIAL CONFLICT OF INTEREST  (Any Board Member who has a potential conflict of interest may now dentify the item and recuse themselves from discussing and voting on the matter.) (FPPC §87105)   |             |         |
| 8. INTRODUCTION OF NEW COMMISSIONERS  |             |         |
| A. Introduction of New Commissioners - 18   | Information | Hayes   |
| 9. ELECTION OF OFFICERS   |             |         |
| A. Election of Officers - 19  | Approve     | Perez   |
| 10. SIGNATORY AUTHORIZATION RESOLUTION  |             |         |
| A. 2022 Signatory Authorization Resolution - 21   | Approve     | Perez   |

A. Strategic Planning - 23

Reyes

**Approve** 

# 12. APPROVAL OF CONSENT AGENDA

Any Commissioner may pull any Consent Item for discussion or separate vote

# A. Legislative Report

| 1. Legislative Report - 24 | Information | Solberg |
|----------------------------|-------------|---------|
|----------------------------|-------------|---------|

# B. Advisory Boards

Accept

1. December 7, 2021 Head Start County Wide Policy Council Minutes - 29

2. October 12, 2021 SOUL Governing Council Meeting Minutes -

# 13. CHIEF EXECUTIVE OFFICER'S REPORT

A. CEO Report - 38 Information Reyes Hayes

# 14. COMMISSIONERS' COMMENT

**15. NEXT MEETING:** Wednesday, March 23, 2022 at 6:00p.m.

# **16. ADJOURNMENT**



# **BOARD OF COMMISSIONERS ROLL CALL 2022**

| Commissioner        | Term<br>Expiration | Target Area or<br>Appointing/Nominating Org. | 1/26 | 3/23 | 5/25 | 8/24 | 10/26 | 12/14 |
|---------------------|--------------------|--|------|------|------|------|-------|-------|
| ARAMBULA, AMY       | Dec 2022           | 31st Assembly District                       |      |      |      |      |       |       |
| AVILA, ED           | Dec 2022           | Juvenile Court                               |      |      |      |      |       |       |
| BAINES, OLIVER      | Dec 2022           | 16th Congressional District                  |      |      |      |      |       |       |
| BONNER, ALYSIA      | Dec. 2022          | Target Area F                                |      |      |      |      |       |       |
| BROWN-JENKINS, ZINA | Dec 2022           | Head Start CWPC                              |      |      |      |      |       |       |
| CANDLER, LEROY      | Dec 2022           | NAACP  |      |      |      |      |       |       |
| GARABEDIAN, CHARLES | Dec 2023           | Board of Supervisors                         |      |      |      |      |       |       |
| HAYES, LINDA R.     | Dec 2022           | Target Area H                                |      |      |      |      |       |       |
| HURTADO, JEWEL      | Dec 2022           | Target Area C                                |      |      |      |      |       |       |
| JAIME-MILEHAM, LUPE | Dec 2022           | FCSS   |      |      |      |      |       |       |
| JONASSON, ELIZABETH | Dec 2023           | Target Area G                                |      |      |      |      |       |       |
| KING BRIAN          | Dec 2023           | Mayor's Appointment                          |      |      |      |      |       |       |
| LEON, REY           | Dec 2022           | Target Area B                                |      |      |      |      |       |       |
| MARTINEZ, DANIEL    | Dec 2023           | Target Area D                                |      |      |      |      |       |       |
| MARTINEZ, JAMES     | Dec 2023           | Fresno Reel Pride                            |      |      |      |      |       |       |
| MCALISTER, BRUCE    | Dec 2023           | West Fresno Faith Based Organization         |      |      |      |      |       |       |
| MCCOY, BARIGYE      | Dec 2022           | Board of Supervisors                         |      |      |      |      |       |       |
| MITCHELL, LISA      | Dec 2023           | Target Area E                                |      |      |      |      |       |       |
| PIMENTEL, ROBERT    | Dec 2023           | SCCCD  |      |      |      |      |       |       |
| REYES, ANDREA       | Dec 2022           | <b>Economic Development Corporation</b>      |      |      |      |      |       |       |
| ROBLES, ITZI        | Dec 2023           | SEFCEDA                                      |      |      |      |      |       |       |
| RODGERS, JIMI       | Dec 2023           | Association of Black Social Workers          |      |      |      |      |       |       |
| ZARATE, RUBEN       | Dec 2023           | 14th Senatorial District                     |      |      |      |      |       |       |
| VACANT              |                    | Target Area A                                |      |      |      |      |       |       |
|                     |                    |  |      |      |      |      |       |       |
| Present = X Phone = | P                  |  |      |      |      |      |       |       |
| Absent = 0          |                    |  |      |      |      |      |       |       |
| Vacant = V Excluded | d = N/A            |  |      |      |      |      |       |       |
|                     |                    |  |      |      |      |      |       |       |

It is the Commissioner's responsibility to check the matrix, verify accuracy and inform the Secretary or designee if any changes are needed.



#### **BOARD OF COMMISSIONERS MEETING**

| Date: January 26, 2022     | Program: Executive Office |
|----------------------------|---------------------------|
| Agenda Item #: 3           | Director: N/A             |
| Subject: AB 361 Resolution | Officer: Emilia Reyes     |

#### **Recommended Action**

Adopt resolution authorizing the agency to allow for the Board of Commissioners and standing committees to participate via teleconference so long as such actions comply with newly adopted AB 361.

# **Background**

Governor Newsom's Executive Order No. N-29-20, which allows some or all Commissioners/Committee Members to participate in a public meeting via teleconference (phone or video) expired as of September 30, 2021.

However, on September 15, 2021, AB 361 was signed into law, which provides that through December 31, 2023, local agencies may continue to use COVID-19-era teleconferencing notice and meeting procedures as long as one of the following specific types of emergency exists:

- A. The legislative body holds a meeting during a proclaimed state of emergency. and state or local officials have imposed or recommended measures to promote social distancing.
- B. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- C. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The local agency board must make specific findings every 30 days during the emergency when telephonic or virtual meetings are required. The Governor signed an order declaring a State of Emergency in California, which is valid until March 31, 2022.









Even so, in order to meet electronically, the EOC must make these findings every 30 days:

- A. The legislative body has reconsidered the circumstances of the state of emergency.
- B. Any of the following circumstances exist:
  - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

The new law also prohibits local agencies from requiring public comments to be submitted prior to the meeting without also allowing real-time comment opportunities during the meeting. In addition, the new law allows third-party internet websites to collect names and other information from the public in order to participate in the meeting, but local agencies themselves are still prohibited from requiring the same information to participate. Finally, if there is an internet or telephonic service disruption that prevents the agency from broadcasting the meeting, the agency may take no action until the broadcast is restored. Normal posting timelines for agendas still apply, as well as the roll-call vote requirement.

# **Fiscal Impact**

There are no financial implications to this decision.

#### Conclusion

If the Board adopts the resolution, the Board will continue to meet via teleconference.



| RESOL | UTION I | NO. |  |
|-------|---------|-----|--|
|       |         |     |  |

# BEFORE THE BOARD OF COMMISSIONERS OF THE

# FRESNO ECONOMIC OPPORTUNITIES COMMISSION

RESOLUTION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY N-21-21 ISSUED ON NOVEMBER 10, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE FRESNO ECONOMIC OPPORTUNITIES COMMISSION FOR THE PERIOD FROM JANUARY 26, 2022 TO FEBRUARY 25, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Fresno Economic Opportunities Commission ("EOC") is committed to preserving and nurturing public access and participation in meetings of the Board of Commissioners; and

WHEREAS, all meetings of the EOC legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the EOC's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the EOC's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and



WHEREAS, such conditions now exist in the County, specifically, by the Governor's Order N-21-21, the Governor has extended the order declaring a State of Emergency due to the impacts of COVID-19; and

WHEREAS, the County of Fresno has recommended continued social distancing to combat the imminent risk to the public health and safety due to COVID-19; and

WHEREAS, the Board of Commissioners does hereby find that such conditions has caused, and will continue to cause, conditions of peril to the safety of persons within the EOC's jurisdiction that are likely to be beyond the control of services, personnel, equipment, and facilities of the EOC, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Commissioners does hereby find that the legislative bodies of the EOC shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the EOC has previously adopted a resolution finding that the legislative bodies of the EOC shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953, and desire to further adopt another such resolution; and

WHEREAS, the EOC shall ensure that the public has the opportunity to participate live in all electronic meetings of the EOC during all public comment periods.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF FRESNO ECONOMIC OPPORTUNITIES COMMISSION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. <u>Recitals</u>. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. <u>Proclamation of Local Emergency</u>. The Board of Commissioners hereby proclaims that a local emergency now exists throughout the EOC's jurisdictional area, and in-person meetings could cause an imminent risk to the commissioners, staff and public.

Section 3. <u>Ratification of Governor's Proclamation of a State of Emergency</u>. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of November 10, 2021.

Section 4. <u>Remote Teleconference Meetings</u>. The agency staff and legislative bodies of EOC are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. <u>Effective Date of Resolution</u>. This Resolution shall take effect on January 25, 2022, and shall be effective until the earlier of (i) February 24, 2022, or such time the Board of Commissioners adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of EOC may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Commissioners of Fresno Economic Opportunities Commission this 26<sup>th</sup> day of January, 2022 by the following vote:

| AYES:    |                   |  |
|----------|-------------------|--|
| NOES:    |                   |  |
| ABSENT:  |                   |  |
| ABSTAIN: |                   |  |
|          |                   |  |
|          |                   |  |
|          | Emilia Reyes, CEO |  |



# Kenneth J. Price

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# **MEMORANDUM**

**TO:** Public Agency Clients

**FROM:** Kenneth J. Price

Lauren D. Layne Jessica S. Johnson

BAKER MANOCK & JENSEN, PC

**DATE:** December 29, 2021

**RE:** Public Agency Updates for 2022

#### PUBLIC AGENCY NOTIFICATION

The purpose of this memorandum is to inform our public agency clients of new laws and changes in the existing laws which may affect them in 2022.

#### DISCUSSION

# A. Extension of State of Emergency/AB 361 Brown Act Teleconferencing Requirements

During the height of the COVID-19 pandemic in 2020 and 2021, Governor Newsom's Executive Order No. N-29-20 allowed legislative bodies to participate in a public meeting via teleconference (phone or video) under the Ralph M. Brown Act ("Brown Act"). This order was set to expire as of September 30, 2021.

On September 15, 2021 Assembly Bill ("AB") 361 was signed into law. AB 361 allows local agencies to continue to use COVID-19-era teleconferencing notice and meeting procedures through December 31, 2023, as long as one of the following specific types of emergency exists:

A. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

- B. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- C. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The legislative body must make specific findings every thirty days during the emergency when telephonic or virtual meetings are required. The Governor, through Order N-12-21, extended the March 2020 order declaring a State of Emergency due to the impacts of COVID-19 until the end of the 2021. On November 10, 2021, the Governor extended the State of Emergency yet again by Executive Order N-21-21. The State of Emergency now ends on March 31, 2022, though it is likely to be extended again given the renewed upsurge in cases from the Omicron variant and potential future variants.

During this period, a public agency may meet in person, but if it wants to meet via Zoom or another videoconferencing platform, the board of directors must adopt the now-familiar AB 361 resolutions, which are valid for thirty days as long as a state-wide emergency exists, currently through March 31, 2022.

# **B.** Behested Payments Reporting

#### 1. Current Law

Under the Political Reform Act, donations or payments made at the behest of an elected officer or Public Utilities Commission member (hereafter referred to collectively as "official"), when made "principally for charitable, legislative, or governmental purposes" must be promptly reported by the official to the Fair Political Practices Commission's ("FPPC").¹ Practically, this applies mainly to fundraising efforts that an official participates in that results in donations to a charity, an individual, or a government agency at the request or suggestion of the official.

Generally, a payment is considered behested, and subject to reporting, if:

- The payment is made at the request, suggestion, or solicitation of, or in cooperation, consultation, coordination, or concert with an elected official;
- The behesting official does not provide full and adequate consideration in exchange for the payment;
- The payment is made for a legislative, governmental, or charitable purpose;
- The payment does not qualify as a gift (made for personal purposes) or a contribution (made for election-related activity) to the elected official;

<sup>&</sup>lt;sup>1</sup> Gov. Code § 84224.

• The value of the payment meets or exceeds the reporting threshold of \$5,000.2

The official must report the behested payment within 30 days of the date a single source makes a behested payment or payments that aggregate or exceed \$5,000 in a calendar year. The official must report the names and addresses of the parties involved (payor and payee), the date(s) of the payment(s) and a brief description of the goods or services provided or purchased and a description of the specific purpose or event for which the payments were made. This means that the elected official must promptly communicate and work with the organization receiving the payment/donation after participating in the fundraising event to determine if and when reporting is required.

A payment/donation that is principally for personal purposes or a payment that is related to an official's candidacy for elective office is generally not a reportable behested payment under FPPC Regulations Sections 842204.5(c) and 84224.

#### 2. 2021 Amendments

On October 21, 2021, the FPPC adopted new regulations promoting increased transparency for behested payments. Effective December 22, 2021, the behested payment report must also include<sup>3</sup>:

- A brief description of any relationship between the nonprofit payee and the official, or a member of his or her immediate family, or member of their campaign or officeholder staff; and
- A brief description of any proceeding<sup>4</sup> before the official's agency at the time of a reported payment or within the 12 months prior to the reported payment in which the payor is the named party or subject of the decision.

Such relationships are not forbidden by law and do not generally constitute a conflict of interest, however, FPPC staff and the Commission considered this information that the public would be interested in knowing.

If the official is having difficulty gathering information from the payee, there is now a "safe harbor" provision, allowing the official to estimate the behested payment amount and date in good faith if they have made reasonable efforts to obtain the information (e.g., a written

<sup>&</sup>lt;sup>2</sup> See League of California Cities, *FPPC makes changes to fundraising-related payment reporting* (Dec. 15, 2021) *available at* https://www.calcities.org/detail-pages/news/2021/12/15/fppc-makes-changes-to-fundraising-related-payment-

reporting?utm\_source=newsletter&utm\_medium=email&utm\_campaign=CCA\_121521.

<sup>&</sup>lt;sup>3</sup> 2 Cal. Code Regs. § 18424.

<sup>&</sup>lt;sup>4</sup> A "proceeding" includes decisions on a contract, license, permit, or other entitlement and matters of non-general legislation. A "proceeding" does not include decisions on general legislation.

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request will suffice), and the official files an amended report within 10 days of receiving the payment information from the payee.<sup>5</sup>

The behested payment reporting requirements will now also apply to charitable fundraising solicitations only when they are sent out under the control or at the direction of, in cooperation, coordination or concert with, at the request or suggestion of, or with the express, prior consent of the elected officer or agent thereof, <u>and</u> in which the elected official is prominently featured. "Prominently featured" means where the elected official's photo or signature or name is prominently displayed on the solicitation – or when the letterhead of a governing board listing a roster of its mostly elected officials is on the solicitation.<sup>6</sup> This means that merely being featured in a solicitation would <u>not</u> constitute a reportable behested payment without some active involvement by the official or their agent.

Finally, there are new reporting requirements when the payment from a nonprofit organization has and uses one or more separate donor advised funds.<sup>7</sup> The named "payor" in that case may be "anonymous" but only if such information is so provided by the nonprofit sponsoring organization. The elected official should inquire with the organization as much information as they can share to report to the FPPC, and file an amended report within 10 days of acquiring any new information.

Behested payment reports must be submitted online or in paper by Form 803, also available online at the FPPC's website.<sup>8</sup> For local agencies, Form 803 must be filed with the elected official's agency, who must forward it to the agency's filing officer who receives the official's campaign statements within 30 days of the payment.

# C. Updates to CEQA – AB 819

On July 16, 2021, the Governor signed Assembly Bill 819 ("AB 819"), which requires more electronic posting to satisfy the notice and filing requirements for environmental documents in compliance with the California Environmental Quality Act ("CEQA"). The Legislature supported these measures as a means to increase public access and involvement. Starting on January 1, 2022, the following requirements will apply:

# 1. Environmental Impact Reports ("EIRs")

(a) If a lead agency determines that an EIR is required for a project, the lead agency shall immediately send the notice of preparation ("NOP") by certified mail or email to each responsible agency, the Office of Planning and Research ("OPR"), and public agencies with jurisdiction over natural resources affected by the project.<sup>9</sup>

<sup>&</sup>lt;sup>5</sup> 2 Cal. Code Regs., § 18424.1.

<sup>&</sup>lt;sup>6</sup> 2 Cal. Code Regs. § 18424.2.

<sup>&</sup>lt;sup>7</sup> 2 Cal. Code Regs., § 18424.3; see also 26 U.S.C. § 4966(d)(2) for definition of a donor advised fund.

<sup>&</sup>lt;sup>8</sup> https://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/behested-payment-report.html.

<sup>&</sup>lt;sup>9</sup> Pub. Res. Code § 21080.4(a).

- (b) The lead agency must submit, in an electronic form, all proposed CEQA documents, including draft EIRs, proposed negative declarations, proposed mitigated negative declarations, and notices of completion to the State Clearinghouse via the CEQA Submit program.<sup>10</sup>
- (c) The lead agency must also post all draft and final EIRs, negative declarations, or mitigated negative declarations on its website, if it has one.<sup>11</sup>

# 2. Public Review Periods

- (a) When a state agency is the lead agency, a responsible agency, or a trustee agency, or otherwise has jurisdiction over a proposed project, the <u>draft EIR</u> must be submitted and posted on CEQA Submit for a 45-day review period.
- (b) When a state agency is the lead agency, a responsible agency, or a trustee agency, or otherwise has jurisdiction over a proposed project, the <u>proposed negative declaration</u> or proposed mitigated negative declaration must be submitted and posted on CEQA Submit for a 30-day review period. 12

#### 3. Public Notice

- (a) A lead agency must give public notice prior to a meeting at which it is considering adoption of an EIR, a Master EIR, or a negative declaration by the usual measures (mail to interested parties, and publication, posting, or mailing) and by posting it on the lead agency's website.<sup>13</sup> (Note: a website appears to be a requirement under this statute).
- (b) Local agency NOPs, notices of scoping meetings, notices of availability for review, notices of completion, and notices of determination ("NODs") <u>must also be posted on</u> the agency's website, if it has one.<sup>14</sup>
- (c) Local lead agency NODs will be required to be filed electronically with the county clerk if that option is offered by the county clerk, and county clerks will now have the option of posting the NODs on their internet websites (in addition to the existing in-office posting option).<sup>15</sup>

<sup>&</sup>lt;sup>10</sup> Pub. Res. Code §§ 21082.1(c)(4), 21161.

<sup>&</sup>lt;sup>11</sup> Pub. Res. Code § 21082.1(d).

<sup>&</sup>lt;sup>12</sup> Pub. Res. Code § 21091.

<sup>&</sup>lt;sup>13</sup> Pub. Res. Code § 21092(b)(3).

<sup>&</sup>lt;sup>14</sup> Pub. Res. Code §§ 21092.2, 21152. All public agencies are required to have websites, unless certain exceptions are met. If the public agency does not have a website, it must annually adopt a resolution with required findings of hardship.

<sup>&</sup>lt;sup>15</sup> Pub. Res. Code §§ 21152(c), (d).

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In sum, all local agencies should self-register soon with the State Clearinghouse on CEQA Submit at https://ceqasubmit.opr.ca.gov/ if they anticipate being the lead agency for any CEQA projects in 2022. Local lead agencies should be prepared to submit and post all major CEQA documents to the State Clearinghouse on CEQA Submit, and also the local agency's website (if one exists). Notices of exemption are still optional to file at the State Clearinghouse, but we recommend doing so in an abundance of caution.

# D. Changes to Proposition 218 – SB 323

Beginning on January 1, 2022, a challenge to new or increased California water or sewer rates must be brought within 120 days pursuant to Senate Bill 323 ("SB 323"). Any action pursuant to this bill must be brought under California's validation statutes, except that the 120-day statute of limitations will apply instead of the 60-day statute of limitations under the validation statutes. BB 323 provides a valuable time limit to actions involving a water or sewer agency's water service fees and charges, which in the past have been challenged up to four years after implementation.

The 120-day statute of limitations begins on the effective date or the date of final passage, adoption, or approval of the ordinance, resolution, or motion, whichever is later. The statute of limitations does not apply to challenges arising from billing errors, or due to the defective implementation of an ordinance, resolution, or motion adopting, modifying, or amending a fee or charge for water or sewer service. It also does not apply where there is another statute that establishes more specific times or procedures for challenging water or sewer service rates.

In addition, when mailing written notices to the record owners of parcels affected by a proposed fee or charge pursuant to Proposition 218 ("Prop 218") or Proposition 26 ("Prop 26"), water and sewer agencies <u>must include a statement that there is a 120-day statute of limitations</u> for challenging any new, increased, or extended fee or charge.

#### **CONCLUSION**

Baker Manock & Jensen is available to provide you with further guidance on the new website requirements, as well as assist your agency with the preparation of policies or guidance to ensure compliance with the new laws. Do not hesitate to contact Kenneth Price or Lauren Layne at (559) 432-5400 or via email at kprice@bakermanock.com and llayne@bakermanock.com if you have any questions.

KJP:LDL:JSJ

<sup>&</sup>lt;sup>16</sup> Adding Gov. Code § 53759.

<sup>&</sup>lt;sup>17</sup> See Code of Civ. Proc. §§ 860, et seq.



# BOARD OF COMMISSIONERS MEETING December 15, 2021 at 6:00 PM

#### **MINUTES**

#### 1. CALL TO ORDER

Linda Hayes, Board Chair, called the meeting to order at 6:04 P.M.

#### 2. ROLL CALL

**Present:** Amy Arambula, Ed Avila, Oliver Baines, Zina Brown-Jenkins, Felipe De Jesus Perez, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Joe Lee, Daniel Martinez, James Martinez, Barigye McCoy, Lisa Nichols, Andrea Reyes, Catherine Robles, Itzi Robles, Jimi Rodgers and Ruben Zarate.

Absent: Alysia Bonner, LeRoy Candler, Jerome Countee, Jewel Hurtado, Brian King, and Rey Leon.

# 3. APPROVAL OF RESOLUTION

The agency's Legal Counsel, Kenneth Price, provided a brief presentation on AB 361 Resolution for the Board to continue to meet via teleconference.

Motion by: Rodgers Second by: Reyes

**Ayes:** Amy Arambula, Ed Avila, Oliver Baines, Zina Brown-Jenkins, Felipe De Jesus Perez, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Joe Lee, Daniel Martinez, Barigye McCoy, Lisa Nichols, Catherine Robles, Itzi Robles, Jimi Rodgers and Ruben Zarate.

Nayes: None heard

Public Comment: None heard.

#### 4. APPROVAL OF NOVEMBER 17, 2021 MINUTES

Commissioner Nichols inquired the September 2, 2021 Pension Committee Meeting Minutes to be corrected and remove Commissioner Garabedian as chair.

Public Comment: None heard.

Motion by: C. Robles Second by: Jaime-Mileham

**Ayes:** Amy Arambula, Ed Avila, Oliver Baines, Zina Brown-Jenkins, Felipe De Jesus Perez, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Joe Lee, Daniel Martinez, Barigye McCoy, Lisa Nichols, Catherine Robles, Jimi Rodgers and Ruben Zarate.

Nayes: None heard

#### 5. PUBLIC COMMENTS

Public Comment: None heard.

No action required.

#### 6. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

Public Comment: None heard.

#### 7. POTENTIAL CONFLICT OF INTEREST

There were no conflict of interest.









#### 8. SEATING OF COMMISSIONERS

Linda Hayes, Board Chair, announced the recommended Target Area representatives, Community Sector nominees, and Public Official appointed for a two-year term to the board effective January 1, 2022.

Public Comment: None heard.

Motion by: Garabedian Second by: C. Robles

**Ayes:** Ed Avila, Oliver Baines, Zina Brown-Jenkins, Felipe De Jesus Perez, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Daniel Martinez, James Martinez, Barigye McCoy, Lisa Nichols, Andrea Reyes, Catherine Robles, Jimi Rodgers and Ruben Zarate.

Naves: None heard

Abstain: Amy Arambula, Joe Lee, and Itzi Robles.

#### 9. 2022 CSBG BUDGET

Jim Rodriguez, Chief Financial Officer, presented a powerful video of Amy Hutchison where she testified to members of the United States Congress in the House Committee of Oversight and Reform about the struggles of the working poor in America. Mr. Rodriguez then proceeded to provide a detail overview of the proposed 2022 CSBG Budget.

Public Comment: None heard.

Motion by: Baines Second by: J. Martinez

**Ayes:** Amy Arambula, Ed Avila, Oliver Baines, Felipe De Jesus Perez, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Daniel Martinez, James Martinez, Barigye McCoy, Lisa Nichols, Andrea Reyes, Catherine Robles, Itzi Robles, Jimi Rodgers and Ruben Zarate.

Nayes: None heard

# 10. APPROVAL OF CONSENT AGENDA

Motion by: Baines Second by: Zarate

**Ayes:** Amy Arambula, Ed Avila, Oliver Baines, Zina Brown-Jenkins, Felipe De Jesus Perez, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Daniel Martinez, James Martinez, Barigye McCoy, Lisa Nichols, Andrea Reyes, Catherine Robles, Itzi Robles, Jimi Rodgers and Ruben Zarate.

Nayes: None heard

Public Comment: None heard

#### 11. CHIEF EXECUTIVE OFFICER'S REPORT

Reyes shared with the Board she received official notification from Fresno Street Saints (FSS) requesting to separate from Fresno EOC and plans to meet with the President of FSS to ensure a smooth transition.

No action required.

#### 12. COMMISSIONERS COMMENT

Commissioner Robles, is thankful for the opportunity to serve as a commissioner and is looking forward to the future to reconnect.

No action required.

#### **13. NEXT MEETING:**

Wednesday, January 26, 2022 at 6:00p.m.

#### **14. ADJOURNMENT**



# **BOARD OF COMMISSIONERS MEETING**

| Date: January 26, 2022                     | Program: N/A          |
|--|-----------------------|
| Agenda Item #: 8                           | Director: N/A         |
| Subject: Introduction of New Commissioners | Officer: Emilia Reyes |

# **Background**

The following Commissioners are new to the Fresno EOC Board and will have an opportunity to formally introduce themselves and share a bit of their background and goals for serving on the Board.

Pastor Bruce McAlister: West Fresno Faith Bases Organization

Elizabeth Jonasson: Target Area G

Robert Pimentel: State Center Community College District



#### **BOARD OF COMMISSIONERS MEETING**

| Date: January 26, 2022        | Program: N/A          |
|-------------------------------|-----------------------|
| Agenda Item #: 9              | Director: N/A         |
| Subject: Election of Officers | Officer: Emilia Reyes |

#### **Recommended Action**

Staff recommends to nominate and approve Commission Officer positions of Chair, Vice Chair, and Treasurer.

# **Background**

Per the agency's Bylaws, the Officers of the Commission shall consist of a Chair, Vice Chair, Secretary, and Treasurer, all of whom shall be elected from the members of the Commission with the exception that the CEO shall be appointed to serve as Secretary.

Such officers shall be elected to serve until the next annual meeting of the Commission or until their successors shall have been elected and qualify. No Commissioner shall hold more than one office at the same time.

The agency's current Bylaws state the duties and powers of the Officers are as follows:

The Chair shall: (1) be the chief volunteer officer of the Corporation, subject to the direction and control of the Board; (2) preside at meetings of the Board of Commissioners; (3) appoint the members of standing and of such special Committees with the approval of the Commission; (4) be ex-officio a member of all Committees; and (5) perform such other duties and have such other powers as the Board of Commissioners may determine from time to time. The Chair may vote on any matter before the Commission. The Chair shall be counted to determine the existence of a quorum.

<u>Vice Chair.</u> In the absence of the Chair or the Chair's inability or refusal to act, the Vice Chair shall perform the duties of the Chair and shall perform such other duties as the Commission may, from time to time, designate.

<u>The Treasurer shall:</u> (1) oversee the Corporation's financial management practices, subject to the direction and control of the Board; (2) ensure that the Commissioners understand the financial situation of the Corporation (including ensuring that financial statements for each month are available for each meeting of the Board of Commissioners and are kept on file at the Corporation's principal office); (3) serve as





Chair of the Finance Committee; (4) serve as an Authorized Check Signatory when the Chair is unavailable; and (5) perform such other duties and have such other powers as the Board of Commissioners may determine from time to time.

# **Fiscal Impact**

None.

# Conclusion

Once elected and approved by the Board, Officers will serve for a 12-month period.



#### BOARD OF COMMISSIONERS MEETING

| Date: January 26, 2022                                  | Program: N/A          |
|---|-----------------------|
| Agenda Item #: 10                                       | Director: N/A         |
| <b>Subject:</b> 2022 Signatory Authorization Resolution | Officer: Emilia Reyes |

#### **Recommended Action**

Staff recommends approval of the 2022 Signatory Authorization Resolution to accurately reflect the agency's Board Chair, and Vice Chair representatives.

# **Background**

On an annual basis, the Board adopts a Signatory Resolution where it authorizes the Board of Commissioners the ability to designate in its behalf appropriate staff members to bind the agency.

On January 26, 2022, the Board will nominate and approve Commission Officer positions which includes the Board Chair and Vice Chair.

# **Fiscal Impact**

With this recommendation, the authorized signatures will have the ability to execute any and all contracts and transactions deemed appropriate to fulfill the program operations of the agency.

#### Conclusion

If the Board approves, the Signatory Authorization Resolution will be updated to reflect the Board's Chair and Vice Chair representatives to be effective January 26, 2022.







#### **AUTHORIZED SIGNATORY RESOLUTION**

WHEREAS, Fresno Economic Opportunities Commission is a private, nonprofit corporation, organized under Part 1, of Division 2, of Title 1, of the Corporations Code of the State of California, August 20, 1965; and

**WHEREAS**, the Board of Commissioners of Fresno Economic Opportunities Commission is vested with the authority to execute any and all contracts and transactions it deems appropriate to the mission of the agency; and

**WHEREAS**, the Board of Commissioners is authorized to designate in its behalf officers and agents duly entitiled to bind the corporation to any and all contracts and transactions;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of Fresno Economic Opportunities Commission on this, the 26th of January 2022, hereby authorizes the Chairperson, Vice-Chair of the Board, Secretary of the Board/Chief Executive Officer, Chief Financial Officer, and Chief Operating Officer to sign all grants, contracts and amendments, program documentation, fiscal documents, including loans, reports, and all other required documents necessary in fulfilling the program operations of the agency.

#### **AUTHORIZED SIGNATURES:**

| Name, Board Chair                |                      | Emilia Reyes, Boa<br>Officer | rd Secretary/Chief Executive       |
|----------------------------------|----------------------|------------------------------|------------------------------------|
| Name, Board Vice Chair           |                      | Jim Rodriguez, Ch            | ief Financial Officer              |
| Approved at the meeting of 2022. | the Board of Commiss | ioners on January 26, 20     | 22 and effective as of January 26, |
|                                  | ayes                 | Absent                       | Attest                             |
| Emilia Reyes, Board Secreta      | ary                  |                              |                                    |







#### **BOARD OF COMMISSIONERS MEETING**

| Date: January 26, 2022      | Program: N/A          |
|-----------------------------|-----------------------|
| Agenda Item #: 11           | Director: N/A         |
| Subject: Strategic Planning | Officer: Emilia Reyes |

#### **Recommended Action**

The Board's Strategic Planning Ad-Hoc Committee recommends approval of the updated agency's Core Values, Mission and Vision statement.

# **Background**

At the September 22, 2021, the Board created an ad-hoc committee composed of Commissioner Amy Arambula, Andrea Reyes, James Martinez, Jimi Rodgers, Oliver Baines and Board Chair Linda Hayes to go through a series of sessions over three months which also included a number of full Board discussions to develop the agency's Core Values, Vision and Mission. Below are the Core Values, Mission and Vision statement finalized by the Ad-Hoc Committee on January 20, 2022 for full Board consideration:

#### We Value:

- Working together to accelerate change.
- Centering our work around equity and inclusion.
- Trustworthiness and transparency.
- The community's voice and direction.
- Empathy, compassion, and the human connection.

### Mission Statement:

• We fight to end poverty

#### Vision statement:

 A strong Fresno County where people have resources to shape their future free from poverty.

#### **Fiscal Impact**

None.

#### Conclusion

If approved by the Board, this will form the foundation for the strategic planning process in which staff will continue to engage the community, Fresno EOC staff and the Board of Commissioners to develop the 2022 – 2025 Strategic Plan for Fresno EOC.



#### **BOARD OF COMMISSIONERS MEETING**

| Date: January 26, 2022      | Program: Impact and Development |
|-----------------------------|---------------------------------|
| Agenda Item #: 12A          | Director: N/A                   |
| Subject: Legislative Report | Manager: Kristina Solberg       |

# **Background**

The information presented below is intended to inform the Board of Fresno EOC's advocacy work as well as public policy issues that may impact the Agency and the people we serve.

# Advocacy

Renter's Tax Credit - Fresno EOC is supporting a state bill intending to increase the renter's tax credit to \$1,000 for both single and joint tax filers. Currently, the renter's tax credit is set at \$60 for single filers with an adjusted gross income (AGI) of \$43,533 or less and \$120 for joint filers with an AGI of \$87,066 or less. The renter's tax credit has not been adjusted since 1979.

<u>U.S. Economic Development Administration Reauthorization</u> – The Senate Committee on Environment and Public Works is working on the reauthorization of the U.S. Economic Development Administration (EDA). Senator Alex Padilla is a member of the Committee, and his office invited Fresno EOC to submit feedback on the EDA and its programs. With input from Access Plus Capital, we provided comments about the EDA's Revolving Loan Fund (RLF) Program highlighting the need for increased flexibility of the RLF Program and allowing funds to be used for lending support and technical assistance.

Community Services Block Grant (CSBG) Reauthorization – H.R. 5129, the CSBG Modernization Act, would reauthorize CSBG for 10 years at an increased annual level of \$1 billion for the first five years. The bill may be considered by the House Education and Labor Committee next month. Emilia Reyes met with the offices of Representatives Jim Costa and David Valadao and Senators Dianne Feinstein and Alex Padilla to express Fresno EOC's strong support for the bill. Representatives Costa and Valadao have both cosponsored the legislation. The bill is expected to be introduced in the senate within the next couple of months.

<u>Letter to U.S. Dep. of Health and Human Services (HHS) re: home heating costs</u> – We contacted our federal lawmakers and asked them to join in signing a bicameral letter to HHS Secretary Xavier Becerra. The letter urged HHS to prepare for the spike in heating





costs and provide Congress with more information on the Department's efforts to lower home heating costs during this current energy crisis. Increased cost of home heating means the purchasing power of funding from Low-Income Home Energy Assistance Program (LIHEAP) could drop by as much as 30%. Congressman Jim Costa and Senator Dianne Feinstein both signed on the letter.

Advance Peace Funding Updates— On December 9, 2021, the City of Fresno awarded Advance Peace \$950,000. The funding is from the city's allotment of federal American Rescue Plan Act dollars. Also, Fresno EOC's Community Project Funding Request for Advance Peace submitted to Congressman Jim Costa's office for \$300,000 is still pending. Congress passed a Continuing Resolution (CR) on December 3, 2021, to fund the government through February 18, 2022. There is a chance Congress may pass an additional short-term CR and an omnibus may follow. If an omnibus is passed, it would likely include the funding for Advance Peace.

<u>USDA Equity Commission</u> – Fresno EOC's CEO, Emilia Reyes, applied to be a member of the United States Department of Agriculture's (USDA) Equity Commission. The Equity Commission will identify USDA programs, policies, systems, structures, and practices contributing to barriers to inclusion or access. Reyes received letters from Chair Linda Hayes, Congressman Jim Costa, Supervisor Brian Pacheco, and former Mayor Ashley Swearengin in support of her application. We expect to find out if Reyes has been selected to serve on the Equity Commission within the next week or two.

# **Public Policy Updates**

<u>Governor's Budget</u> – On January 10, 2022, Governor Newsom released his proposed budget. Newsom's budget projects a surplus of \$45.7 billion, which includes \$20.6 billion for discretionary purposes. Link to the full budget summary: <a href="https://www.ebudget.ca.gov/FullBudgetSummary.pdf">https://www.ebudget.ca.gov/FullBudgetSummary.pdf</a>

<u>Build Back Better</u> – The Build Back Better Act \$2 trillion spending bill which aims to address poverty in the United States, passed the House of Representatives on November 19, 2021. There was hope the bill would be passed in the Senate by the end of 2021, but negotiations between Congress and White House have stalled. It is still to be determined if and when the Senate will vote on the Build Back Better Act.

#### **Additional Updates**

Special Election for 22<sup>nd</sup> Congressional District – Devin Nunes officially resigned from Congress, effective January 1, 2022. Governor Newsom has called for a special election for the 22<sup>nd</sup> Congressional District to be on June 7, 2022. June 7 is also the statewide primary election day, so voters in the 22<sup>nd</sup> Congressional District will be voting for someone to replace Nunes while also voting in the top two candidates for the newly drawn congressional district. The primary for the special election will be held on April 5, 2022. The declared candidates for the 22<sup>nd</sup> Congressional District include Nathan Magsig, Elizabeth Heng, Phil Arballo, Lourin Hubbard, and Eric Garcia.

<u>Redistricting</u> - California's redistricting process is complete, and the state lost one congressional seat, going from 53 to 52 congressional districts. Fresno County will be represented by the 5<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> congressional districts, the 8<sup>th</sup>, 27<sup>th</sup>, 31<sup>st</sup>, and 33<sup>rd</sup> assembly districts, and the 12<sup>th</sup>, 14<sup>th</sup>, and 16<sup>th</sup> senate districts.

# <u>Descriptions of New Congressional, Senate, and Assembly Districts in Fresno</u> County

Source: We Draw the Lines CA -

https://drive.google.com/file/d/1lg2P8gmVxMxfDdW11zQIYAg2eLdy-2HT/view

# **Congressional Districts**

<u>Congressional District 5</u> - includes the whole Counties of Amador, Tuolumne, Mariposa, and Calaveras, portions of Fresno, Stanislaus, Madera and El Dorado Counties, the whole the Cities Amador City, Angels, Hughson, Ione, Jackson, Oakdale, Placerville, Plymouth, Riverbank, Sonora, Sutter Creek, and Waterford, and portions of the Cities of Fresno, Turlock, and Modesto to balance population while considering communities of interest. In large part, these communities have tourism-

and agriculture-based economies are nestled in large swaths of federal public lands. Shared interests include recreation, natural resource management, access to broadband, access to healthcare, wildfires, and forest conservation.

Congressional District 13 - includes all of Merced County, portions of Fresno, Madera, San Joaquin, and Stanislaus Counties, the whole Cities of San Joaquin, Patterson, Livingston, Dos Palos, Los Banos, Kerman, Madera, Atwater, Huron, Ceres, Mendota, Merced, Firebaugh, Lathrop, Coalinga, Newman, Gustine, and Chowchilla, and portions of the Cities of Modesto and Turlock. This district is located in areas where there are obligations under Section 2 of the Voting Rights Act. Splits were made to meet these obligations and to balance population while considering communities of interest. This district includes cities along Interstate 5 from Fresno County to San Joaquin County and communities along Highway 99. The district connects rural Valley communities with larger cities. These communities share interests in transportation and issues related to an agriculture-

and food processing-based economy.

Congressional District 20 - includes portions of Fresno, Kern, Kings, and Tulare County, including the whole Cities of Clovis, Lemoore, Maricopa, Ridgecrest, Taft, and Tehachapi, and portions of the Cities of Bakersfield, Fresno, Hanford, Tulare, and Visalia. Splits were made to respect communities of interest and to balance population while considering communities of interest. This district borders two districts that have obligations under the Voting Rights Act. The borders of this district are impacted by these obligations. Communities within this district share common socio-economic characteristics and are primarily rural and suburban. Communities here share environmental concerns related to water, air quality, and public lands.

Congressional District 21 - includes portions of Fresno and Tulare Counties, including the whole Cities of Sanger, Farmersville, Fowler, Exeter, Parlier, Selma, Dinuba, Woodlake, Kingsburg, Reedley, and Orange Cove, and portions of the Cities of Fresno and Visalia. This district is located in areas where there are obligations under Section 2 of the Voting Rights Act. Splits were made to meet these obligations and to balance population while considering communities of interest. This district shares the Valley's major transportation corridors of Highway 99, Highway 41, Highway 168, Highway 180, and Highway 198. Communities in this district share interests in agriculture, water, air quality.

# **Assembly Districts**

<u>Assembly District 8</u> - consists of the whole Counties of Inyo, Tuolumne, Mariposa, and Mono.

and portions of Fresno, Madera, and Calaveras Counties. This district includes the whole Cities of Sonora, Angels, Bishop, the town of Mammoth Lakes, and portions of the Cities of Clovis and Fresno. Calaveras County is divided to balance population while considering communities of interest; portions of Madera and Fresno foothill communities are added to respect mountainous communities and to balance population. This district keeps Sierra communities together, reflecting shared interests such as watersheds, fire protection, emergency response, and recreation.

Assembly District 27 - consists of portions of Merced, Fresno, and Madera Counties, including the whole Cities of Coalinga, Kerman, San Joaquin, Merced, Mendota, Dos Palos, Madera, Los Banos, Firebaugh, Huron, Atwater, Chowchilla, and Livingston, and portions of the City of Fresno. This district is located in areas where there are obligations under Section 2 of the Voting Rights Act. The district splits Fresno and Madera Counties to meet those obligations and to keep communities of interest together. Major commuting and transportation corridors are Interstate 5 and Highway 99. Communities in this district share concerns related to affordable housing, transportation, healthcare, water, broadband accessibility, and access to well-paying jobs.

Assembly District 31 - consists of portions of Fresno County, including the whole Cities of Parlier, Selma, Orange Cove, Fowler, and Sanger, as well as portions of the Cities of Fresno, Clovis, and a zero-population split of Reedley. This district is located in areas where there are obligations under Section 2 of the Voting Rights Act. The City of Fresno was split to meet these obligations. This district consists largely of the City of Fresno and communities along Highway 99. Eastern communities are connected to metropolitan Fresno via Highway 180. Another major commuter and transportation corridor is Highway 41, which connects southwestern communities to the City of Fresno. This is a culturally diverse district with significant Latino, Hmong, Sikh, Black, and Middle Eastern populations. Shared concerns in these communities include immigrant rights, education, housing, and transportation.

<u>Assembly District 33</u> - consists of all of Kings County and portions of Tulare and Fresno Counties, including the whole Cities of Farmersville, Kingsburg, Lemoore, Tulare,

Woodlake, Avenal, Porterville, Corcoran, Lindsay, Dinuba, and Hanford, and portions of the Cities of Visalia and Reedley. This district is located in areas where there are obligations under Section 2 of the Voting Rights Act. Splits in Fresno and Kern Counties were made to meet these obligations and to balance population while considering communities of interest. Communities along Interstate 5 in Kings and Kern Counties are maintained together along with many communities connected by Highway 99. Communities in this district share common barriers to employment, affordable housing, and access to higher education.

#### **Senate Districts**

Senate District 12 - is based on nesting AD 8 and AD 32 and includes portions of Fresno, Kern, and Tulare Counties, including the whole Cities of California City, Clovis, Exeter, Maricopa, Ridgecrest, Taft, and Tehachapi, and portions of the Cities of Bakersfield, Fresno, Shafter, Tulare, and Visalia. Splits in the Cities of Fresno, Tulare, Visalia, and Bakersfield were to populate foothill communities, and honor communities-of-interest input. The district links Central Valley communities to foothill communities. Shared interests in these communities include natural resources, transportation infrastructure, aging populations, tourism, agriculture, ranching, and being a gateway to recreational activities. The borders of this district are also shaped by Voting Rights Act obligations to the west.

Senate District 14 - is based on nesting AD 27 and AD 31 and includes portions of Fresno, Madera, Merced, and Tulare Counties, including the whole Cities of Atwater, Chowchilla, Coalinga, Dos Palos, Firebaugh, Fowler, Gustine, Huron, Kerman, Los Banos, Madera, Mendota, Merced, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, and Selma, and portions of the Cities of Fresno and Livingston. This district is located in areas where there are obligations under Section 2 of the Voting Rights Act. Splits of counties and cities are made to meet those obligations and to balance population in neighboring districts, while considering communities of interest. Many of the cities in this district run along the main transportation routes of Interstate 5 and Highway 99, and share interests in the food processing economy, water, and agriculture. These are largely Latino and immigrant communities that confront infrastructure challenges and concerns related to healthcare.

Senate District 16 - is based on an almost complete nesting of AD 33 and AD 35 and includes Kings County and portions of Fresno, Kern, and Tulare Counties. This district includes the whole Cities of Arvin, Avenal, Corcoran, Delano, Dinuba, Farmersville, Hanford, Kingsburg, Lemoore, Lindsay, McFarland, Porterville, Wasco, and Woodlake, and portions of the Cities of Bakersfield, Shafter, Tulare, and Visalia. This district is located in an area where there are obligations under Section 2 of the Voting Rights Act. Splits in the Counties of Fresno, Kern, and Tulare are to balance population in neighboring districts and splits in the Cities of Bakersfield, Shafter, Tulare, and Visalia are made to meet Voting Rights Act obligations. This district is largely an immigrant Latino working-class region with shared interests in water and an agriculture-based economy.





# COUNTY-WIDE POLICY COUNCIL MINUTES

#### **December 7, 2021**

CALL TO ORDER

The meeting was called to order at 6:07 p.m. by Ashleigh Rocker Greene, CWPC Chairperson via ZOOM call.

**ROLL CALL** 

Roll Call was called by Fawnda Cole, CWPC Vice-Chairperson. The following Representatives were present: Brenda Velasquez, Anna Fernandez, Alma Martinez Guillen, Laura Barnes, Youa Xiong, Yeng Vang, Stephanny Vasquez, Ovelia Miramontez, Maria Barajas, Cesia Munoz, Amber Daniel, Haydee Garcia, Blanca Lopez, Senovia Linda Murillo, Lisett Rodriguez, Jazmin Yvarra Soto, jerry Vang, Ashleigh Rocker Greene, Rebecca Ramos, Carlos Campos, Silvia Karina Rosas, Christina Marquez, Aurora Rois, Ana Angeliano, Anyssa De La Cruz, Naomi Jackson, Angela Diaz, Fawnda Cole, Jesenia Rodriguez, Pedro Uresti, Maria Castellanos, Natisha Goins, LaVera Smith, Zina Brown-Jenkins and Jimi Rodgers. A quorum was present.

APPROVAL OF PREVIOUS CWPC MINUTES

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the CWPC Minutes from the October 5, 2021 and November 2, 2021 meetings. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the October 5, 2021 CWPC Minutes as written and read was made by Alma Martinez and seconded by Christina Marquez. Motion carried

Motion to approve the November 2, 2021 CWPC Minutes as written and read was made by Christina Marquez and seconded by Aurora Rios. Motion carried.

COMMUNITY REPRESENTATIVE REPORTS No Community Representatives Reports were given at tonight's meeting.

FRESNO EOC COMMISSIONERS' REPORT Zina Brown-Jenkins, Fresno EOC Commissioner, informed Representative of the Fresno EOC Board of Commissioners minutes from the September 22, 2021 and October 27, 2021 meetings. This information was sent to Representatives prior to tonight's meeting.

Ms. Brown-Jenkins shared information from the November 17, 2021 meeting.

The EOC Board of Commissioners continue to hold meeting via ZOOM due to COVID-19.

Transforming/Inspiring: Joe Amader from the Energy Services Program invited Chris Olsen a client to share how the pandemic affected her with needing a water heater. Ms. Olsen shared that was she and her family were not judged and Fresno EOC made them feel comfortable in meeting their needs.

In 2022 we will receive funding for our CSGB Programs in the amount of 1.9 million dollars.

Ashleigh Rocker Greene, CWPC Chairperson, shared that during the pandemic her husband's business was reduced in half. The Head Start 0 to 5 Program provided them the means to get meals, diapers and assistance in paying their utilities bills. These services were gratefully appreciated.

Motion to approve the September 22, 2021 Fresno EOC Board Minutes as written and read was made by Carlos Campos and seconded by Maria Castellanos. Motion carried.

<u>Motion</u> to approve the October 27, 2021 Fresno EOC Board Minutes as written and read was made by Christina Marquez and seconded by Naomi Jackson. Motion carried.

FINANCIAL STATUS REPORT FOR THE MONTH OF AUGUST 2021 AND SEPTEMBER 2021 Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Monthly Financial Status Report for Early Head Start and Head Start programs for the month of August 2021 and September 2021. These reports were sent to Representatives prior to tonight's meeting.

Ms. Rocker Greene reported that the Monthly Financial Status Reports show all expenditures for the entire Early Head Start and Head Start programs for the month of August and September 2021 and year-to-date.

Motion to approve the Monthly Financial Status Reports for August 31, 2021 for Early Head Start and Head Start was made by Alma Martinez and seconded by Jazmin Soto. Motion carried.

Motion to approve the Monthly Financial Status Reports for September 30, 2021 for Early Head Start and Head Start was made by Haydee Garcia and seconded by Senovia Linda Murillo. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE
MONTH OF SEPTEMBER
2021 AND OCTOBER 2021

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Average Daily Attendance (ADA) Report for the month of September 2021 and October 2021 for Early Head Start and Head Start. This information was sent to Representatives prior to tonight's meeting.

Per Head Start Program Performance Standard 1302.16, a program must track attendance for each child and implement a process to ensure children are safe when they do not arrive at school. In addition, a program must implement strategies to promote attendance by providing information about the benefits of regular attendance; support families to promote the child's regular attendance; conduct a home visit or make other direct contact with a child's parent if a child has multiple unexplained absences' and thereafter, use individual child attendance data to identify children with patterns of absences that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children.

The Early Head Start monthly ADA for September 2021 is 63.44% for Center Base and 90.90% for Home Base. Total Early Head Start enrollment for September is 243.

The Head Start monthly ADA for September 2021 is 72.54% for Center Base and 99.62% for Home Base. Total Head Start enrollment for September 2021 is 1281.

The Early Head Start monthly ADA for October 2021 is 72.79% for Center Base and 92.69% for Home Base. Total Early Head Start enrollment for October is 243.

The Head Start monthly ADA for October 2021 is 74.12% for Center Base and 92.06% for Home Base. Total Head Start enrollment for October 2021 is 1327.

Attendance should maintain an 85% daily rate and show opportunities for correction and resources for continuous improvement and partnership.

Motion to approve the ADA Reports for Early Head Start and Head Start Center Base for September 2021 and October 2021 was made by Fawnda Cole and seconded by Naomi Jackson. Motion carried.

CWPC ELECTIONS FOR 2021-2022 PROGRAM YEAR/INSTALLATION OF SERGEANT AT ARMS, HISTORIAN AND EHS REPRESENTATIVE Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the CWPC Elections for 2021-2022 Program Year and Installation of Sergeant At Arms, Historian and Early Head Start Representative.

On October 5, 2021, CWPC Elections were held for the CWPC Executive Board for the 2021-2022 program year. The Chairperson, Vice-Chairperson, Secretary and Treasurer were elected. However, Sergeant at Arms, Historian and Early Head Start (EHS) Representative seats remain vacant. The remaining cluster that need representation are Clusters II, IV and EHS.

Also, elections of CWPC Secretary will be conducted tonight due to resignation of Lilly Lao.

To be in accordance with Head Start Program Performance Standards, Section 1301.3, an agency must (a) establish policy council and policy committees. Each agency must establish and maintain a policy council responsible for the direction of the Head Start program at the agency level, and a policy committee at the delegate level.

CWPC ELECTIONS FOR 2021-2022 PROGRAM YEAR/INSTALLATION OF SERGEANT AT ARMS, HISTORIAN AND EHS REPRESENTATIVE – (Cont.) During the month of October, elections are held to fill the positions of the CWPC Executive Board, which shall be comprised of six (6) elected officers, standing committee chairpersons, and one (1) appointed Early Head Start Representative. In an effort to include equal representation for all Early Head Start/Head Start centers and all Home Base areas, the CWPC body will be assigned to a six (6) Cluster System. Once an Executive Board officer position has been filled from a specific cluster, no other Representative from that particular cluster may run or be nominated.

The term of office for Head Start 0 to 5 CWPC Representatives consists of one (1) year commitment from October 2021 to October 2022. Representative cannot serve more than a three (3) year term (any 3 years combined) in accordance with Head Start 0 to 5 CWPC Bylaws, Article III, Section 5, Term of Office.

Ms. Jalomo-Ramirez explained duties and responsibilities of the CWPC officers as each position was opened up to the floor. Ms. Jalomo-Ramirez informed Representatives the terms are from October 2021 through October 2022. This information was mailed to Representatives prior to tonight's meeting.

Nominations were opened for **Secretary**. The following person volunteered for the position of Secretary: Senovia Linda Murillo.

As there were no further nominations, Senovia Linda Murillo, Firebaugh Center Base Representative was accepted as Secretary.

Nomination were opened for Early Head Start Representative. The following person volunteered for the position of Early Head Start Representative: Maria Barajas

As there were no further nominations, Maria Barajas, Early Head Start Representative (Jane Addams) was accepted as the EHS Representative.

A <u>motion</u> to approve Senovia Linda Murillo as Secretary and Maria Barajas, as Early Head Start Representative (Jane Addams) was made by Jazmin Soto and seconded by Christina Marquez. Motion carried.

At this time, Olga Jalomo-Ramirez, administered the Oath of Office to the newly elected CWPC Executive Board officers:

Senovia Linda Murillo, CWPC Secretary Maria Barajas, EHS Representative

A round of applause was given to the newly elected CWPC Executive Board officers.

COMMUNITY REPRESENTATIVES RECOMMENDATIONS FOR THE 2021-2022 PROGRAM YEAR Olga Jalomo-Ramirez, Family/Community Services Manager, informed Representatives of the Community Representatives Recommendations for the 2021-2022 Program Year.

In accordance with the Head Start Act 642(c)(2)(B)(ii) and Head Start 0 to 5 County-Wide Policy Council Bylaws under Article III, Section 1, Membership of the County-Wide Policy Council (CWPC) shall be compromised of individuals from businesses, public or private community organizations, as well as those who are familiar with resources and services for low-income children and families.

At the October 19, 2021 CWPC Executive Board meeting received a list of local community partners by which they select who they would like to participate in the CWPC. In doing so, this affords the CWPC and Community Representatives to make decisions for program operations.

The following Community Representatives were selected:

- Central Valley Regional Center (CVRC)
- Exceptional Parents Unlimited (EPU)
- Fresno EOC Women, Infants and Children (WIC)
- Central Valley Children's Services Network

If approved by the CWPC, the Community Representatives will begin their term for a one (1) year, from October 2021 to October 2022.

COMMUNITY REPRESENTATIVES RECOMMENDATIONS FOR THE 2021-2022 PROGRAM YEAR – (Cont.)

EARLY HEAD START/HEAD START PROGRAM SCHOOL READINESS GOALS 2021-2022 DRAFT In the event that a Community Representative declines, then a new Community Representative will be selected for recommendation.

<u>Motion</u> to approve the Community Representatives Recommendations for the 2021-2022 Program year was made by Christina Marquez and seconded by Jazmin Soto. Motion carried.

Guadalupe Zuniga, Home Base Services Manager, informed Representatives of the Early Head Start/Head Start Program School Readiness Goals 2021-2022 Draft. This information was sent to Representatives prior to tonight's meeting.

Head Start Program Performance Standard Achieving program goals, 45 CFR§1302.102(a)(3), requires all agencies to establish school readiness goals. They are defined as "the expectations of children's status and progress across domains of language and literacy development, cognition and general knowledge, approaches to learning, physical well-being and motor development, and social and emotional development that will improve readiness for kindergarten goals" in Terms, 45 CFR§1305.2.

Each agency must use the five domains, represented by the central domains of the Framework, as the basis for school readiness goals. They consist of:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy
- Cognition
- Perceptual, Motor and Physical Development

Agencies need to articulate that their goals appropriately reflect the ages of children participating in the program, the curriculum and child assessments(s) address or align with the program's established goals and demonstrate that parents were involved in the development of the goals.

On October 1, 2021, Head Start 0 to 5 staff, parents and partners used the aggregated data from Child Care Results (CCR) Analytics to review and establish school readiness goals for the 2021-2022 program year.

<u>Motion</u> to approve the Early Head Start/Head Start Program School Readiness Goals 2021-2022 Draft was made by Alma Martinez and seconded by Anna Fernandez. Motion carried.

HEAD START 0 TO 5 CONTINUATION/REFUNDING APPLICATION – YEAR ONE Rosa M. Pineda, Head Start Director, informed Representatives of the Head Start 0 to 5 Continuation/Refunding Application – Year One. This information was sent to Representatives prior to tonight's meeting.

Head Start 0 to 5 is funded on an annual basis (January 1 through December 31) by the Department of Health and Human Services (HHS) and Office of Head Start (OHS). The Head Start 0 to 5 is funded to serve economically challenged families and their children, including those with disabilities from birth to five-years-old. Through a coordinated interdisciplinary approach, the child's education, social development, nutrition, health (including physical, mental and dental), self-image and school readiness are enhanced.

Head Start 0 to 5 management submitted a request for authorization for the FY 2022 Head Start 0 to 5 Continuation/Refunding Application – Year 1, to the CWPC and Fresno EOC Board of Commissioner's Chairperson, to which they both authorized to apply October 1, 2021, respectively.

This budget was submitted to HHS as part of the FY 2022 Head Start 0 to 5 Continuation/Refunding Application package. The deadline for submission to HHS was October 2, 2021. Notification for grant award will be prior to December 31, 2021.

HEAD START 0 TO 5 CONTINUATION/REFUNDING APPLICATION – YEAR ONE (Cont.) The Head Start 0 to 5 Refunding Grant Application for FY 2022 (Year 1 of the funding cycle) includes budget components:

| 1. | Basic Head Start Budget (G094122)                                   | \$3 | 33,969,720 |
|----|---|-----|------------|
| 2. | Basic Early Head Start Budget (G094122)                             | \$  | 7,490,163  |
| 3. | Head Start Training and Technical Assistance Budget (G094120)       | \$  | 323,826    |
| 4. | Early Head Start Training and Technical Assistance Budget (G094121) | \$  | 173,371    |

The Head Start 0 to 5 Basic and Training and Technical Assistance budgets have a fiscal impact of close to \$42 million dollars which constitutes approximately 50% of Fresno EOC's budget and funds over 50% of the agency's employees.

<u>Motion</u> to approve the Head Start 0 to 5 Continuation/Refunding Application for 2022 – Year One was made by Anna Fernandez and seconded by Fawnda Cole. Motion carried.

HEAD START 0 TO 5 ANNUAL REPORT 2020-2021

Rosa M. Pineda, Head Start Director, informed Representative of the Head Start 0 to 5 Annual Report 2020-2021. This information was sent to Representatives prior to tonight's meeting.

Each year an Annual Report is prepared with data from the previous program year. The report is mandated by the Head Start Act as amended December 12, 2007 and the Head Start Program Performance Standards, 45 CFR Chapter XIII, September 2016. The report contains program overview and information regarding: funding, budgetary expenditures, accountability, quality assurance, external review, medical and dental service measures, family engagement activities, school readiness and program governance. The Annual Report is part of the Year 1 Refunding Application that was submitted to Region IX Head Start on October 1, 2021.

The Head Start 0 to 5 Annual Report was presented to the Fresno EOC Board on October 27, 2021 for approval.

<u>Motion</u> to approve the Head Start 0 to 5 Annual Report 2021-2022 was made by Fawnda Cole and seconded by Jazmin Soto. Motion carried.

HEAD START 0 TO 5 PROGRAM OPTIONS FOR 2021-2022 PROGRAM YEAR Rosa M. Pineda, Head Start Director, informed Representatives of the Head Start 0 to 5 Program Options for 2021-2022 Program Year. This information was sent to Representatives prior to tonight's meeting.

Per the Head Start Program Performance Standards (HSPPS) 1302.20(a)(1), a program must choose one or more of the following program options: Center-based, Home-based, family child care or an approved locally-designed variation as described in §1302.24. The program option(s) chosen must meet the needs of children and families based on the community assessment described in §1302.11(b).

Ms. Pineda shared each year Early Head Start/Head Start reviews the Program Options (Center Base and Home Base) based on the parents' needs, analysis of the Community Assessment data, recruitment outcomes, and dropout reasons, current Program Options are evaluated and recommendations for changes are made, if necessary.

There are five Program Options for the Head Start 0 to 5 program for the 2021-2022 program year:

| Program Options              | Number of Slots |  |  |  |  |  |
|------------------------------|-----------------|--|--|--|--|--|
| Head Start Center Base       | 1,192           |  |  |  |  |  |
| Head Start Home Base         | 120             |  |  |  |  |  |
| Early Head Start Center Base | 344             |  |  |  |  |  |
| Early Head Start Home Base   | 82              |  |  |  |  |  |
| Family Child Care Homes      | 52              |  |  |  |  |  |
| Total Enrollment:            | 2,590           |  |  |  |  |  |

Motion to approve the Head Start 0 to 5 Program Options for the 2021-2022 Program Year was made by Anyssa De La Cruz and seconded by Naomi Jackson. Motion carried.

FRESNO EOC EARLY HEAD START/HEAD START CHILD GUIDANCE AND BEHAVIOR POLICY Marie Sani, Health Services Director, informed Representative of the Fresno EOC Early Head Start/Head Start Child Guidance and Behavior Policy. This information was sent to Representatives prior to tonight's meeting.

Per the Head Start Program Performance Standards 1302.45(a), to support a program-wide culture that promotes children's mental health, social and emotional well-being, and overall health, a program must:

- (1) Provide supports for effective classroom management and positive learning environments; supportive teacher practices' and strategies for supporting children with challenging behaviors and other social, emotional and mental health concern;
- (2) Secure mental health consultation services on a schedule of sufficient and consistent frequency to ensure a mental health consultant is available to partner with staff and families in a timely and effective manner;
- (3) Obtain parental consent for mental health consultation services at enrollment; and
- (4) Build community partnerships to facilitate access to additional mental health resources and services, as needed.

On August 24, 2021, the Health Services Advisory Committee reviewed and revised the Fresno EOC Early Head Start/Head Start Child Guidance and Behavior Policy to ensure that best practices and strategies are utilized with ongoing training and coaching.

<u>Motion</u> to approve the Fresno EOC Early Head Start/Head Start Child Guidance and Behavior Policy was made by Fawnda Cole and seconded by Ovelia Viramontez. Motion carried.

# PERSONNEL COMMITTEE REPORT

Ashleigh Rocker Greene, CWPC Chairperson, informed Representatives of the Personnel Committee Report, which is presented monthly to CWPC. This information was sent to Representatives prior to tonight's meeting.

Mr. Rocker Greene reported the hiring/separation/job descriptions, personnel actions of Early Head Start and Head Start staff, as well as eligibility lists created for November 2, 2021 and December 7, 2021.

EARLY HEAD START/ HEAD START MONTHLY PROGRAM UPDATE REPORT (PUR) FOR THE MONTH OF SEPTEMBER 2021 AND OCTOBER 2021 Rosa M. Pineda, Head Start Director, informed Representatives of the Early Head Start/Head Start Monthly Program Update Report (PUR) for the month of September 2021 and October 2021. This information was sent to Representatives prior to tonight's meeting.

As mandated by the Office of Head Start, all Early Head Start and Head Start Programs are to comply with a Monthly Program Information Report to the CWPC.

The monthly report covers the following areas: Program Information Summary, Communication and Guidance from the HHS Secretary, Wait List Totals, and Meals/Snacks Totals for Children, for the Early Head Start and Head Start program.

#### **ANNOUNCEMENTS**

Senovia Linda Murillo, CWPC Secretary, made the following Announcements:

- A. December 16, 2021 Last Day of Classes for Center Base (3.5 and 6 hour class) and Home Base due to Winter Break
- B. December 17, 2021 Last Day of classes for CSPP Part-Day (7.5 hour class) due to Winter Break
- C. December 23, 2021 to December 24, 2021 CSPP (11 hour classes) Closed
- D. December 24, 2021 December 31, 2021 Head Start 0 to 5 Offices Closed for Winter Break
- E. December 30, 2021 to December 31, 2021 CSPP (11 hour classes) Closed
- F. January 4, 2022 CSPP (11 hour classes) resume and Head Start 0 to 5 Offices Reopen
- G. January 10, 2022 Center Base Classes (3.5, 6.0 and CSPP 7.5 hour class) resume for Center Base and Home Base

#### **ADJOURNMENT**

There being no further business to discuss,  $\underline{\text{motion}}$  to adjourn meeting was made by Rebecca Ramos and seconded by Naomi Jackson. Motion carried.

The meeting adjourned at 8:11 p.m.

Submitted By:

Esther Lepe Recording Secretary

(CWPC DECEMBER 7 2021 MINUTES VIA ZOOM) el 12/10/21 - CWPC (2021-2022) (CWPC MINUTES) -

# FRESNO EOC SCHOOL OF UNLIMITED LEARNING GOVERNING COUNCIL MEETING

On-Line through Ring Central Tuesday, October 12, 2021

#### **MINUTES**

**I.** Meeting called to order by Dr. Terry Allen 8:30 a.m.

#### II. Roll call facilitated by Maria Morales

| Voting Members  | Present | Excused | Absent | Staff              | Present | Excused | Absent | Guests              |
|---|---------|---------|--------|--------------------|---------|---------|--------|---------------------|
|   | Pre     | Excı    | Abs    |                    | Pres    | Exci    | Abs    |                     |
| Terry Allen, Ed.D., Chair Retired Teacher Representative          | Х       |         |        | Michelle Tutunjian | Χ       |         |        | Patricia Billeadeau |
| Edward Avila, Fresno EOC Commissioner                             |         |         | Х      | Emilia Reyes       |         | Х       |        | Viviana Huerta      |
| Jerome Countees, Fresno EOC Commissioner                          |         |         | Х      |                    |         |         |        |                     |
| Jeff Davis, Training and Employment Director, Fresno EOC Training | Х       |         |        |                    |         |         |        |                     |
| Larry Metzler, Cultural Arts Rotary Interact Club                 | Х       |         |        |                    |         |         |        |                     |
| Mike Petrovich Ph.D, Retired Mental Health Representative         | Х       |         |        |                    |         |         |        |                     |
| Chuck Riojas, Community Member                                    |         |         | Х      |                    |         |         |        |                     |
| Jimi Rodgers, Fresno EOC Commissioner                             | Х       |         |        |                    |         |         |        |                     |
| Jeanne Starks, Retired Law Enforcement Juvenile Probation         | Х       |         |        |                    |         |         |        |                     |
| Jane Thomas, Director EOC Health Services,                        |         |         | Χ      |                    |         |         |        |                     |
| Julio Romero (Alternate)  |         |         |        |                    |         |         |        |                     |
| Benita Washington, FSU Social Worker Representative               | Х       |         |        |                    |         |         |        |                     |
| Parent Rep Maria Amaro Morales, Vice Chair                        | Х       |         |        |                    |         |         |        |                     |
| Student Rep's Daniel Gamez, Leah Soliz (2)                        | Х       |         |        |                    |         |         |        |                     |
| Alternate Student Rep Sunshine Frausto                            | Х       |         |        |                    |         |         |        |                     |
| Rena Failla, Staff Representative                                 | Х       |         |        |                    |         |         |        |                     |
| Courtney Griffin, Staff Representative                            | Х       |         |        |                    |         |         |        |                     |
| Sam Hairston, Staff Representative- Career Services               | Х       |         |        |                    |         |         |        |                     |
| Sandy Lomelino, Staff Representative. Coordinator of Curriculum   | Х       |         |        |                    |         |         |        |                     |
| Susan Lopez, Staff Representative Principal                       | Х       |         |        |                    |         |         |        |                     |

#### III. Approval of Minutes

The September 14, 2021 minutes were approved as read. M/S/C Starks/Metzler

### IV. Chief Academic Officer/Principal Update

Michelle Tutunjian announced to the Council that Susan Lopez has been selected as the new Chief Academic Officer/Principal of Fresno EOC's School of Unlimited Learning, replacing Dr. Mark Wilson who retired last month. Tutunjian highlighted Susan's 20 years of experience in education, which includes teaching and administration.

#### V. Proposed Student Representatives

Rena Failla introduced the three student candidates to serve as student representatives on the Governing Council: Daniel Gamez, Leah Soliz and Sunshine Frausto. Each student shared how they found out about SOUL and how SOUL has helped them to progress towards their academic goals. A motion was made to accept the student representatives. M/S/C Metzler/Starks

#### VI. Membership Sub-Committee Minutes

Susan Lopez presented the Membership Sub-Committee Minutes to the Governing Council. The Sub-Committee reported that the current group of Council members satisfies the By-Laws representation requirements, however they continue to pursue participation from the juvenile justice system. A motion was made to approve the Membership Sub-Committee Minutes. M/S/C Starks/Davis

#### VII. Principal's Report

Susan Lopez shared SOUL's plans to prepare our seniors for graduation and post-secondary education. Approximately 30 students are completing the required registration and enrollment process to attend Fresno City College, with the help of Viviana Huerta who is very familiar with navigating through the online application. Sam Hairston and Jeff Davis shared about the Training and Employment, Out of School Youth Program and benefits to SOUL students.

Lopez, also highlighted the enrollment information and other activities as stated on the Principal's report.

#### VIII. Student Assessment Data

Rena Failla presented the North West Evaluation Association (NWEA) growth data results. While the results did reflect some increase the students who scored at or above grade level showed there is a need for additional support in Math. There was an increase in the percentage of students who met grade level standards in Language Arts between each of the administrations. Failla shared that SOUL is focusing on additional Math support to benefit our students.

#### IX. SOUL WASC Action Plan Update

Rena Failla presented the updates proposed in the WASC Action Plan. The goals have not changed since 2017, however, there have been minor updates highlighted in each of the goals: Goal 1, SOUL adopted a hybrid model of instruction with all students reporting to campus once a week to complete core classes and the opportunity to enroll in a classroom based elective which also meets once a week. Goal 2, the passage of AB 104 which provides a waiver for seniors who are behind in credits enabling them to complete their course requirements in a timely manner. Goal 3, in light of increased challenges presented by the COVID-19 pandemic, SOUL has increased its support staff providing our students with social/emotional learning opportunities and mental wellness support. Goal 4, Parent participation and involvement timeline dates were revised. A motion was made to approve the WASC Action Plan Updates. M/S/C Rodgers/Morales

#### X. Interact Club Update

Patricia Billeadeau shared that SOUL Interact Club is taking donations for the following: pumpkins, Christmas wreaths, Toys for Tots and backpacks. Painted pumpkins will be available at Fresno EOC on October 25<sup>th</sup> & 26<sup>th</sup>. Decorated Christmas wreaths will be delivered to the residents at the Health Care Center of Fresno on December 3<sup>rd</sup>. Toys for Tots will be distributed to students and their families. Backpacks will be given as graduation gifts to graduates on December 15<sup>th</sup> and 16<sup>th</sup>. The backpack will be filled with snacks, hygiene products and school supplies.

SOUL Interact Club is excited to donate \$500.00 of their project funds as an International project to St. Jude High School, Arusha, Tanzania, Africa. Larry Metzler asked that the Interact Club students develop a bulletin board that reflects their activities and community services projects.

#### XI. SOUL: Graduation 2021

Susan Lopez announced that SOUL's first December Commencement Ceremony will be held for approximately 30 graduating seniors on, December 15<sup>th</sup> and December 16<sup>th</sup> from 9:00 am – 3:00 pm both days. Each SOUL graduate will be honored with their own ceremony that will last approximately 15 minutes.

#### XII. Other Business

None at this time

#### XIII. Public Comment

None at this time

#### IVX. Adjournment of Meeting

The meeting adjourned at 9:30 am

Submitted by Commissioner Jimi Rodgers, SOUL Governing Council Secretary



January 26, 2022

# **CEO REPORT**

# **Background**

The information presented below is intended to inform the reader about the Chief Executive Officer, the Agency, and the staff's involvement in serving our community.

# FRESNO EOC AGENCY WIDE EFFORTS

# Strategic Planning - Mission, Vision, and Values

As you know, we wrapped up Strategic Planning sessions with our consultant, YDN, on January 20th. Three months of thoughtful discussions on the agency's Mission, Vision, and Values ended with valuable goals and insight, and I thank you for your contributions. The next step is for us to schedule meetings with you, the Board, next month to develop specific components of the plan to shape the future of our agency.

# FRESNO EOC COMMUNITY EFFORTS

#### **Three Proclamations**

Fresno EOC Central Valley Against Human Trafficking (CVAHT) was recognized for their efforts to help survivors of human trafficking and educate our community on prevention with proclamations by the Fresno County Board of Supervisors, the City of Fresno, and the City of Clovis.

# **Housing Authority**

The new CEO of the Fresno Housing Authority, Tyrone Roderick Williams, and I met to discuss the needs of the community and continue building relationships.

# **Donated Food for City of Fresno MLK Event** – Jan 14 (6pm)

Fresno EOC donated 100 individual food boxes for the reception following the MLK Awards at Fresno City Hall. Food items were curated and boxed by our Food Services program due to the pandemic and included meats, cheeses, fruits and vegetables.



# **MEDIA MENTIONS**

# Sanctuary and Support Services spread holiday cheer

25 west Fresno families received an early holiday treat thanks to the annual "Making Spirits Bright" event organized by Sanctuary and Support Services. Each family received a Christmas tree with ornaments and lights, a box of food, as well as Christmas gifts. Items were donated by local businesses and individuals. Media Mention - Dec. 4 Fresno Bee/Vida en el Valle

# Training Drivers to help vision-impaired drivers

Fresno EOC Transit Systems teamed up with Valley Center for the Blind to provide training to all of our drivers on how to provide a better experience for visually impaired passengers. Media Mention - Dec. 9 ABC30

# Food Services Delivers Free Lunches to Kids During Winter Break

Fresno EOC Food Services provided lunch at several locations around Fresno County, and delivered to other sites with our Food Express buses during winter break. The meals were available from December 20 to January 7, because when school is not in session, children may not have access to nutritious meals. Media Mention - December 20 ABC30

# Sanctuary and Support Services is Working to Develop Affordable Housing for Homeless College Students

Fresno EOC Sanctuary and Support Services is working with the City of Fresno and developers on the Homekey 2.0 project. The City Council voted to submit a joint application for Homekey 2.0 funding to acquire and transform the San Joaquin Hotel into affordable housing for Fresno City College students. Media Mention – Dec. 28 <a href="https://example.com/project-2016/green-college-2016/green-

# **Advance Peace Fresno Making an Impact**

This Fresno Bee article explains how Advance Peace Fresno and the Fresno Police Department share the goal of reducing Fresno's high homicide rate, but they use different strategies. It shows how Advance Peace Fresno is making an impact by working to transform the lives of gang members, prevent shootings, and build relationships in the community. Media Mention – Jan. 1 Fresno Bee

# **CVAHT** recognized for their work

The Clovis City Council proclaimed January 2022 "Slavery and Human Trafficking Prevention Month." Fresno EOC Central Valley Against Human Trafficking (CVAHT) staff were presented with a proclamation recognizing their work in our community. Media Mention – Jan. 12 <u>Clovis Roundup</u>

# **SPONSORSHIPS**

# PPE Donations from SupplyBank.org and partners

Fresno EOC has received several truckloads of personal protective equipment (PPE) and cleaning supplies from <a href="SupplyBank.org">SupplyBank.org</a> in partnership with Kaiser Permanente, California's Office of Emergency Services (OES), and the California Dept. of Community Services and Development (CSD) over the past few months. It all adds up to a total of \$704,789 in donations to help stop the spread of COVID-19 in under-resourced communities. Donated items were distributed to Fresno EOC staff, programs, and clients across Fresno County.

# **Donations from ACE Hardware**

Nine pallets of PPE and cleaning supplies worth \$10,000 were donated by ACE Hardware on Champlain in northeast Fresno. Supplies were distributed among Fresno EOC programs and community members.

# Fresno EOC COVID-19 Vaccinations and Testing

I have an update on our agency's COVID-19 vaccination policy impacting approximately our 1,100 active employees. I am happy to report, as of January 5, more than 94% of our active staff members were fully vaccinated and 4% are partially vaccinated and 2% are exempt due to religious or medical reason.

While we have a high vaccination rate among employees, we also had a rising positive rate with staff and in our community. Due to the numbers, as you know, we moved to providing virtual services and hybrid operations through at least the end of January.

# **DECEMBER-JANUARY SPONSORSHIPS**

#### Hmong Cultural New Year Celebration - Dec. 30- Jan. 2

This sponsorship allows HCNYC, Inc. to enrich the local Hmong American community by providing educational scholarships, fostering economic development projects, and preserving cultural and traditional practices. This cultural celebration at the Fresno Fairgrounds is the largest Hmong-American community event in the world, attracting more than 120,000 patrons a year.

### **Thank You to Our Partners**

We continue to identify service gaps through listening to and lifting up unheard voices in our community. When we work together, we elevate the fight against injustice and poverty.