



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024

Time: 5:30 PM

Location: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

This meeting will also be made available to the public via Zoom using the following link:

https://fresnoeoc.zoom.us/join/9tZwocOygpjosEtYzE_Mq2gMpNHN_qJ2SqBZQ

AGENDA

ITEM	SUBJECT	PRESENTER	ACTION
1.	CALL TO ORDER	Baines, Chair	
2. Page 4	ROLL CALL A. Monthly Attendance Record		
3. Page 5-59	CONSENT AGENDA ITEMS 3I – 3XI <i>See attached consent agenda.</i> Any Commissioner or member of the public may pull any Consent Item for discussion.	Baines, Chair	Approve
4. Page 60	SEATING OF COMMISSIONERS: KATHLEEN ARAMBULA-REYNA A. Supporting Document	Baines, Chair	Accept
5. Page 62	AGENCY FINANCIAL AND HEAD START FINANCIAL STATUS REPORT MAY 2024 A. Supporting Document	Riofrio, Staff	Accept
6. Page 68	FINANCE: RETIREMENT PLANS SERVICE PROVIDER A. Supporting Document	Warnes, Staff	Approve
7. Page 72	HUMAN RESOURCES: VACATION DONATION POLICY A. Supporting Document	Dibie, Staff	Approve
8. Page 77	HUMAN RESOURCES: WORKPLACE VIOLENCE PREVENTION PLAN A. Supporting Document	Dibie, Staff	Approve
9. Page 101	HEALTH SERVICES: NEW ACCESS POINTS GRANT	Lazzarini, Staff	Approve
10. Page 103	TRANSIT SYSTEMS: ENERGIIZE EV JUMP START FUNDING LANE	Dulin, Staff	Approve
11. Page 105	HEAD START 0 TO 5: FY 2024 PROPOSED BUDGET REVISION FOR AMERICAN RESCUE PLAN ACT (ARPA) AND CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSA)	Pineda, Staff	Approve

12.	PUBLIC COMMENTS <i>(This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the agenda. Limit two minutes per speaker.)</i>		
13.	CEO COMMENT	Reyes, CEO	
14.	COMMISSIONERS' COMMENT	Baines, Chair	
15.	ADJOURNMENT	Baines, Chair	
Note:	NEXT COMMITTEE MEETING: Monday, September 9, 2024, in the Board Room.		



EXECUTIVE COMMITTEE MEETING

CONSENT AGENDA

(Any Commissioner or member of the public may pull any Consent Item for discussion)

ITEM	SUBJECT	PRESENTER	ACTION
3I. Page 5	MAY 6, 2024 EXECUTIVE COMMITTEE MEETING MINUTES	Baines, Chair	Approve
3II. Page 8	DECEMBER 22, 2023 AUDIT COMMITTEE MEETING MINUTES A. CSBG Organizational Standard 8.2, 8.3 and 8.4	Baines, Chair	Approve
3III. Page 10	MAY 20, 2024 BOARD MEETING MINUTES A. CSBG Organizational Standard 1.3 and 2.3	Baines, Chair	Approve
3IV. Page 16	ENERGY SERVICES: 2024-2025 LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM AGREEMENTS	Arreguin, Staff	Ratify
3V. Page 18	HEALTH SERVICES: PACKARD FOUNDATION GRANT APPLICATION	Lazzarini, Staff	Ratify
3VI. Page 20	GENERAL LIABILITY INSURANCE RENEWAL A. Supporting Document	Warnes, Staff	Ratify
3VII. Page 30	SANCTUARY AND SUPPORT SERVICES: CITY OF FRESNO HOMELESS YOUTH SERVICES	Gattie-Blanco, Staff	Ratify
3VIII. Page 32	PROGRAM PLANNING AND DEVELOPMENT: GRANT TRACKER & QUARTERLY GRANT SUMMARY A. Supporting Document	Kosinski, Staff	Information
3IX. Page 46	FINANCE: HEALTH INSURANCE REPORT A. Supporting Document	Warnes, Staff	Information
3X. Page 48	HUMAN RESOURCES QUARTERLY SUMMARY REPORT A. Supporting Document	Dibie, Staff	Information
3XI. Page 59	SOUL: MATERIAL REVISION REQUEST UPDATE	Lazzarini, Staff	Information



Executive Committee Meeting Monthly Attendance Record 2024

Oliver Baines
 Robert Pimentel
 Amy Arambula
 Lisa Mitchell
 Charles Garabedian
 Earl Brown
 Alysia Bonner
 Linda Hayes
 Jimi Rodgers

January	5-Feb	4-Mar	8-Apr	6-May	June	1-Jul	5-Aug	9-Sep	7-Oct	4-Nov	2-Dec	Attended
	O	O	O	O								4/9
	O	O	X	O								3/9
	O	O	X	O								3/9
	O	O	X	O								3/9
	O	O	O	O								4/9
	O	O	O	O								4/9
	O	O	O	O								4/9
	O	O	O	T								3/9
	O	O	X	T								3/9

O-Present X-Absent T-Teleconference



EXECUTIVE COMMITTEE MEETING

Date: May 6, 2024

Time: 5:30 PM

Location: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

MINUTES

1. **CALL TO ORDER**

Oliver Baines, Chair, called the meeting to order at 5:30p.m.

2. **ROLL CALL**

Roll was called and a quorum was established.

Committee Members:

Oliver Baines
Robert Pimentel
Any Arambula
Earl Brown
Charles Garabedian
Alysia Bonner
Lisa Mitchell

Staff:

Emilia Reyes
Karina Perez
Jack Lazzarini
Sherry Neil
Elionora Vivanco
Ana Medina
Rosa Pineda
Jon Escobar
Patrick Turner
Aaron Foster

Nelson Dibie
Angela Riofrio
Steve Warnes
Andy Arredondo
Augie Quiroz
Thomas Dulin
Misty Gattie-Blanco (T)

Teleconference (T):

Linda Hayes
Jimi Rodgers

Absent:

N/A

3. **MINUTES FROM APRIL 8, 2024 COMMITTEE MEETING**

Public Comments: None heard.

Motion by: Bonner **Second by:** Mitchell

Ayes: All in favor

Nays: None

4. **FOOD SERVICES: FY 2024/2025 FOOD SERVICE AGREEMENTS**

Public Comments: None heard.

Motion by: Bonner **Second by:** Garabedian

Ayes: All in favor

Nays: None

5. FOOD SERVICES: CENTRAL SAN JOAQUIN VALLEY COMMUNITY ECONOMIC RESILIENCE FUND CATALYST PROJECT

Jon Escobar, Food Services Director, provided an overview of the Food Services expansion Catalyst Project application submitted on April 30, 2024, in the amount of \$2,000,000 for a 2-year project to the Central San Joaquin Valley Community Economic Resilience Funds. If awarded, funds will support the replacement of outdated appliances and required planning cost for the creation of a USDA inspection kitchen.

Public Comments: None heard.

Motion by: Garabedian **Second by:** Bonner

Ayes: All in favor

Nays: None

6. LOCAL CONSERVATION CORPS: CALRECYCLE RCL 39 GRANT

Public Comments: None heard.

Motion by: Bonner **Second by:** Arambula

Ayes: All in favor

Nays: None

7. TRAINING & EMPLOYMENT: CENTRAL SAN JOAQUIN VALLEY CERF CATALYST PROJECT - PARTNERSHIP WITH PROTEUS INC.

Patrick Turner, Training & Employment Services Director, provided an overview of the Central San Joaquin Valley Community Economic Resilience Fund Catalyst Project Scope of Services submitted on April 23, 2024, in the amount of \$300,000 for a 2-year project to Proteus Inc.

Public Comments: None heard.

Motion by: Arambula **Second by:** Pimentel

Ayes: All in favor

Nays: None

8. SANCTUARY & SUPPORT SERVICES: OFFICE FOR VICTIMS OF CRIME ANTI-TRAFFICKING HOUSING ASSISTANCE PROGRAM

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the Office of Victims of Crime Anti-Trafficking Housing Assistance program grant application with the U.S. Department of Justice, Office of Justice Programs in the amount of \$848,700 for a 3-year period, beginning October 1, 2024.

Public Comments: None heard.

Motion by: Garabedian **Second by:** Pimentel

Ayes: All in favor

Nays: None

9. HUMAN RESOURCES: VACATION DONATION POLICY

Nelson Dibie, Human Resources Officer, presented the Vacation Donation Policy and engaged the Committee with questions and answers.

Baines recommends for this item to be tabled for further discussion and be brought back to the Committee on July 1st, 2024 for approval with the following considerations:

- Donation time to be to a single employee.
- General location of allocated funds
- Consolidate the sick leave and vacation time.

Public Comments: None heard.

10. PROGRAM PLANNING AND DEVELOPMENT

A. Grant Tracker

Public Comments: None heard.

No action required.

11. PUBLIC COMMENTS

(This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the agenda. Limit two minutes per speaker.)

12. COMMISSIONERS' COMMENT

Emilia Reyes, Chief Executive Officer, informed the Committee of the Sanctuary and Support Services Strategic Program Progress Report for year 1 -2023 handout for their reference.

Commissioner Pimentel informed the Committee he will not be present at the May 20, 2024, Board Meeting, because he will be attending the Fresno City College Graduation. As well as Commissioner Bonner will not be present at the May's Board Meeting, she will be out of the state traveling.

13. ADJOURNMENT



AUDIT COMMITTEE MEETING
December 22, 2023
12:00 PM

MINUTES

1. **CALL TO ORDER**

Daniel Martinez, Audit Committee Chair, called the meeting to order at 12:13 P.M.

2. **ROLL CALL**

Present: Daniel Martinez, David Ruiz, Brian King

Teleconference: Lupe Jaime-Mileham

Absent: Daniel Parra, Ruben Zarate

3. **APPROVAL OF August 17, 2023 MINUTES**

Public Comment: None heard.

Motion by: Ruiz

Second by: King

Ayes: Daniel Martinez, Lupe Jaime-Mileham, David Ruiz, Brian King

Nayes: None heard

4. **FINANCIAL AUDIT REPORTS**

Brian Henderson, CPA, of Hudson Henderson & Company Inc. presented the consolidated 2022 financial statements and independents auditors' report to the Audit Committee.

Henderson provided overview of the draft single audit for the Agency. Henderson stated that there were some difficulties completing the audit on time, however, there were improvements. There was a new accounting standard implemented for leases. The leases had to be capitalized, totaling \$10.9mil, causing an adjustment. This caused a change on the expense side in how those leases are recorded. A portion of it is now considered principal, another portion is interest, and now we amortize the right-to-use asset, which makes up for the remaining payment.

Henderson stated that there were two findings: the single audit not issued on time and not submitted within 9 months of year-end. Management will be able to provide their response and corrective action plan towards these findings.

Henderson stated they issued three additional reports. The main one is the financial statement report with an unmodified opinion that the financial statements were fairly presented in all material respect. The second report issued is the Government Audit Standards report where internal control is evaluated. Another report was issued for the Department of Resources, Recycling, and Recovery, CalRecycle, with no compliance findings. The last report was the Uniform Guidance report with two major programs: Head Start and Special Programs for the Aging.

Henderson stated the total federal expenditures for 2022 was \$89,490,303. Overall, the total assets were \$79,018,187, total liabilities of \$50,942,920, and total net assets of \$28,075,267. The total revenue for 2022 was \$137,642,176.

Henderson stated that financial statements changes themselves and the biggest difference was the leases. It added two new footnotes to the schedules discussing the right-to-use asset and the lease liability and a one-time note of change to the accounting principle. One big change this year is that the supplementary report for CSD were issued with the financial statements instead of being its own separate report.

Henderson stated that for the 2023 audit, staff should work on getting the single audit submitted on time. He stated that when you get the same findings of timely submission three times, that is when you start losing grants, so the focus would be to submit the 2023 on time.

Public Comment: None heard.

Motion by: Ruiz **Second by:** King

Ayes: Daniel Martinez, Lupe Jaime-Mileham, David Ruiz, Brian King

Nayes: None heard

5. OTHER BUSINESS

Emilia Reyes, CEO, wanted to recommend the committee to recommend to the full board is as we are developing our strategic goals for 2024, that the audit be completed on a timely basis and that be a goal for the Agency.

6. PUBLIC COMMENTS

No action required.

7. ADJOURNMENT

Martinez adjourned the meeting at 12:40P.M.

Respectfully submitted,

Daniel Martinez, Chair



BOARD OF COMMISSIONERS MEETING MINUTES

DATE: May 20, 2024

TIME: 5:30 PM

LOCATION: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

ALTERNATE LOCATION: The Western Seattle Hotel – 1900 5th Avenue, Seattle, Washington 98101
Paris Las Vegas Hotel - 3655 S Las Vegas Blvd, Las Vegas, NV 89109

1. **CALL TO ORDER AND COMMUNITY ACTION PROMISE:**

Oliver Baines, Board Chair, called the meeting to order at 5:37p.m.

Kenneth Price, Agency Legal Counsel, stated Commissioner Rey Leon will be participating remotely during the Board Meeting under AB 2449.

2. **ROLL CALL**

Present: Amy Arambula, Oliver Baines, Alysia Bonner, Earl Brown, Zina Brown-Jenkins, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Brian King, James Martinez, Luis Martinez, Bruce McAlister, Barigye McCoy, Lisa Mitchell, Alena Pacheco, Jimi Rodger, Manuel Romero, David Ruiz, and Steven Taylor.

Teleconference: Rey Leon and Daniel Parra,

Absent:, Daniel Martinez, Lauren Nikkel and Robert Pimentel.

3. **APRIL 15, 2024 BOARD MEETING MINUTES**

Public Comment: None heard.

Motion by: Hayes **Second by:** Taylor

Ayes: All in favor.

Nays: None heard.

4. **ADDITIONS TO THE AGENDA**

Chair Baines, amended the agenda and moved item #8 Commissioner Reinstatement: Rey Leon to be presented after agenda item #13: Head Start 0 to 5: Change of Scope.

Public Comment: None heard.

No action required.

5. **POTENTIAL CONFLICT OF INTEREST**

Commissioner Manuel Romero recused himself due to potential conflict of interest on Item #6X. Sanctuary & Support Services: Office for Victims of Crime Anti-Trafficking Housing Assistance Program.

No action required.

6. **CONSENT AGENDA – ITEMS 6I – 6XIV**

Public Comment: None heard.

Motion by: Bonner **Second by:** Taylor

Ayes: All in favor.

Nayes: None heard.

APPROVAL OF PULLED CONSENT AGENDA ITEMS

6VI. Food Services: FY 2024/2025 Food Services Agreement

Commissioner Alysia Bonner inquired regarding the estimated revenue total cost for the Community Service & Employment Training, Inc., Home Bound Frozen Meals contract, since it's blank on the budget staff report. Jon Escobar, Food Services Director, stated that was a typo and that the total cost is \$836,000.

Public Comment: None heard.

Motion by: Bonner **Second by:** L. Martinez

Ayes: All in favor.

Nayes: None heard.

7. **TRANSFORMING AND INSPIRING**

Rosa M. Pineda, Program Officer/Head Start Director, provided an overview of the Head Start 0 to 5 Strategic Program Progress Report Year 1 – 2023. Pineda introduced clients Aldo Alvarado Rebolledo and Angie Gonzales who shared their experiences in the Head Start program and expressed their gratitude for the services provided to their children.

A brief video was presented on how Head Start 0 to 5 is advertising and recruiting enrollment.

Public Comment: None heard.

No action required.

9 **FRESNO EOC ANNUAL REPORT 2023**

Jose Moreno, Communications Director, provided a brief overview of the 2023 Annual Report, highlighting Fresno EOC achievement, challenges, community impact, and future goals.

Public Comment: None heard.

Motion by: Hayes **Second by:** McAlister

Ayes: All in favor.

Nays: None heard.

10 **COMMUNITY NEEDS ASSESSMENT**

Michelle Tutunjian, Chief Operating Officer/Deputy CEO and Andy Arredondo, Evaluation Director, introduced Consultant Andrea Molarius-Abbott from Heartland Grant Solutions who provided a detailed overview of the 2024-2025 Community Needs Assessment.

Commissioner Barigye McCoy joined the Board meeting at 6:03 pm.

Commissioner Lupe Jaime-Mileham joined the Board Meeting at 6:12 pm.

Commissioner Daniel Parra left the Board Meeting at 6:59 pm.

Public Comment: None heard.

Motion by: Brown-Jenkins **Second by:** J. Martinez

Ayes: All in favor.

Nays: None heard.

11. **TRAINING AND EMPLOYMENT: VALLEY APPRENTICESHIP CONNECTIONS - CENTRAL VALLEY TRAINING CENTER AGREEMENT**

Patrick Tuner, Training and Employment Director, provided an overview of the Valley Apprenticeship Connection Partnership Agreement with Fresno County Economic Development Corporation in the amount of \$462,763 for a 21-month period. Funds will support personnel, equipment, operating expenses and serve approximately 20-25 low-income students per cohort with behavioral, skill building and hands on work experience.

Public Comment: None heard.

Motion by: Jaime-Mileham **Second by:** Bonner

Ayes: All in favor.

Nayes: None heard.

12. **AGENCY FINANCIAL AND HEAD START FINANCIAL STATUS REPORT FEBRUARY 2024**

Angela Riofrio, Finance Director, provided an overview report of the Agency Financial statements and the Head Start Financial Status Report as of Year-to-Date for March 31, 2024.

Public Comment: None heard.

Motion by: Hayes **Second by:** Baines

Ayes: All in favor.

Nayes: None heard.

13. **HEAD START 0 TO 5: CHANGE OF SCOPE**

Pineda, provided an overview of the Head Start 0 to 5 Change of Scope to reduce the funded enrollment by approximately 20%. The enrollment reduction will result in a decrease of 402 center-based Head Start (HS) slots, 20 home-based Head Start (HS) and 48 homebased for Early Head Start (EHS). The recommendation includes the closure of three sites, Area II, Mosqueda, and Reedley Head Start.

Commissioner Lupe Jaime-Mileham expressed her disheartening and concerns regarding the closure of the three sites and the affect it will have in the community.

Commissioners engaged in a further discussion with questions about the Change of Scope. Pineda responded to Commissioners questions and concerns.

Chair Baines asked the Committee for a motion to ratify the Change of Scope, and to provide the following additional information below in regard to the Head Start recruitment problems.

1. Why do we have a recruitment problem?
2. What is actively being done about it?

Public Comment: None heard.

Motion by: Taylor **Second by:** L. Martinez

Ayes: All in favor.

Nayes: J. Martinez and Jaime-Mileham

8. **COMMISSIONER REINSTATEMENT: REY LEON**

Chair Baines, stated Commissioner Rey Leon requested to be reinstated back as a Board Commissioner. Commissioner Leon shared his statement with the Board.

Commissioner Lupe Jaime-Mileham inquired clarification on what is the next step once a Commissioner is removed from the Board. Karina Perez, Chief of Staff, stated a special election

can be held to fill the vacant seat if its for a Target Area depending on the time of the year when the position becomes vacant.

Commissioner Linda Hayes, Jimi Rodgers, and Amy Arambula, left the Board Meeting during this item.

Public Comment: None heard.

Motion by: Ruiz **Second by:** Jaime-Mileham

Ayes: All in favor.

Nayes: None heard.

14. CHIEF EXECUTIVE OFFICER'S REPORT

Emilia Reyes, Chief Executive Officer, heighted the following items:

- Thanked Staff for the great effort in putting together the Community Needs Assessment.
- Thanked Commissioners Jimi Rodgers, Lisa Mitchell, Zine Brown-Jenkins, and Linda Hayes for attending the 2024 Employee Service Award that took place on Wednesday, May 15, 2024.
 - 207 staff were recognized at the Employee Award for their years of services and highlighted Romona Salseldo for her 51 years of services at Fresno EOC Head Start.
- The Advancing Fresno County Guaranteed Income received a total of 9,690 applications.

Public Comment: None heard.

No action required.

15. PUBLIC COMMENTS

Misty Gattie-Blanco, Sanctuary Director, shared with the Committee the upcoming events taking place for the month of June for Pride Month listed below.

- Fresno Rainbow Pride Parade & Festival taking place on Saturday, June 1, 2024, begging at 10 a.m. at the Tower and Ending at 6:00 p.m. at Fresno City College.
- June Art Hop taking place on Thursday, June 6, 2024, from 5:00 p.m.- 9:00 p.m. located at Fresno EOC LGBTQ+ Resource Center.
- Rainbow Family Day taking place on Saturday, June 8, 2024, from 10:00 a.m. – 2:00 p.m. at the Fresno Chaffee Zoo.
- Illuminate Our Pride (IOP) taking place on Saturday, June 29, 2024, from 5:00 p.m. – 9:00 p.m. located at the Fresno EOC LGBTQ+ Resource Center.

Amanda Venegas, Public Information Officer, invited the Committee and staff to the Community Action 60th Anniversary Mixer taking place on Thursday, May 30, 2024, from 5:00 p.m. – 7:30 p.m. in the Fresno EOC Executive Plaza Courtyard.

Public Comment: None heard.

No action required.

16. **COMMISSIONERS' COMMENT**

Commissioner Lisa Mitchell congratulated Shawn Riggins, Local Conservation Corps Director, and team for the following two award grants received.

- Congressman Jim Costa Appropriations Community Project Grant in the amount of \$500,000.
- CalRecycle Grant in the amount of \$799,665.00

Commission David Ruiz thanked the Advance Peace for their partnership with the Justice System to provide services to the youth and thanked the Human Trafficking staff for attending the National Crime Victims Week fair on April 23, 2024.

Commissioner James Martinez thanked Thomas Dulin, Transit Systems Director, for the transportation support provided for Pride Month.

Public Comment: None heard.

No action required.

17. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS
AGENCY DESIGNATED REPRESENTATIVES: MICHELLE TUTUNJIAN, RON BARSAMIAN.
EMPLOYEE ORGANIZATION: ATU LOCAL 1027**

Chair Banes provided the public with an update from the Closed Session. A correction to the agenda regarding the change of the Employee Organization from ATU Local 1027 to I.U.O.E Stationary Engineers, Local 39 was noted. The item is being placed on the consent calendar during the September meeting to ratify the action to address any issues of notice.

The Board ratified the agreement for a severance payment for Para-Transit drivers with the I.U.O.E. Stationary Engineers, Local 39.

Motion by: Arambula **Second by:** Taylor
Ayes: All in favor.

18. **ADJOURNMENT**



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Energy Services
Consent Agenda Item #: 3IV	Director: Gilda Arreguin
Subject: 2024-2025 Low-Income Home Energy Assistance Program Agreements	Officer: Sherry Neil

Recommended Action

Staff recommends Committee ratification for full Board consideration acceptance of Amendments 1 and 2 Supplemental Fiscal Year (FY) 2024-2025 Low-Income Home Energy Assistance Program (LIHEAP) agreement of \$4,401,239 and an additional funds for utilities assistance for \$269,681 from the State of California - Department of Community Services & Development.

Background

The LIHEAP award agreements from the State of California Department of Community Services and Development (CSD) are the backbone of Energy Services' strategic focus area of reducing housing instability for low-income families and individuals.

The Board approved the 2024 LIHEAP Agreement at the December 7, 2023, meeting (agenda item 13-D5) for an original amount of \$8,368,217.

On May 14, 2024, and July 29, 2024, the Department of Community Services and Development (CSD) notified Local Service Providers (LSPs) that it was moving forward with the release of contracts for the 2024 Supplemental LIHEAP funds (Amendments 1 and 2) and additional allocation for utility assistance. Fresno EOC additional funds include Amendments 1 and 2 of \$4,401,239 and an increase in utility assistance of \$269,681. The fiscal impact below provides a cost breakdown for the total LIHEAP program.

Fiscal Impact

Budget Line Item	2024 LIHEAP Original	2024 LIHEAP Supplemental	Additional Allocations	Total Line-Item Amount
Personnel & Operations	\$1,233,211	\$63,375	\$45,041	\$1,341,627
Utility Assistance	\$4,932,844	\$206,306	\$3,219,015	\$8,358,165
Weatherization	\$2,202,162	N/A	\$1,137,183	\$3,339,345
Total Agreement Amount	\$8,368,217	\$269,681	\$4,401,239	\$13,039,137

The total additional awards amount \$4,670,920 includes an allocation of \$3,425,321 for Utility Assistance payments and \$1,137,183 for Weatherization Services. The remaining funds will support program operating costs.

Conclusion

If ratified by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Commission meeting and allow Energy Services to process an estimated 2,000 utility bill assistance applications and 150 households with Weatherization Services. If not approved, Energy Services will not be able to assist Fresno County low-income households with utility bill assistance to restore and/or prevent utility services disconnections nor will they be able to provide needed home repairs to clients needing Weatherization Services.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Health Services
Consent Agenda Item #: 3V	Director: Jane Thomas
Subject: Packard Foundation Grant Application	Officer: Jack Lazzarini

Recommended Action

Staff recommends Committee ratification for full Board consideration of the Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County grant application to the David and Lucile Packard Foundation in the amount of \$200,000 for a 1-year project period from September 2024 to August 2025.

Background

Fresno EOC was invited to submit a full grant application after submitting the initial Statement of Interest (SOI). The overall project goal for the Fresno County Maternal Health Wellness Project (FCMHWP) is to support low-income expectant families with prenatal and postnatal preparedness in communities experiencing high rates of infant and maternal deaths. Community education and skill building will use a replicable prenatal and postnatal education curriculum for low-income Black, Indigenous, and Latino families in Fresno County. The mission and values of Fresno EOC and the Packard Foundation align to support historically underserved and underrepresented vulnerable community members as a trusted community resource through strategic community engagement, outreach, and education.

The proposal was submitted on July 12, 2024.

Module	Topic	Facilitator
Module 1	Infant CPR	WIC - American Heart Association infant CPR kits
Module 2	Breastfeeding	WIC - International Board-Certified Lactation Consultant
Module 3	Reproductive Health	Health Services (Certified Family Planning Health Workers)
Module 4	Healthy Eating	WIC - Registered Dietitians
Module 5	Car Seat Safety	California Department Highway Patrol, Safe Kids Coalition
Module 6	Oral Health	Fresno EOC Dental Services - Registered Dental Hygienist in Alternative Practice (RDHAP)
Module 7	Child Spacing	Health Services (Certified Family Planning Health Workers)
Module 8	Safe Sleeping	Fresno County Department of Public Health Safe Sleep Program

Fiscal Impact

The proposed budget is \$200,000 for a 1-year project period.

	Year 1
Personnel	\$128,040
Operating Expenses	\$53,778
Indirect	\$18,182
Total	\$200,000

Conclusion

If ratified by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Commission meeting and support the development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno County. If not approved, Health Services will not have the necessary funding to cover important prenatal topics for pregnant and parenting families in Fresno County.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Finance
Consent Agenda Item #: 3VI	Director: Chris Erwin
Subject: General Liability Insurance Renewal	Officer: Hemanta Mungur

Recommended Action

Staff recommends Committee ratification for full Board consideration of the renewal of the insurance policies presented below for the period of July 1, 2024 to July 1, 2025.

Background

Heffernan Insurance Brokers markets the general liability needs for the Agency to secure quotes from companies interested in issuing our policies. Policies renew annually on July 1. No coverage changes are being presented; these are the policies currently in force:

- A. NIAC - Property. Provides replacement cost coverage on buildings (limit \$83.0 million), personal property (limit \$7.8 million), and business income. Also included is coverage for Contractor Equipment. Coverage is being split between NIAC and Philadelphia Indemnity due to NIAC limiting their coverage exposure to \$45 million.
- B. Covington (Friant); Evanston (Palmer and Tuft)—Property for Head Start centers in Huron and Mendota and the LCC Buyback Center in Friant. NIAC is not able to cover these facilities based on their distance from the nearest fire station.
- C. NIAC – General Liability. Provides \$3 million aggregate and \$1 million for each occurrence. Includes General Liability, Social Service Professional Liability, Improper Sexual Misconduct, Liquor Liability, and Employee Benefits Liability coverage.
- D. NIAC—D&O/EPL. Provides Directors & Officers Liability, including Employment Practices Liability. It provides \$2 million aggregate and \$1 million for each occurrence. The retention has increased from \$25,000 to \$75,000 per occurrence.
- E. NIAC - Automobile. This policy provides automotive insurance for 208 vehicles, with \$1,000,000 of combined single-limit liability coverage and a \$5,000 deductible.
- F. NIAC - Umbrella. Provides \$1 - \$5 million of coverage beyond the limits stated above.
- G. General Star Indemnity Insurance Co. Provides Medical Malpractice coverage. It provides \$3 million aggregate and \$1 million for each occurrence, as well as abuse and molestation coverage for the innocent insured at \$1 million. Coverage extends to the contracted physician as well as the nurses, dieticians, and lactation consultants on staff.
- H. Hartford – Crime. Provides crime coverage with a \$2,500,000 limit for Employee Theft and a \$500,000 for non-employee theft, forgery, counterfeit paper, and electronic

transfers. This policy provides coverage to employees whose duties include cash handling as well as ERISA coverage for the Retirement Plans.

- I. National Union Fire Insurance Co of Pa – AD&D. Provides \$250,000 aggregate and \$25,000 for each Accidental Death or Dismemberment occurrence for registered volunteers, participants, and students.
- J. Lloyd’s of London - Pollution Liability. Provides \$2 million aggregate and \$1 million for each occurrence with a \$5,000 deductible.
- K. Houston Casualty Co. – Cyber Liability. Provides \$1,000,000 per claim and aggregate coverage for multimedia, security and privacy, network security, cyber extortion, regulatory actions, and privacy breach coverage.

Fiscal Impact

Total annual premiums were expected to increase by 5-15% over those we experienced for the 2023/24 policy year. The final quotes came in 13% higher with annual premiums of \$1,110,522. Heffernan actively negotiates with carriers who would like to secure our business and with the current carriers. However, carriers do not provide competitive quotes more than 30 days from the renewal date. The Auto, Property, and Directors and Officers liability coverages comprise nearly 60% of the total premium.

Conclusion

Following review of the information provided, Heffernan was given the authorization to bind coverages effective July 1, 2024. Policies have been secured so that no lapse in coverage has occurred, certificates of insurance have been prepared and sent to our grantors and partners.

Fresno Economic Opportunities Commission
Liability Package Executive Renewal Summary 2024 to 2025

Over the past few months, Heffernan Insurance Brokers has conducted a thorough market analysis for the Liability, Property, Auto, Medical Malpractice, Accident, Cyber and Directors & Officers/Employment Practices policies of Fresno Economic Opportunities Commission (Fresno EOC). We not only negotiated renewal terms with your incumbent carriers, but also approached other carriers to check the pulse of the overall marketplace. This summary encompasses an analysis of your renewal options, claim performance, changes in the marketplace and our carrier recommendations for the 2024-2025 policy year.

State of the Insurance Marketplace:

Insurance market conditions continue to harden well into 2024. Most lines of coverage continue to experience pricing increases along with coverage limitations. Property premiums continue to increase due to large-scale climate-driven disasters and steep reinsurance rates. In addition, carriers are evaluating building limits as the cost to rebuild in 2024 continues to be affected by rising construction costs and economic inflation. General Liability and Umbrella rates are also increasing due to increased litigation costs and higher jury awards. There are several liability carriers limiting their exposures by adding sublimits onto policies. Umbrella carriers are limiting their exposure by reducing policy limits. In this case, towers of limits may be required, which can drive overall premiums up. Automobile liability continues its decade-long steady increase, spurred by distracted drivers and increased repair costs due to costly technology. The Directors & Officers/Employment Practices (D&O/EPL) marketplace remains difficult as increased claims activity for harassment and discrimination hits companies of all sizes. The Cyber marketplace is dynamic and rapidly evolving with claims activity remaining active in 2024. On average, moderate-to-significant premium increases are hitting all lines of coverage. In addition to rate increases, carriers are continuing to increase deductibles on some policies, shifting more of the financial responsibility to policy holders. All factors considered; we do expect the hard market to continue into 2025 before it shows signs of leveling out.

Fresno EOC's Performance:

Fresno EOC's loss performance was decent during the 2023 policy term. There were three (3) property claims, totaling \$19,578 in incurred losses. There were fifteen (15) automobile claims this year, totaling \$180,725 in incurred losses. There were three (3) D&O/EPL claims totaling \$115,000 in incurred costs. The D&O/EPL claims incurred the 2nd highest costs in the past five years. The Automobile claims were decent with a 50% loss ratio on that specific line. The property performance was another strong year with a handful of small claims.

Nonprofits Insurance Alliance of California (NIAC) Renewal:

With the hardening market conditions over the past 5 years, NIAC has tried hard to keep pricing increases and coverage term changes at bay. Despite their best efforts, NIAC needed to make sweeping changes across their book of business to maintain the viability of the company and to continue to have reserves to pay future claims. Effective 3/1/24, NIAC took 10-15% rate increases across the board for all lines of coverage, along with introducing coverage limitations on certain exposures.

The D&O/EPL saw another 20+% premium increase this year, but the biggest change was the retention. Part of NIAC's across the board book restructuring was to create deductible tiers based on employee count. The highest employee tier, 501+ employees, now carries a minimum of \$75,000 deductible per claim.

The property renewal was the bright spot of this renewal. NIAC's property capacity is now capped at \$45 million. Fresno EOC's property schedule exceeds this limit, which meant we had to find a home for about half the property values. Fortunately, Philadelphia Insurance Company was able to write the locations NIAC could not. In combining the NIAC & Philadelphia premiums, the 2024 total is virtually the same as the amount paid in 2023. Both NIAC and Philadelphia ran the locations through a modeling software to determine current replacement cost values. This resulted in a 10% increase in total insured values. A flat premium with a 10% increase in values is truly a win – especially in the tough property marketplace in California.

The auto premium grew by 10% although the number of vehicles decreased from 229 to 208. This has been Fresno EOC's largest loss driver and with the fair loss performance in 2023, we feel a 10% increase in the underlying limit is fair.

The umbrella limit remained at \$5 million with a large year over year premium increase of 63%. The biggest reason for this large increase is the Auto liability coverage within the umbrella. NIAC adjusted the available Auto Liability limit to only \$1 million of the \$5 million umbrella, but with this being Fresno EOC's largest exposure, this heavily impacted the pricing.

The rest of the lines of coverage saw a 5%-15% increase, as we expected due to a combination of exposure change and mandated rate increases.

Fresno EOC's 2023-2024 written premium was \$982,701 and the renewal for 2024-2025 is \$1,110,552 which is an increase of 13%. With the difficult market conditions, we are pleased NIAC was able to price their renewal in line with the indications they provided a few months back.

Market Analysis:

Heffernan Insurance Brokers marketed Fresno EOC to the most viable carriers for this year's renewal. We had conversations with some that declined up front and obtained responses from several carriers who were either unable to compete with the current pricing and terms or were uncomfortable with the exposures. We have provided those results in the marketing analysis portion of the proposal.

Upon completion of our market analysis, the carriers that offered the best overall proposal were NIAC/Philadelphia/General Star/Houston Casualty/Hartford/AIG/Lloyd's of London. The pricing, program structure, and services of these insurers were the best option this year. Throughout negotiations, these carriers expressed the desire to retain Fresno EOC as a client and continue the long-term relationship. We are thrilled to be adding Philadelphia to our insurance program as they are a top insurer of nonprofits across the nation

Heffernan Insurance Brokers Recommendation:

After completing our analysis, Heffernan Insurance Brokers recommends Fresno EOC bind coverage with NIAC/Philadelphia/General Star/Houston Casualty/Hartford/AIG/Lloyd's of London. The presented carriers are valued partners of Heffernan and Fresno EOC, and we look forward to this continued relationship.

Sincerely,

Brian O'Callaghan
Senior Vice President
Heffernan Insurance Brokers

Jordann Coleman
Senior Vice President
Heffernan Insurance Brokers

Gabriella Garrick
Account Manager
Heffernan Insurance Brokers

PROPOSAL OF INSURANCE

PREPARED FOR
FRESNO ECONOMIC OPPORTUNITIES COMMISSION
EFFECTIVE DATE: JULY 1, 2024



PRESENTED BY

Brian O'Callaghan
Senior Vice President/Producer
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5/20/2024

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AUTHORIZATION TO BIND COVERAGE

This is a coverage summary, not a legal contract. This summary is provided to assist in your understanding of your insurance program. Please refer to the actual policies for specific terms, conditions, limitations, and exclusions that will govern in the event of a loss.

This proposal for insurance coverage is based on the information submitted by Fresno Economic Opportunities Commission. Please indicate your acceptance of it by marking the appropriate line below.

_____ Proposal accepted as outlined.

_____ Proposal accepted with changes listed below:

PLEASE NOTE:

- Your coverage will not be bound unless and until the indicated binding requirements are met.
- Higher limits of insurance and different types of coverage may be available, please contact us.
- I consent to electronic delivery of insurance policies and disclosures.

Acknowledged and Agreed:

NAME

SIGNATURE

TITLE

DATE SIGNED

EMAIL ADDRESS _____

PREMIUM SUMMARY

COVERAGE	CARRIER	2023 PREMIUM	2024 PREMIUM
Property:	NIAC	\$265,409	\$170,568
Property: Palmer, Tuft & Clarkson	Evanston Insurance Company	\$1,604.00 Premium \$150.00 Broker Fee \$495.00 Inspection Fee \$66.75 Surplus Taxes and Fees \$2,315.75 - Total	\$2,327.00 Premium \$250.00 Broker Fee \$165.00 Inspection Fee \$79.25 Surplus Taxes and Fees \$2,821.25 - Total
Property: Friant	Covington Insurance Company	\$500.00 Premium \$200.00 Broker Fee \$17.49 Surplus Taxes and Fees \$767.49 - Total	\$750.00 Premium \$200.00 Broker Fee \$23.85 Surplus Taxes and Fees \$973.85 - Total
Remaining Property	Philadelphia Indemnity Insurance Company	-	\$96,216
General Liability	NIAC	\$34,010	\$33,287
Professional Liability	NIAC	\$8,459	\$9,493
Improper Sexual Conduct	NIAC	\$14,300	\$17,500
Automobile	NIAC	\$363,459	\$401,104
Directors & Officers Liability	NIAC	\$148,646	\$179,871
Umbrella	NIAC	\$87,784	\$142,867
Medical Malpractice	General Star Indemnity Company	\$11,880.00 Premium \$300.00 Broker Fee \$377.78 Surplus Taxes and Fees \$12,557.78 - Total	\$12,474.00 Premium \$300.00 Broker Fee \$396.67 Surplus Taxes and Fees \$13,170.67 - Total
Crime	Hartford	\$8,016.00	\$8,016.00
Volunteer Accident	National Union Fire Ins. Co. of PA	\$23,382.00	\$20,549.00
Pollution Liability	Lloyd's of London	\$3,337.45	\$3,337.45
Cyber Liability	Houston Casualty Co.	\$9,504.00 Premium \$195.00 Policy Fee \$250.00 Broker Fee \$308.43 Surplus Taxes and Fees \$10,257.43- Total	\$9,979.00 Premium \$195.00 Policy Fee \$250.00 Broker Fee \$323.53 Surplus Taxes and Fees \$10,747.53 - Total
Totals:		\$982,700.90	\$1,110,521.75

PREMIUM AND COVERAGE COMPARISON

Coverage	2023	2024	% Change
Property: NIAC	\$265,409	\$170,568	-36%
Property: Palmer, Clarkson Tuft	\$2,316	\$2,821	22%
Property - Friant	\$767	\$974	27%
Property - Philadelphia	\$0	\$96,216	100%
General Liability	\$34,010	\$33,287	-2%
Professional Liability	\$8,459	\$9,493	12%
Improper Sexual Conduct	\$14,300	\$17,500	22%
Automobile	\$363,459	\$401,104	10%
Directors & Officers/EPLI	\$148,646	\$179,871	21%
Umbrella	\$87,784	\$142,867	63%
Medical Malpractice	\$12,558	\$13,171	5%
Crime	\$8,016	\$8,016	0%
Accident	\$23,382	\$20,549	-12%
Pollution Liability	\$3,337	\$3,337	0%
Cyber Liability	\$10,257	\$10,748	5%
Totals:	\$982,701	\$1,110,522	13%
Total Values:	\$82,460,475	\$91,092,025	10%
No. of Locations:	130	118	-9%
No of Vehicles:	229	208	-9%
Employee Count	980	1080	10%
Volunteers/Students Exposure	5,331	4,994	-6%

LOSS ANALYSIS

Fresno Economic Opportunities Commission 5 Year Loss Analysis													
Property (In Excess of \$5,000 deductible)													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total	Total Incurred	Prem	LR	
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	1	2	\$5,000	\$2,211	\$7,211	\$1,000	\$11,967	\$12,967	\$19,578	\$265,409	7%		
2022	0	2	\$0	\$0	\$0	\$0	\$9,560	\$9,560	\$9,560	\$222,405	4%		
2021	0	3	\$0	\$15,972	\$15,972	\$0	\$273,930	\$273,930	\$289,902	\$172,455	168%		
2020	0	1	\$0	\$4,123	\$4,123	\$0	\$18,307	\$18,307	\$22,430	\$137,705	16%		
2019	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,612	0%		
Total	1	8	\$5,000	\$22,306	\$27,306	\$1,000	\$313,164	\$314,164	\$341,470	\$934,586	37%		
General Liability													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total	Total Incurred	Prem	LR	
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,010	0%	
2022	0	1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,301	0%	
2021	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,461	0%	
2020	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,156	0%	
2019	0	2	\$0	\$17,576	\$17,576	\$0	\$23,224	\$23,224	\$40,800	\$28,744	142%		
Total	0	3	\$0	\$17,576	\$17,576	\$0	\$23,224	\$23,224	\$40,800	\$153,672	27%		
Automobile													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total	Total Incurred	Prem	LR	
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	7	8	\$1,752	\$5,951	\$7,703	\$111,302	\$61,720	\$173,022	\$180,725	\$363,459	50%		
2022	5	18	\$38,178	\$11,789	\$49,967	\$230,000	\$48,760	\$278,760	\$328,727	\$397,991	83%		
2021	1	21	\$0	\$10,670	\$10,670	\$0	\$244,769	\$244,769	\$255,439	\$298,473	86%		
2020	0	8	\$0	\$2,907	\$2,907	\$0	\$4,869	\$4,869	\$7,776	\$299,636	3%		
2019	0	38	\$0	\$16,390	\$16,390	\$0	\$224,098	\$224,098	\$240,488	\$271,893	88%		
Total	13	93	\$39,930	\$47,707	\$87,637	\$341,302	\$584,216	\$925,518	\$1,013,155	\$1,631,452	62%		
Directors & Officers Liability													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total	Total Incurred	Prem	LR	
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	3	0	\$42,686	\$2,314	\$45,000	\$60,564	\$9,436	\$70,000	\$115,000	\$148,646	77%		
2022	1	2	\$2,576	\$1,495	\$4,071	\$0	\$36,604	\$36,604	\$40,675	\$118,059	34%		
2021	0	5	\$0	\$1,281	\$1,281	\$0	\$6,155	\$6,155	\$7,436	\$82,667	9%		
2020	2	3	\$8,788	\$16,048	\$24,836	\$25,000	\$210,000	\$235,000	\$259,836	\$88,824	293%		
2019	0	2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,002	0%		
Total	6	12	\$54,050	\$21,138	\$75,188	\$85,564	\$262,195	\$347,759	\$422,947	\$525,198	81%		

MARKETING ANALYSIS

MARKETS APPROACHED	STATUS	RESULTS
Package & Umbrella		
NIAC	Quoted	Presented
Church Mutual	Declined	Declined to quote, due to operations being outside of their appetite.
Irwin Siegel	Declined	Declined to quote due to operations being outside of their appetite.
Nationwide	Declined	Declined to quote due to loss history.
Berkley Human Services	Declined	Declined to quote due to operations being outside of their appetite.
Property Only		
NIAC	-	Will only quote up to \$45M max total insured values.
Philadelphia	Quoted	Presented
Travelers	Declined	Outside of their appetite.
Berkley Human Services	Declined	Unable to quote monoline property.
Director's Officer		
NIAC	Quoted	Presented; Increased Self-Insured Retention to \$75k.
Philadelphia	Declined	Unable to compete with NIAC.
RT Specialty	Declined	Unable to compete with NIAC



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Sanctuary and Support Services
Consent Agenda Item #: 3VII	Director: Misty Gattie-Blanco
Subject: City of Fresno Homeless Youth Services	Officer: Sherry Neil

Recommended Action

Staff recommends Committee ratification for full Board consideration of the Homeless Youth Services Program grant application submitted to the City of Fresno on July 26, 2024, in the amount of \$2,134,500 for two projects over a two-year period with the option to extend for an additional two years starting July 1, 2024.

Background

The City of Fresno received funding specific for Homeless Youth Services Funding from the State of California Business, Consumer Services and Housing Agency's Homeless Housing, Assistance and Prevention (HHAP) Homeless Youth Services. HHAP was a \$500 million block grant program authorized by Senate Bill 850, which is designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California.

HHAP funds were allocated to the City of Fresno, who collaboratively with other institutions and organizations in Fresno's homeless service provider system, aim to make homelessness infrequent, brief, and non-recurring. The Mayor's/City Manager's Office shall provide administration and oversight of these funds through contractual relationships between selected vendors and the City.

The City of Fresno is soliciting proposals to provide homeless youth services for the Homeless Housing, Assistance and Prevention (HHAP) Program. Eligible services for homeless youth solicited through this RFQ include one or more of the following categories: 1) Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees; 2) Operating subsidies in new and existing interim shelter, including emergency shelters and bridge housing; 3) Permanent Affordable and/or Supportive Housing Operations; 4) Service coordination, which may include case management and housing navigation services for interim housing as well as providing access to workforce, education, or other services to promote housing stability; 4) Street outreach to assist persons experiencing unsheltered homelessness to access permanent housing and services; and 5) Homelessness prevention and shelter diversion. This request is for a two-year project period with an optional two-year extension.

Sanctuary and Support Services is proposing two projects: Youth Bridge Housing and Homeless Prevention/Diversion. The program has been operating youth bridge housing for the City of Fresno through these funds since 2019. Since inception, 103 individuals (60 adults and 43 children) have

been assisted through bridge housing and 76.5% exited into permanent housing. The second project Homeless Prevention/Diversion would give the young adults that seek assistance an opportunity to divert the homeless response system while still receiving assistance to remain and/or obtain safe and stable housing.

Fiscal Impact

This funding will support personnel costs, travel, and other operating costs.

Sanctuary and Support Services - Homeless Services 11/1/24-6/30/28				
City Bridge Housing \$395332		GRANT	MATCH	TOTAL
PERSONNEL	FTE	AMOUNT	AMOUNT	AMOUNT
PROGRAM DIRECTOR	0.06	\$ 12,981	\$ 16,510	\$ 29,491
Homeless Services Manager	0.19	\$ 29,010	\$ 36,898	\$ 65,908
Site Monitors (2 @35%FTE)	0.70	\$ 50,546	\$ 64,282	\$ 114,828
Site Monitors (2@20% FTE)	0.40	\$ 28,884	\$ 36,732	\$ 65,616
Shelter Coordinator	0.50	\$ 51,098	\$ 65,003	\$ 116,101
Case Manager	0.15	\$ 13,304	\$ 16,924	\$ 30,228
FRINGE BENEFITS		\$ 62,170	\$ 82,368	\$ 144,538
TOTAL PERSONNEL		\$ 247,993	\$ 318,717	\$ 566,710
PROGRAM EXPENSES				
PROJECT STAFF TRAVEL		\$ 11,500	\$ 14,880	\$ 26,380
EQUIPMENT		\$ 2,500	\$ 3,120	\$ 5,620
SUPPLIES		\$ 5,000	\$ 6,000	\$ 11,000
CONTRACTUAL & CONSULTANT SERVICES		\$ -	\$ -	\$ -
OTHER COSTS		\$ 92,400	\$ 115,840	\$ 208,240
PARTICIPANT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS		\$ 35,939	\$ 45,856	\$ 81,795
TOTAL BUDGET		\$ 395,332	\$ 504,413	\$ 899,745

Sanctuary and Support Services - Homeless Services 11/1/24-6/30/28				
City Diversion \$591273		GRANT	MATCH	TOTAL
PERSONNEL	FTE	AMOUNT	AMOUNT	AMOUNT
PROGRAM DIRECTOR	0.00	\$ -	\$ -	\$ -
Homeless Services Manager	0.05	\$ 9,161	\$ 11,652	\$ 20,813
Housing Support Specialist	1.00	\$ 71,291	\$ 90,695	\$ 161,986
	0	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -
FRINGE BENEFITS		\$ 50,469	\$ 67,817	\$ 118,286
TOTAL PERSONNEL		\$ 130,921	\$ 170,164	\$ 301,085
PROGRAM EXPENSES				
PROJECT STAFF TRAVEL		\$ 23,000	\$ 28,800	\$ 51,800
EQUIPMENT		\$ 1,300	\$ 1,680	\$ 2,980
SUPPLIES		\$ 2,000	\$ 2,880	\$ 4,880
CONTRACTUAL & CONSULTANT SERVICES		\$ -	\$ -	\$ -
OTHER COSTS		\$ 5,300	\$ 6,460	\$ 11,760
PARTICIPANT COSTS		\$ 375,000	\$ 375,000	\$ 750,000
INDIRECT COSTS		\$ 53,752	\$ 58,498	\$ 112,250
TOTAL BUDGET		\$ 591,273	\$ 643,482	\$ 1,234,755

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Board of Commissioners Meeting and Sanctuary Homeless Services will continue to provide Bridge Housing to young adults through the end of the current contract. If not approved, Sanctuary Homeless Services will not accept funding if grant is awarded and will not be able to continue providing bridge housing to young adults.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Program Planning & Development
Consent Agenda Item #: 3VIII	Director: Ana Medina
Subject: Grant Tracker & Semi-Annual Grant Summary	Officer: Michelle Tutunjian

Recommended Action

The information presented in the Grant Tracker and Semi-Annual Grant Summary is intended to keep the Board apprised of program grant activity.

Background

The below information are updates from the last grant tracker presented on May 6, 2024.

Awarded					
Program	Name	Funder	Amount Requested	Summary	Date of Notice
Food Services	RFP No. 2425-ENP Title III C1 and C2- Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000	Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	7/18/2024
Food Services – Food Distribution	Kaiser Permanente Food & Nutrition Security Grant	Kaiser Permanente	\$25,000	Funding will expand capacity in rural communities to new partners and schools in Riverdale and Five Points providing 3,600 low-income families with nutritious, healthy, and	5/22/2024

				fresh food commodities.	
Sanctuary and Support Services - Homeless Services	Emergency Assistance Fund	SCAN Health Plan	\$25,000	Provide one-time financial support to older adults (age 55+) in emergency situations.	6/17/2024
Health Services - Tobacco Education Program	CG 24-10056 Advancing Tobacco Cessation in Community Clinics Project (ATCP) Cohort 3	California Department of Public Health, California Tobacco Control Program	\$81,000	This grant will reduce tobacco use within the funded clinic populations. Achieving this outcome will decrease tobacco use disparities and reduce the burden of tobacco-related diseases.	5/9/2024
Sanctuary and Support Services - Homeless Services	Homeless, Housing, Assistance, and Prevention (HHAP)	County of Fresno Department of Social Services	\$4,368,334	Funding will support Bridge & Rapid Rehousing services.	6/24/2024
Sanctuary and Support Services - CVAHT	Human Trafficking Victim Assistance	Cal OES	\$899,999	This grant will fund trauma-informed, supportive services for victims of human trafficking, including shelter, case management, and emergency assistance.	6/24/2024
Foster Grandparent Program	FY2024 AmeriCorps Seniors Q4 Foster Grandparent Program Continuation or Renewal	AmeriCorps	\$495,000	Funding will support the continuation of Foster Grandparents. Older adults 55+ and over volunteer to mentor and tutor for low-income	6/24/2024

				students in Fresno County.	
Advance Peace	Violence Intervention & Prevention Initiative	City of Fresno	\$375,000	Funding will provide case management for 25 Junior Fellows, offering transformative travel opportunities, mentorship, and educational and skill development.	6/24/2024
Advancing Fresno County Guaranteed Income	Mayors for a Guaranteed Income Proposal	Mayors for a Guaranteed Income	\$15,000	Funds will help the GI program provide gift cards to evaluation survey respondents.	5/1/2024

Not Awarded					
Program	Name	Funder	Amount Requested	Summary	Not Awarded Reason
Sanctuary and Support Services - LGBTQ+ Resource Center	2024 wayOut Grant	wayOUT	\$112,740	Funding will support general operating costs for the LGBTQ+ Resource Center, including case management, drop-in services, and mental health workshops.	Not Available
Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000	CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of	Pending

				access, for children and their families.	
Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000	Funding for operational support with areas of focus: Strengthen our food system, enhance equitable community health outcomes, Safeguard our environment and natural resources	Not Available

Submitted					
Program	Name	Funder	Amount Requested	Summary	Date Submitted
Sanctuary and Support Services - Homeless Services	City of Fresno Homeless Youth Services	City of Fresno	\$2,134,500	Funding will support Bridge Housing for young adults.	7/26/2024
Foster Grandparents - Senior Tech Program	CA Advanced Services Fund (CASF) Adoption Account - Digital Literacy	CA Public Utilities Commission	\$1,176,283	Funds will allow the Senior Tech Program to continue for two more years, serving approximately 2,500 seniors.	6/28/2024
Health Services - Community Health Center	Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County	The David and Lucile Packard Foundation	\$200,000	The development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno.	7/12/2024

Communications	ICARP Adaptation Planning Grant Program	County of Fresno - Department of Public Works and Planning	\$50,000	Provide outreach and facilitate community input on climate resiliency needs and strategies.	6/3/2024
Communications	Brownfields Planning Grant Community Engagement	City of Fresno	\$29,000	Conduct outreach to gain community and stakeholder support and input for addressing brownfields issues in SW Fresno.	5/31/2024
Sanctuary and Support Services - CVAHT	OVC FY24 Anti-Trafficking Housing Assistance Program	Office for Victims of Crime (OVC)	\$837,900	Funds will support rapid rehousing for victims of human trafficking.	5/20/2024
Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000	CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	5/1/2024

Fresno County Economic Opportunities Commission

Grant Tracker

Monday, August 5, 2024

2024 AWARDED				
Due Date	Program	Name	Funder	Amount Requested
4/4/2024	Food Services	RFP No. 2425-ENP Title III C1 and C2-Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000
3/4/2024	Food Services - Food Distributions	Kaiser Permanente Food & Nutrition Security Grant	Kaiser Permanente	\$25,000
5/15/2024	Sanctuary and Support Services - Homeless Services	Emergency Assistance Fund	SCAN Health Plan	\$25,000
4/16/2024	Health Services - Tobacco Education Program	CG 24-10056 Advancing Tobacco Cessation in Community Clinics Project (ATCP) Cohort 3	California Department of Public Health, California Tobacco Control Program	\$81,000
1/9/2024	Sanctuary and Support Services - Homeless Services	Homeless, Housing, Assistance, and Prevention (HHAP)	County of Fresno Department of Social Services	\$4,368,334
1/29/2024	Sanctuary and Support Services - CVAHT	Human Trafficking Victim Assistance	Cal OES	\$899,999
3/11/2024	Foster Grandparent Program	FY2024 AmeriCorps Seniors Q4 Foster Grandparent Program Continuation or Renewal	AmeriCorps	\$495,000
4/5/2024	Advance Peace	Violence Intervention & Prevention Initiative	City of Fresno	\$375,000
3/20/2024	Advancing Fresno County Guaranteed Income	Mayors for a Guaranteed Income Proposal	Mayors for a Guaranteed Income	\$15,000
9/28/2023	Sanctuary and Support Services - Homeless Services	FY23 Continuum of Care Competition and Renewal or Replacement of Youth	US Department of Housing and Urban Development	\$2,350,438
1/31/2024	LCC - Local Conservation Corps (LCC)	Local Conservation Corps SB 1013	State of California Employment Development Department	\$799,665
1/16/2024	Health Services - AFLP	2024-25 Title X Family Planning Services	Essential Access Health	\$464,531
2/9/2024	Sanctuary and Support Services - LGBTQ+ Resource Center	American Rescue Plan Act for Community Based Organizations	City of Fresno	\$100,000
2/14/2024	Health Services	2024 Public Awareness and Community Outreach Campaign Services	The Office of Community Partnerships and Strategic Communications (OCPSC)	\$600,000
6/20/2023	Training and Employment	CERF Economic Development Pilot	State of California Employment Development Department	\$150,000

11/27/2023	Health Services - Community Health Center	Mpox Community-Based Organization Grant	The CA Department of Public Health	\$55,000
2/1/2024	Foster Grandparent Program	FY2024 AmeriCorps Foster Grandparents Program Replacement and Expansion Opportunity	AmeriCorps	\$360,000
1/31/2024	LCC - Local Conservation Corps (LCC)	FY2023 Community Project Funding/Congressionally Directed Spending	Congress Appropriations	\$500,000
6/13/2023	Training and Employment	One Fresno Youth Jobs Corps Program Worksites	City of Fresno	\$300,000
Total Amount Requested				\$14,663,967

2024 NOT AWARDED

Due Date	Program	Name	Funder	Amount Requested
5/1/2024	Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000
3/1/2024	Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000
3/1/2024	Sanctuary and Support Services - LGBTQ+ Resource	2024 wayOUT Grant	wayOUT	\$112,740
11/15/2023	Health Services	Fresno HOPE	Fresno HOPE Pathways Community Hub	\$325,000
11/1/2023	Sanctuary and Support Services - CVAHT	Slave 2 Nothing Grant	Slave 2 Nothing Foundation	\$45,000
8/7/2023	Food Services - Food Distributions	Sierra Grant Program	Bank of the Sierra	\$5,000
6/27/2023	Health Services - Community Health Center	Community-Based Approaches to Reducing Sexually Transmitted Diseases	CDC	\$325,000
Total Amount Requested				\$987,740.00

IN PROGRESS GRANTS

Due Date	Program	Name	Funder	Amount Requested
7/31/2024	Foster Grandparent - Senior Tech Program	Changing Aging 2024 - Stage One	Next 50	\$200,000
8/15/2024	Health Services	HRSA-25-085 New Access Points Department of Health and Human Services Health Resources and Services Administration	Department of Health and Human Services, Health Resources and Services Administration (HRSA)	\$650,000
8/31/2024	Health Services - Dental Care for Kids	Wonderful Community Grants	The Wonderful Company	\$50,000
9/10/2024	Transit Systems	EnergIIZE EV Jump Start Year 3	EnergIIZE Commercial Vehicles (California Energy Commission)	\$750,000
9/27/2024	Lifestyle Medicine	Pioneering Ideas Exploring the Future to Build a Culture of Health	Robert Wood Johnson Foundation	\$500,000
Total Amount Requested				\$2,150,000

SUBMITTED GRANTS				
Due Date	Program	Name	Funder	Amount Requested
6/28/2024	Foster Grandparents - Senior Tech Program	CA Advanced Services Fund (CASF) Adoption Account - Digital Literacy	CA Public Utilities Commission	\$1,176,283
7/12/2024	Health Services - Community Health Center	Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County	The David and Lucile Packard Foundation	\$200,000
7/26/2024	Sanctuary and Support Services - Homeless Services	City of Fresno Homeless Youth Services	City of Fresno	\$2,134,500
6/3/2024	Communications	ICARP Adaptation Planning Grant Program	County of Fresno - Department of Public Works and Planning	\$50,000
5/31/2024	Communications	Brownfields Planning Grant Community Engagement	City of Fresno	\$29,000
5/20/2024	Sanctuary and Support Services - CVAHT	OVC FY24 Anti-Trafficking Housing Assistance Program	Office for Victims of Crime (OVC)	\$837,900
5/1/2024	Health Services - Dental Care for Kids	School-Based and School- Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000
4/30/2024	Training and Employment	Valley CERF Catalyst Projects - Partnership with	Valley Community Economic Resilience Fund	\$300,000
4/30/2024	Food Services - Kitchen	Valley CERF Catalyst Projects - Food Services Kitchen Expansion	Valley Community Economic Resilience Fund	\$2,000,000
4/22/2024	Sanctuary and Support Services - CVAHT	OVC FY24 Services for Victims of Human Trafficking	Office for Victims of Crime (OVC)	\$950,000
4/4/2024	Food Services - Food Services Home Delivery	RFP No. 2425-ENP Title III C1 and C2-Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000
3/22/2024	Stop the Violence	Gang Intervention Proposal for FUSD	FUSD	\$73,000
3/1/2024	Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000
2/27/2024	Training and Employment - Valley Apprenticeship Connections (VAC)	Career Skills Training	Department of Energy	\$536,626
10/6/2023	Health Services	Early Childhood Wraparound Services	CA Dept of Health Care Services	\$1,500,000
8/8/2023	Food Services - Food Distributions	Costco Charitable Giving Grant	Costco Wholesale	\$7,500
Total Amount Requested				\$12,669,809

LETTERS OF INTENT SUBMITTED				
Due Date	Program	Name	Funder	Amount Requested
3/29/2024	Training and Employment - Valley Apprenticeship Connections (VAC)	FY25 Community Projects (Padilla) - Workforce Development	Senate Appropriations Committee	\$1,500,000

4/2/2024	Training and Employment	FY25 Community Projects (Costa) - Workforce Development	House Appropriations Committee	\$1,500,000
4/2/2024	Sanctuary and Support Services - Homeless Services	FY25 Community Projects (Costa) - Homeless Meal Distribution	House Appropriations Committee	\$1,300,000
7/28/2023	Health Services - Dental Care for Kids	UniHealth Foundation LOI	UniHealth Foundation	\$2,258,348
9/15/2023	Training and Employment - Summer Youth Internship Program	US Bank Letter of Interest	US Bank	\$75,000
4/30/2024	Training and Employment	Valley CERF Catalyst Projects - Partnership with Proteus Inc.	Valley Community Economic Resilience Fund	\$300,000
4/30/2024	Food Services - Kitchen	Valley CERF Catalyst Projects - Food Services Kitchen Expansion	Valley Community Economic Resilience Fund	\$2,000,000
Total Amount Requested				\$8,933,348

Summary	Board Report Date	Date of Notice	Amount Awarded
Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	4/8/2024	7/18/2024	\$2,700,000
Funding will expand capacity in rural communities to new partners and schools in Riverdale and Five Points providing 3,600 low-income families with nutritious, healthy, and fresh food commodities.	N/A	5/22/2024	\$25,000
Provide one-time financial support to older adults (age 55+) in emergency situations.	N/A	6/17/2024	\$25,000
This grant will reduce tobacco use within the funded clinic populations. Achieving this outcome will decrease tobacco use disparities and reduce the burden of tobacco-related diseases.	N/A	5/9/2024	\$81,000
Funding will support Bridge & Rapid Rehousing services.	1/22/2024	6/24/2024	\$4,368,334
This grant will fund trauma-informed, supportive services for victims of human trafficking, including shelter, case management, and emergency assistance.	1/22/2024	6/24/2024	\$899,999
Funding will support the continuation of Foster Grandparents. Older adults 55+ and over volunteer to mentor and tutor for low-income students in Fresno County.	2/7/2024	6/24/2024	\$495,000
Funding will provide case management for 25 Junior Fellows, offering transformative travel opportunities, mentorship, and educational and skill development.	4/15/2024	6/24/2024	\$375,000
Funds will help the GI program provide gift cards to evaluation survey respondents.	N/A	5/1/2024	\$15,000
To quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.	2/21/2024	1/29/2024	\$2,019,622
Connect participants and applicants of Goods Job Challenge with resources, including high school equivalency programs and vocational plans.	3/18/2024	2/28/2024	\$799,665
Title X funding is awarded to subrecipients across the nation to provide low-income women and men below 250% of poverty with quality sexual and reproductive health care services.	1/22/2024	2/5/2024	\$464,531
Funding will support general operating costs for the LGBTQ+ Resource Center.	N/A	3/7/2024	\$100,000
To effectively reach and engage Californians, especially those experiencing the greatest health and social inequities.	3/4/2024	3/18/2024	\$600,000
Connect participants and applicants of Goods Job Challenge with resources, including high school equivalency programs and vocational plans.	3/18/2024	2/27/2024	\$150,000

Funding will support Mpox vaccine administration, vaccine outreach/education and testing activities to communities at-risk for Mpox.	N/A	3/19/2024	\$55,000
Funding will expand capacity to service low-income program participants in rural areas of Fresno County.	2/7/2024	4/1/2024	\$360,000
This will fund vehicle and heavy equipment for in- the-field student learning.	N/A	TBD	\$500,000
Provision of work experience for Fresno youth for a 6-month period.	6/26/2023	2/1/2024	\$200,000
Total Amount Awarded			\$14,233,151

Summary	Board Report Date	Date of Notice
CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	N/A	7/8/2024
Funding for operational support with areas of focus: Strengthen our food system, Enhance equitable community health outcomes, Safeguard our environment and natural resources	N/A	6/30/2024
Funding will support general operating costs for the LGBTQ+ Resource Center, including case	N/A	4/1/2024
Funding will support care coordination agencies employing community health workers, utilizing the Pathways Community HUB Institute™ Model.	12/7/2023	3/26/2024
Funding will support low-barrier emergency housing for victims of human trafficking.	N/A	5/3/2024
Funding food distributions for 2023.	N/A	3/12/2024
STI Testing on Community College Campuses, and free transportation to clinic if treatment is needed.	5/22/2023	1/17/2024

Summary	Board Report Date	Date of Notice
Supporting economic well-being for older adults and the organizations that serve them through systems-level and programmatic innovations.	N/A	TBD
To support new health center service delivery sites to expand affordable, accessible, and high-quality primary health care for underserved communities and Populations.	8/5/2024	5/1/2024
Grants will support game changing work across all impact areas	N/A	TBD
Funding for commercial fleets, site owners, or others who seek to deploy charging infrastructure for Medium-Duty and Heavy-Duty (MDHD) electric vehicles (EVs).	8/5/2024	TBD
Exploring the Future to Build a Culture of Health welcomes proposals that are primed to influence health equity in the future.	9/9/2024	TBD

Summary	Board Report Date	Date of Notice
Funds will allow the Senior Tech Program to continue for two more years, serving approximately 2,500 seniors.	9/9/2024	TBD
The development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno.	8/5/2024	8/12/2024
Funding will support Bridge Housing to young adults.	8/5/2024	TBD
Provide outreach and facilitate community input on climate resiliency needs and strategies.	N/A	TBD
Conduct outreach to gain community and stakeholder support and input for addressing brownfields issues in SW Fresno.	N/A	TBD
Funds will support rapid rehousing for victims of human trafficking.	5/6/2024	TBD
CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	N/A	TBD
VAC will partner with Proteus to provide job training in construction trades.	5/6/2024	8/31/2024
Food Services is requesting funds for planning activities for a USDA inspection kitchen and upgrading current kitchen equipment to electric appliances.	5/6/2024	8/31/2024
The purpose of this program is to develop, expand, or strengthen victim service programs for victims of human trafficking, including those that provide trauma-informed services.	4/15/2024	9/30/2024
Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	4/8/2024	TBD
STV will conduct gang intervention programming and mentoring at FUSD school sites (sites to be determined)	N/A	TBD
Funding for operational support with areas of focus: Strengthen our food system, Enhance equitable community health outcomes, Safeguard our environment and natural resources	N/A	TBD
Funding for job training to gain industry-recognized certifications in energy efficiency sector.	1/22/2024	5/20/2024
Funding for childhood wraparound services, could include home visitation or prenatal care.	9/25/2023	1/31/2024
Funding food distributions for 2023.	N/A	TBD

Summary	Board Report Date	Date of Notice
Funds will allow VAC to develop its training program to include energy efficiency technology training	N/A	TBD

Funds will allow VAC to develop its training program to include energy efficiency technology training	N/A	TBD
Through the purchase of an electric bus, this funding will implement a mobile meal distribution program to serve individuals experiencing street homelessness and low-income families in Fresno County.	N/A	TBD
Implementation of a data system and support from community health workers to connect families in the SBSP program to needed services.□	N/A	TBD
Funding salaries for interns.	N/A	TBD
VAC will partner with Proteus to provide job training in construction trades.	5/6/2024	8/31/2024
Food Services is requesting funds for planning activities for a USDA inspection kitchen and upgrading current kitchen equipment to electric appliances.	5/6/2024	8/31/2024

2024 Semi Annual Grant Summary

As of June 30, 2024	
Metric	Number
Grants Submitted	24
Grants Approved	19
Grants Denied	3
Funds Requested	\$17,391,795
Funds Approved	\$10,217,725
Funds Denied	\$442,740
Average Request	\$724,658.13
Request Range	\$15,000-\$4368,334

Jan-24		Feb-24		Mar-24	
Metric	Number	Metric	Number	Metric	Number
Grants Submitted	5	Grants Submitted	4	Grants Submitted	6
Grants Approved	3	Grants Approved	1	Grants Approved	5
Grants Denied	0	Grants Denied	0	Grants Denied	2
Funds Requested	\$7,032,529	Funds Requested	\$1,596,626	Funds Requested	\$770,740
Funds Approved	\$1,764,196	Funds Approved	\$799,665	Funds Approved	\$1,369,531
Funds Denied	\$0	Funds Denied	\$0	Funds Denied	\$330,000
Average Request	\$1,406,505	Average Request	\$536,626	Average Request	\$128,456
Request Range	\$464,531-\$4,368,334	Request Range	\$100,000-\$600,000	Request Range	\$15,000-\$495,000

Apr-24		May-24		Jun-24	
Metric	Number	Metric	Number	Metric	Number
Grants Submitted	4	Grants Submitted	3	Grants Submitted	2
Grants Approved	0	Grants Approved	3	Grants Approved	5
Grants Denied	0	Grants Denied	0	Grants Denied	1
Funds Requested	\$5,950,000	Funds Requested	\$991,900	Funds Requested	\$1,050,000
Funds Approved	\$0	Funds Approved	\$121,000	Funds Approved	\$6,163,333
Funds Denied	\$0	Funds Denied	\$0	Funds Denied	\$112,740
Average Request	\$1,487,500	Average Request	\$330,333	Average Request	\$525,000
Request Range	\$464,531-\$4,368,334	Request Range	\$100,000-\$600,000	Request Range	\$15,000-\$495,000



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Finance
Consent Agenda Item #: 3IX	Director: Steven Warnes
Subject: Health Insurance Report	Officer: Hemanta Mungur

Recommended Action

The information is presented to keep the Committee apprised on the status of the Agency's self-funded health insurance plan.

Background

As of May 31, 2024, the health insurance reserve is at \$7.5 million, which covers approximately 8.8 months of average expenditures. Contributions from programs and employees for 2024 total \$5,085,831 while the Fund paid out \$7,487,369 in expenses.

Changes to the health insurance plan in 2022 through 2024 include:

- Effective January 2022: Tele-health service was added and 1% increase in Employer premiums and an average 8% increase to Employee premiums.
- Effective January 2023: Restructured the wellness program to include more employees; replaced wellness discounted premium by an incentive program available to all employees. 5.5% increase in Employer premiums.
- Effective January 2024: Kaiser HMO plan offered as an alternative to our existing PPO plan. Employer and Employee premiums will increase by 8%. Recordkeeper for FSA and HSA plans moved to Health Equity.

This table presents a sample of the monthly health insurance premium rates for 2024. Rates vary depending on the type of coverage tier selected; the PPO option is shown but a high-deductible option is available at a 40% lower cost to the employee.

	Agency	Employee	Total Premium
Employee Only	\$684	\$162	\$846
EE +Child(ren)	\$1,238	\$291	\$1,529
EE + Family	\$1,643	\$387	\$2,030
EE + Spouse	\$1,374	\$324	\$1,698

FRESNO EOC
HEALTH INSURANCE FUND REPORT
THROUGH MAY 31, 2024

	2024			2023				
	March	April	May	YTD totals Jan-May	Mo. Avg. Prev 12 mos	YTD totals Jan-May	Annual Jan - Dec	Annual Mo. Avg Jan - Dec
Beginning Fund Balance	7,112,006	7,416,275	7,558,076					
<u>Income</u>								
Agency Contributions	817,987	819,131	811,682	4,103,951	749,293	3,751,076	8,638,643	719,887
Additional Agency Contr.				-	0	0	0	-
Employee Contributions	198,901	195,153	196,176	981,880	167,845	830,867	1,863,131	155,261
Total Income	1,016,888	1,014,284	1,007,858	5,085,831	917,139	4,581,943	10,501,774	875,148
<u>Expenses</u>								
Health Claims Paid	246,518	433,814	568,557	2,331,461	440,685	1,690,561	4,647,314	387,276
Dental Claims Paid	58,210	39,143	53,122	237,762	45,511	218,647	527,020	43,918
Prescriptions Paid	144,053	131,381	200,576	805,880	158,802	678,302	1,778,042	148,170
Vision Claims Paid	837	1,214	840	12,403	4,897	33,274	79,636	6,636
Stop Loss Premiums	94,373	95,250	96,881	486,154	100,384	529,499	1,247,950	103,996
Stop Loss Claims	-	-	-	0	(3,454)	(22,190)	(63,636)	(5,303)
Life Insurance Premiums	9,251	9,216	9,097	46,006	9,094	43,068	106,188	8,849
Pinnacle	12,434	12,472	12,472	61,735	12,920	67,465	160,775	13,398
Blue Cross/Kaiser	124,522	126,834	114,501	572,708	55,747	69,574	165,827	13,819
Benefits Consultant	12,084	12,083	12,083	60,416	12,083	60,417	145,000	12,083
Employee Assist. Program	4,740	4,740	4,740	23,700	4,740	23,294	56,475	4,706
Preferred Chiropractors	775	778	777	3,892	829	4,381	10,442	870
TeleDoc	4,822	2,399	4,919	19,219	4,009	12,442	41,326	3,444
Other Expenses	-	3,159		4,099	1,950	5,308	22,661	1,888
ACA Fees	-	-		0	335	0	3,690	308
Total Expenses	712,619	872,483	1,078,565	4,665,435	848,532	3,414,042	8,928,710	744,059
Current Fund Activity (net)	304,269	141,801	(70,707)	420,396	68,606	1,167,901	1,573,064	131,089
Ending Fund Balance	7,416,275	7,558,076	7,487,369	7,487,369				
<u>Enrollment</u>								
Employee only-EOC funded	306	308	308		309		341	
Kaiser	63	62	62		61			
Family coverage-EOC funded	314	314	314		314		355	
Kaiser	36	35	35		34			
Other-Dental only or Sub/On Call	50	45	45		46		48	
Total employees enrolled	769	764	764		763		744	

Estimated # months funded:

8.8



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Human Resources
Consent Agenda Item #: 3X	Director: N/A
Subject: Human Resources Quarterly Summary Report	Officer: Nelson Dibie

Recommended Action

The information presented below is intended to keep the Board apprised with a high-level snapshot of Human Resources activity. The following information is provided in these reports:

Background

On a quarterly basis, staff provide the Committee with a high-level snapshot of Human Resources activity. A summary of findings and detailed reports are provided on the following:

- Employee Overview
 - Active Staff
 - Separations
 - Agency Demographics
- Talent Acquisition
 - New Hires
- Benefits Enrollments
 - Enrollment Details
- Safety & Worker's Compensation
 - Injuries
 - Near Misses

Fiscal Impact

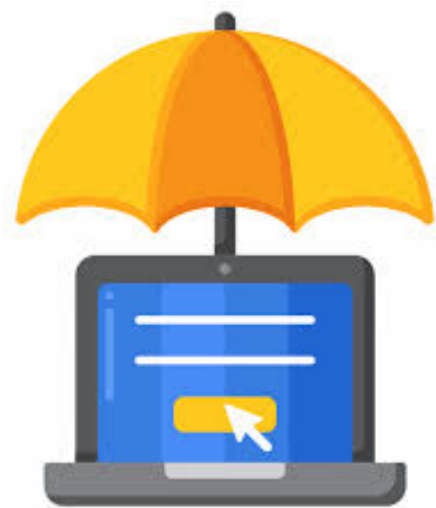
No fiscal impact.

Year

2024

MonthNubmer

6



711
Medical Enrollments



750
Dental Enrollment

Benefit Enrollment (%)

64%

(Medical)

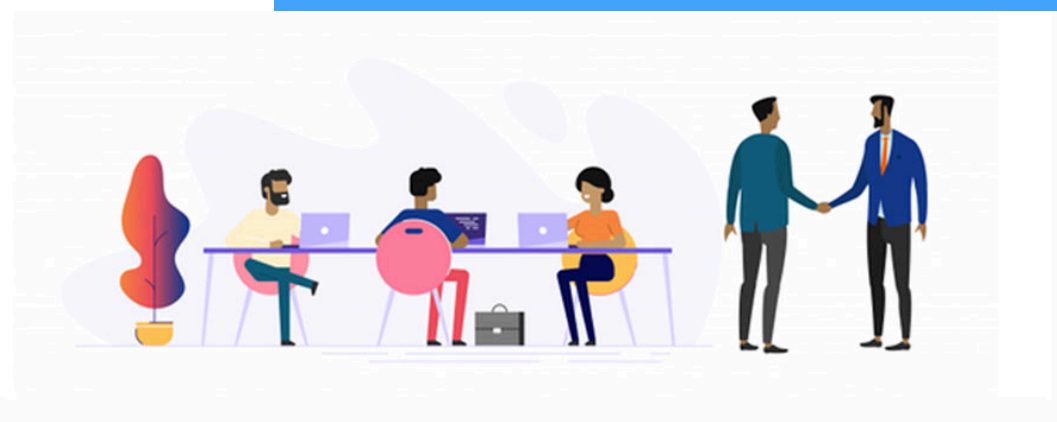
68%

(Dental)

1090
Head Count YTD



100
New Hires YTD



99
Terminations YTD



9.10%
Turnover Rate YTD

27

Injuries YTD



47

Near Miss YTD

Year

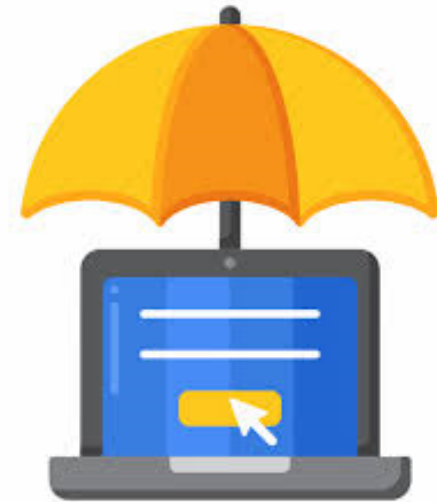
2023

MonthNubmer

6

708

Medical Enrollments



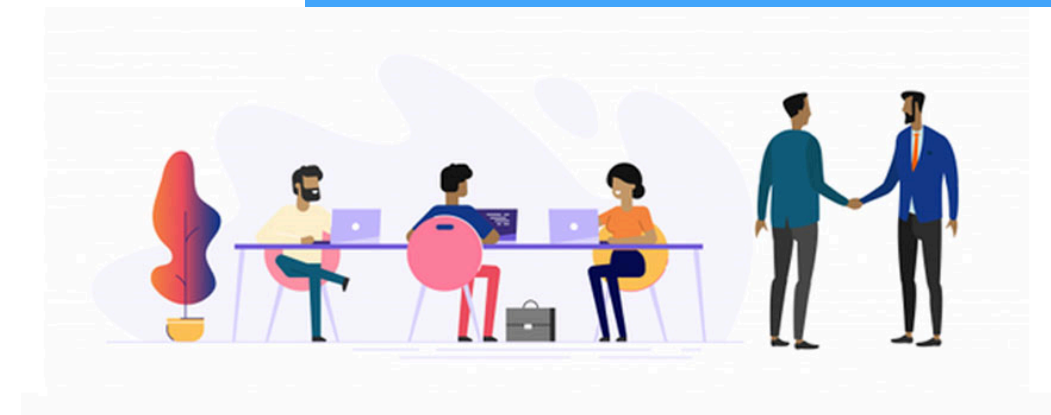
1041

Head Count YTD



128

New Hires YTD



122

Terminations YTD



11.78%

Turnover Rate YTD



34

Injuries YTD



38

Near Miss YTD



748

Dental Enrollment

Benefit Enrollment (%)

82%

(Medical)

85%

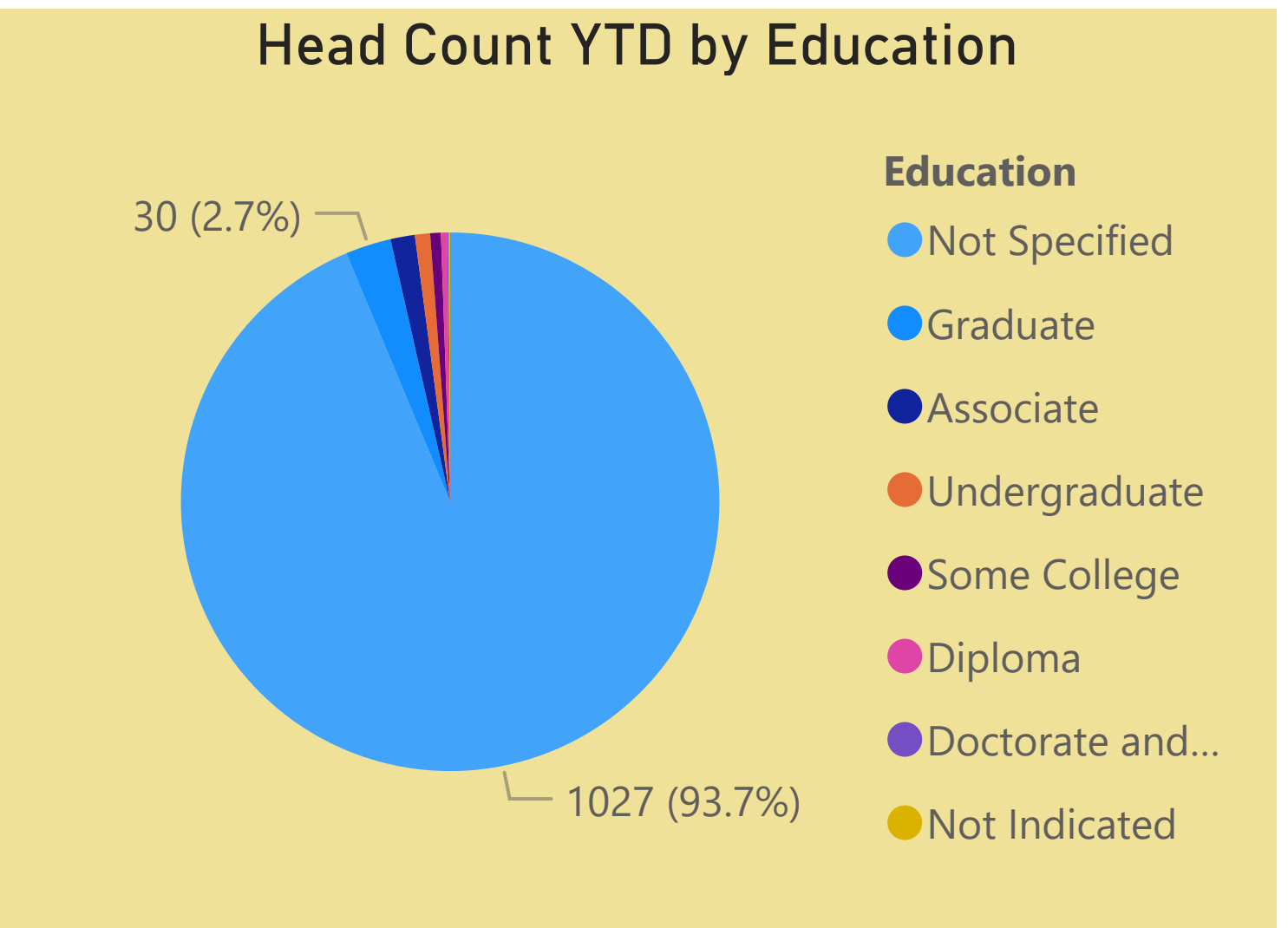
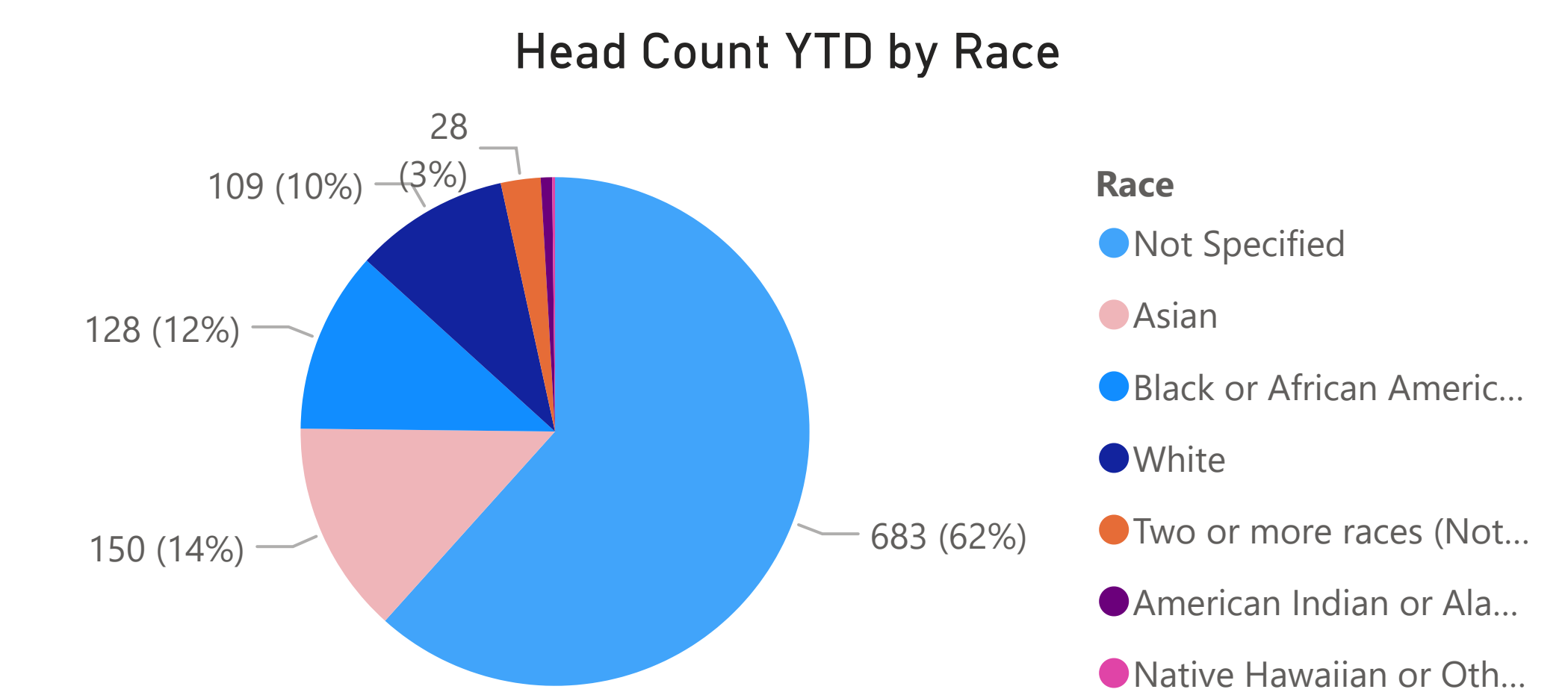
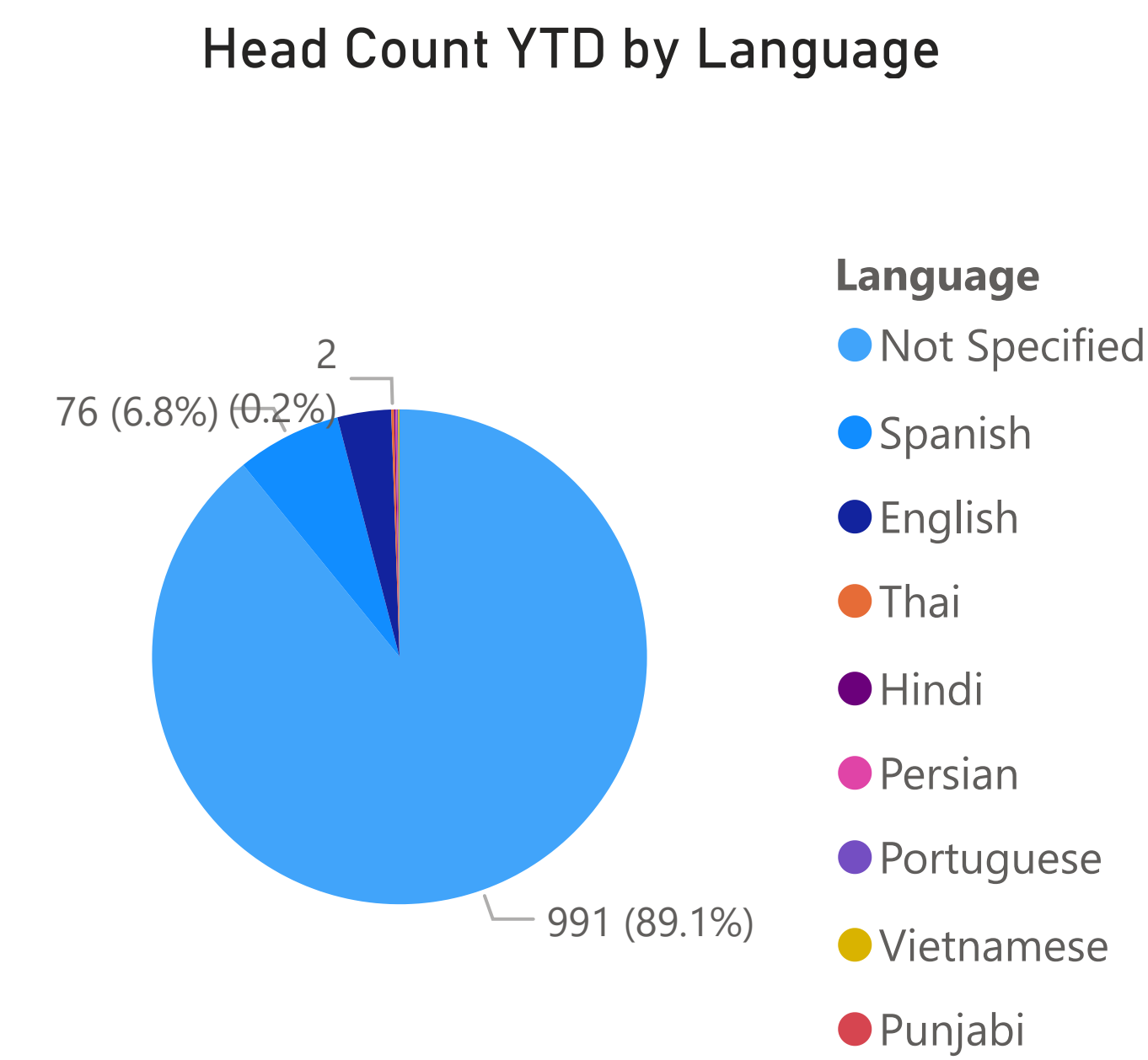
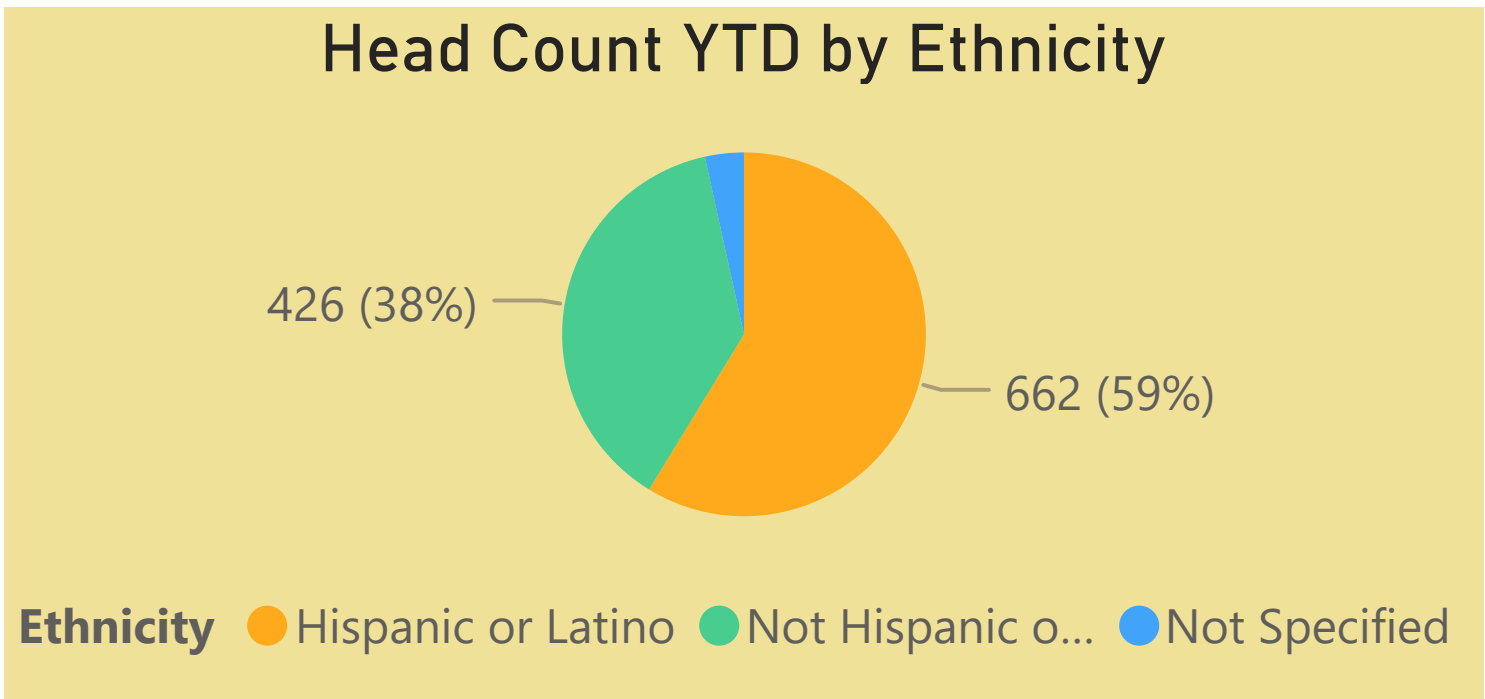
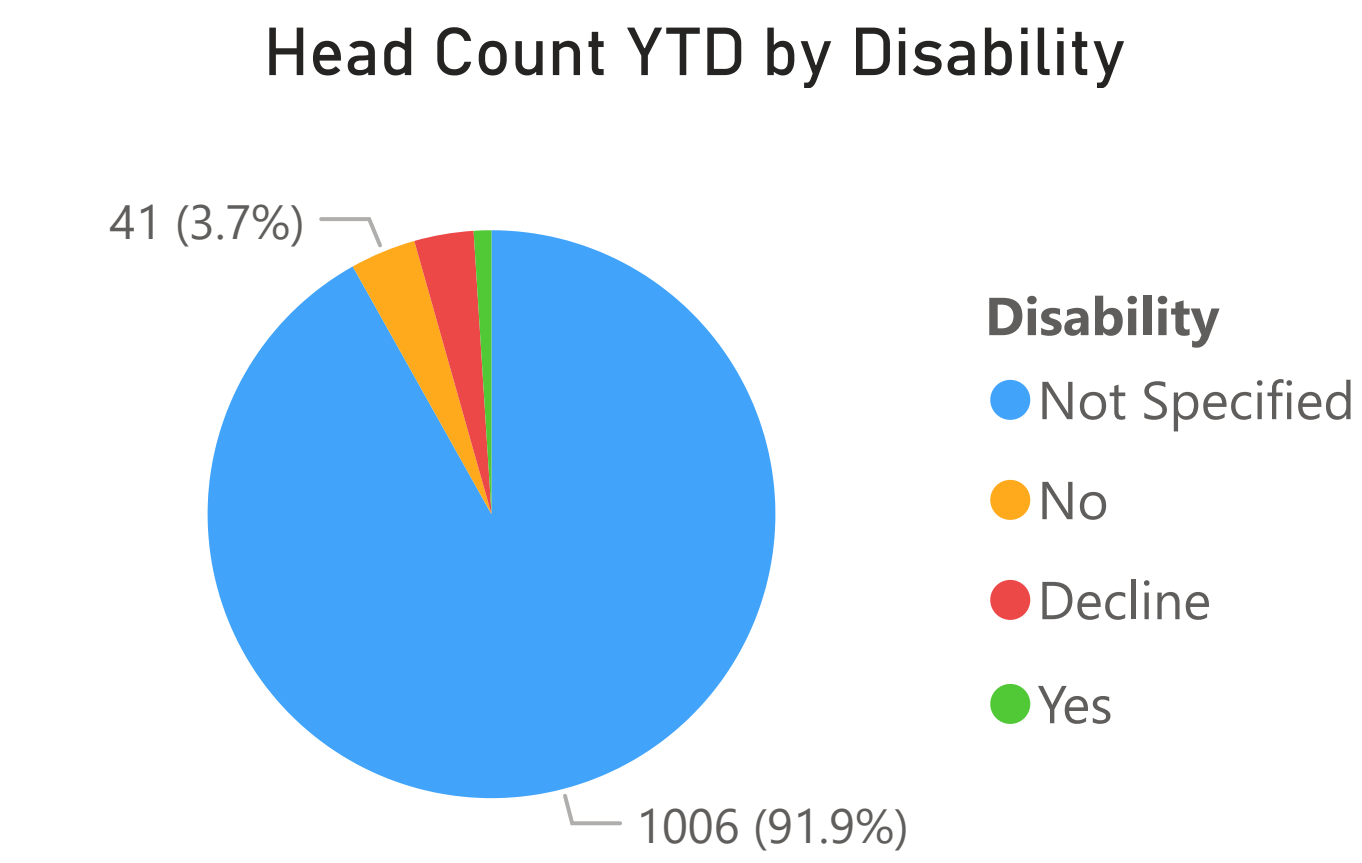
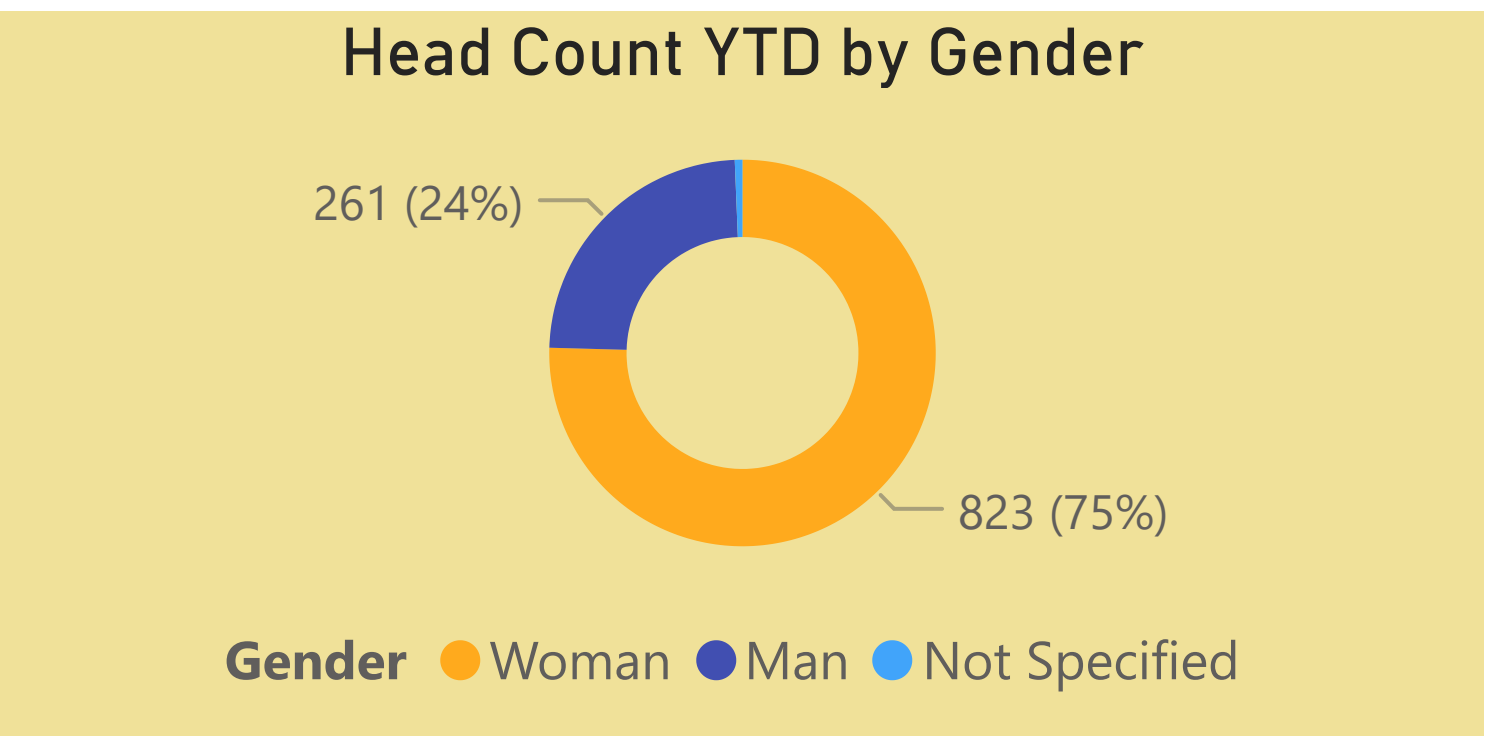
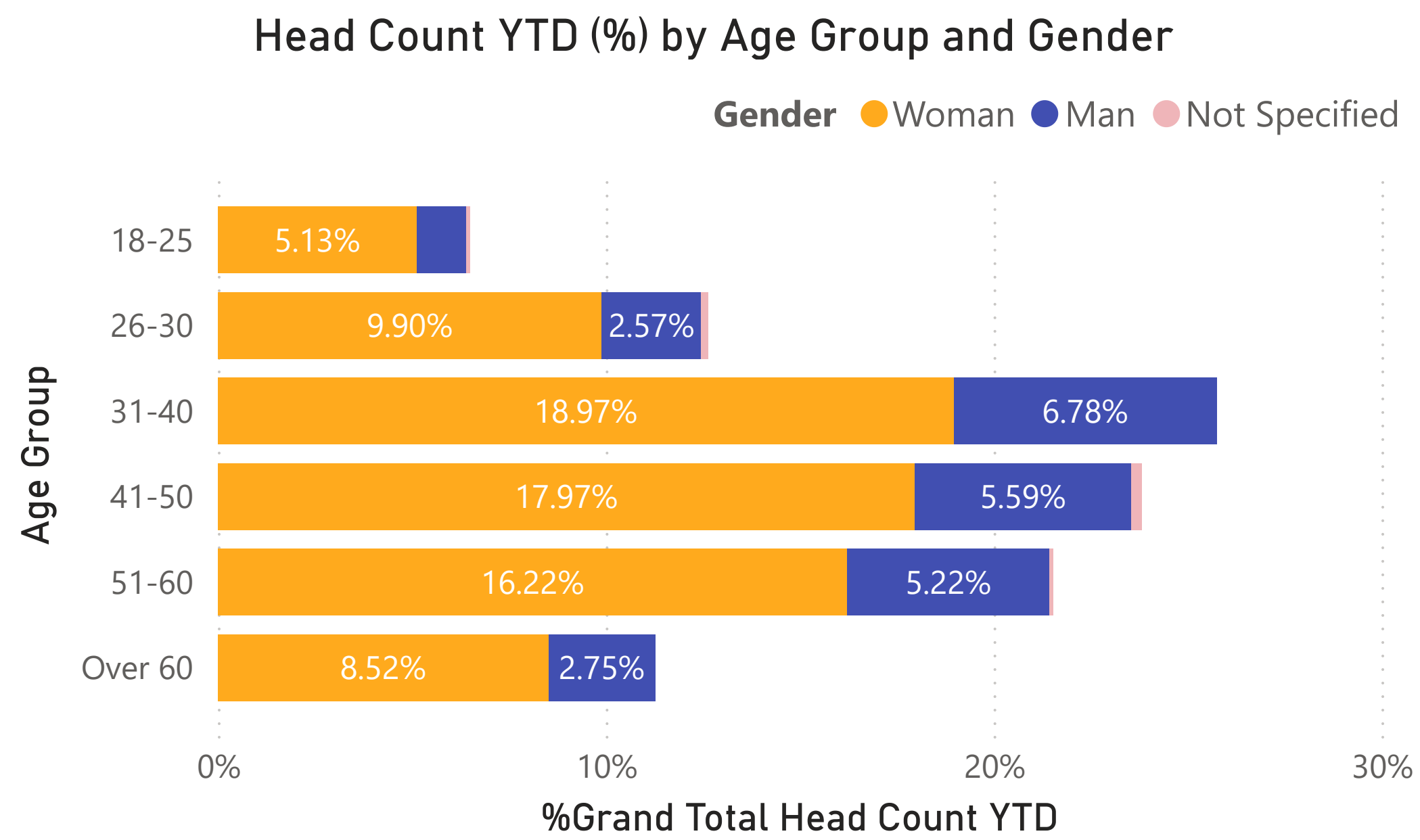
(Dental)

Year

2024

MonthNubmer

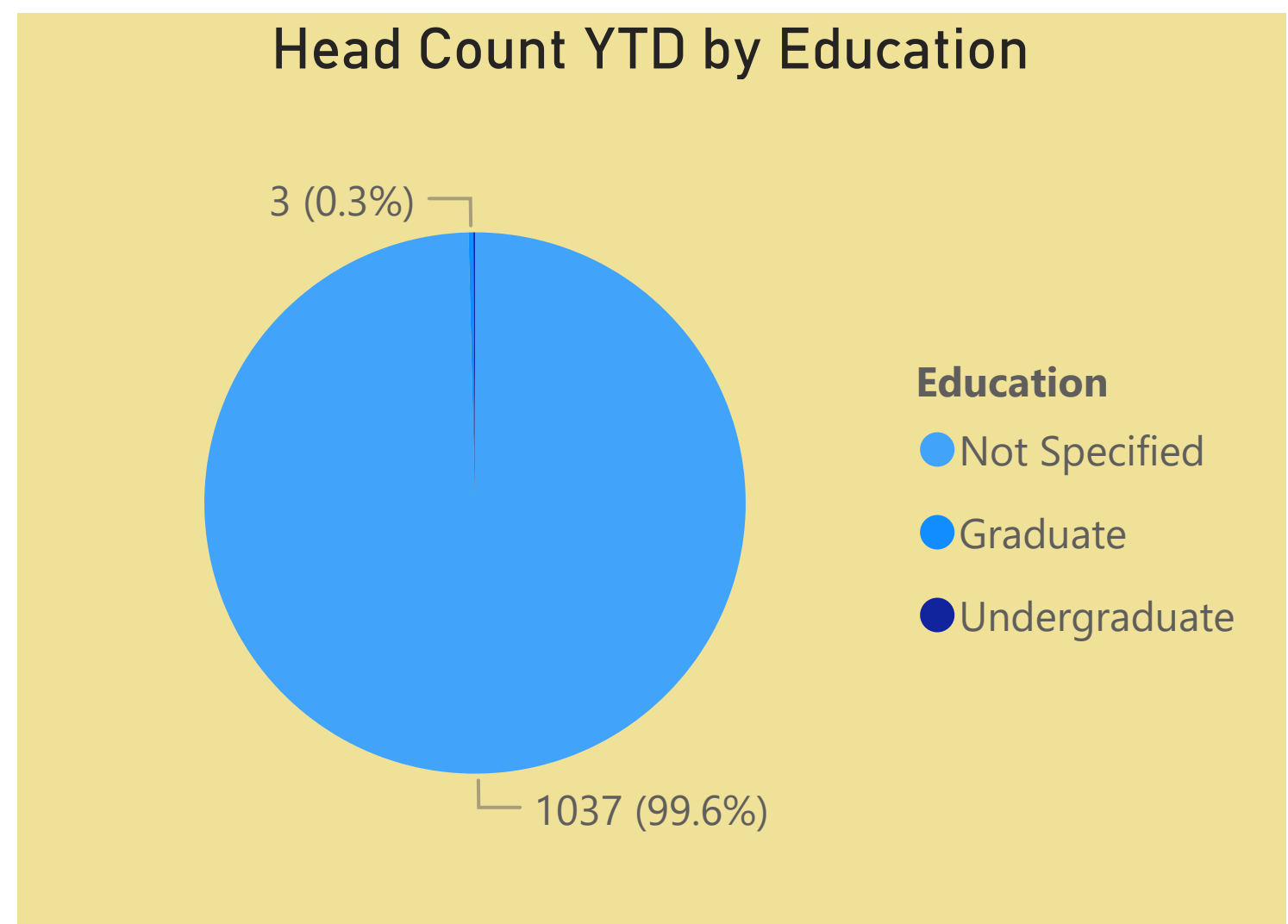
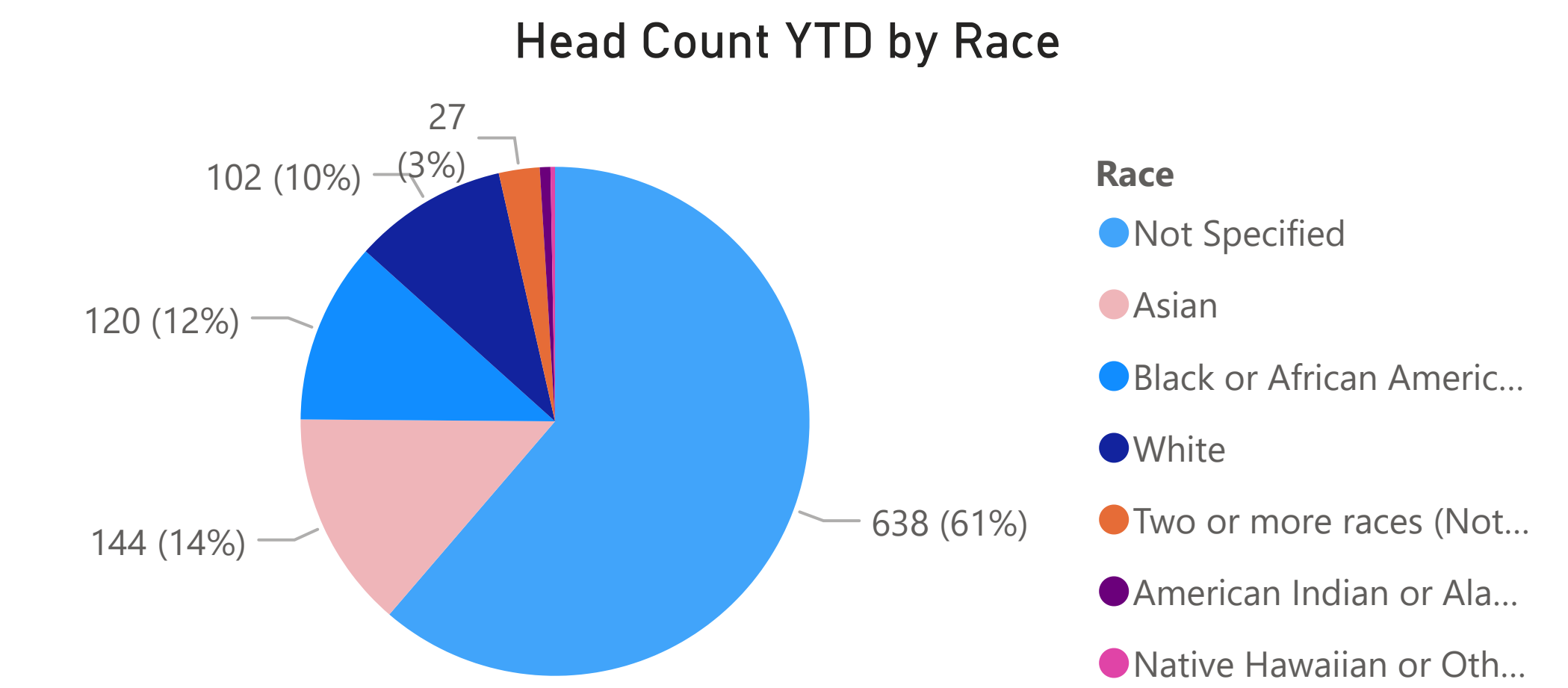
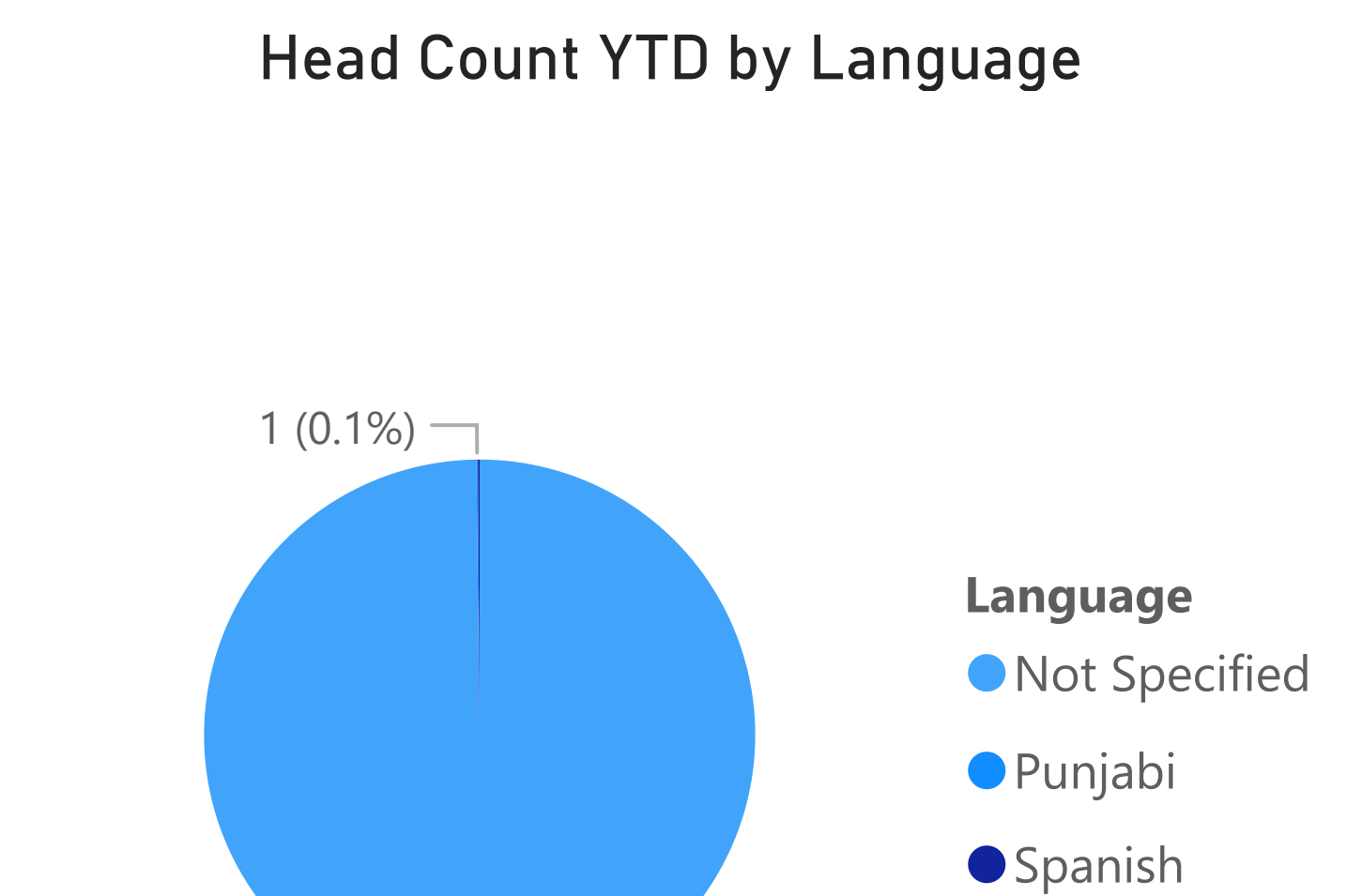
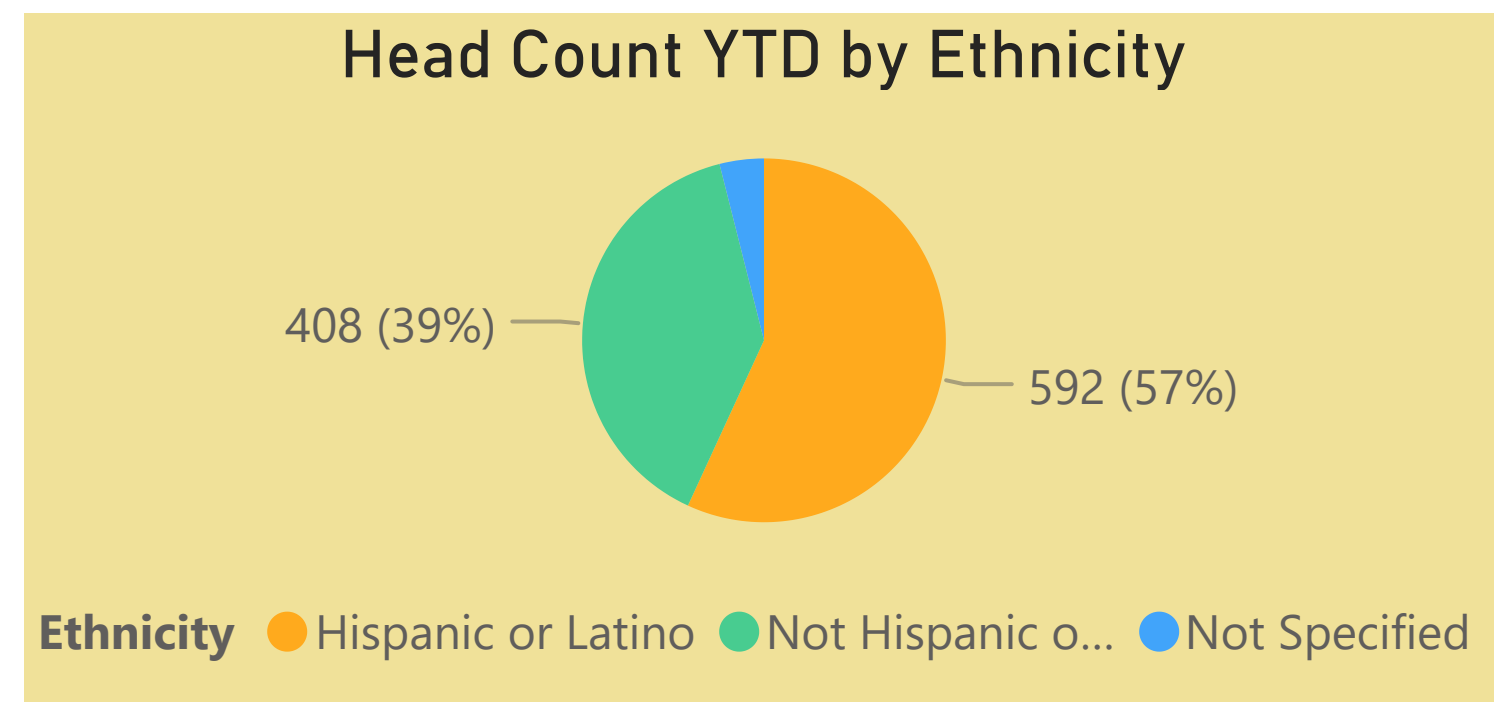
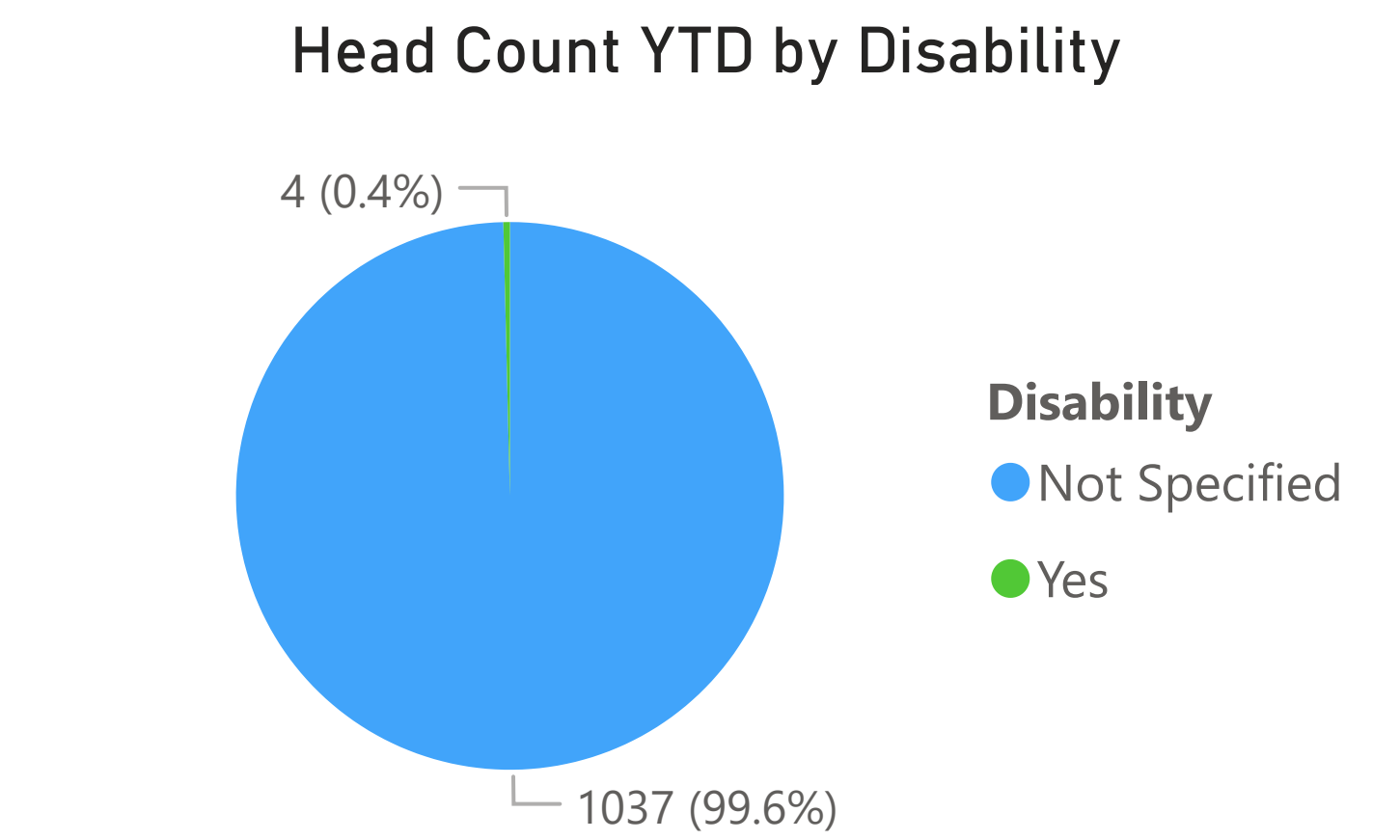
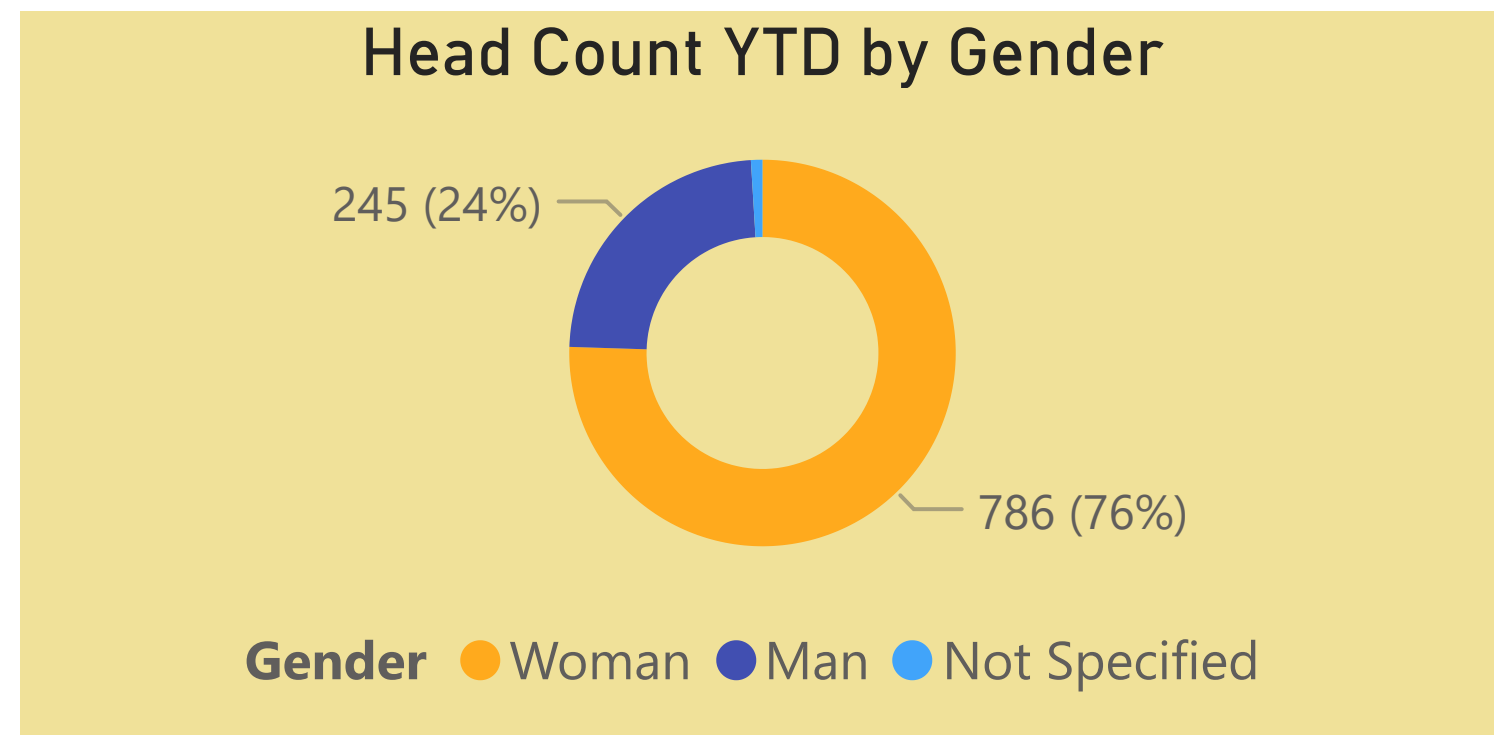
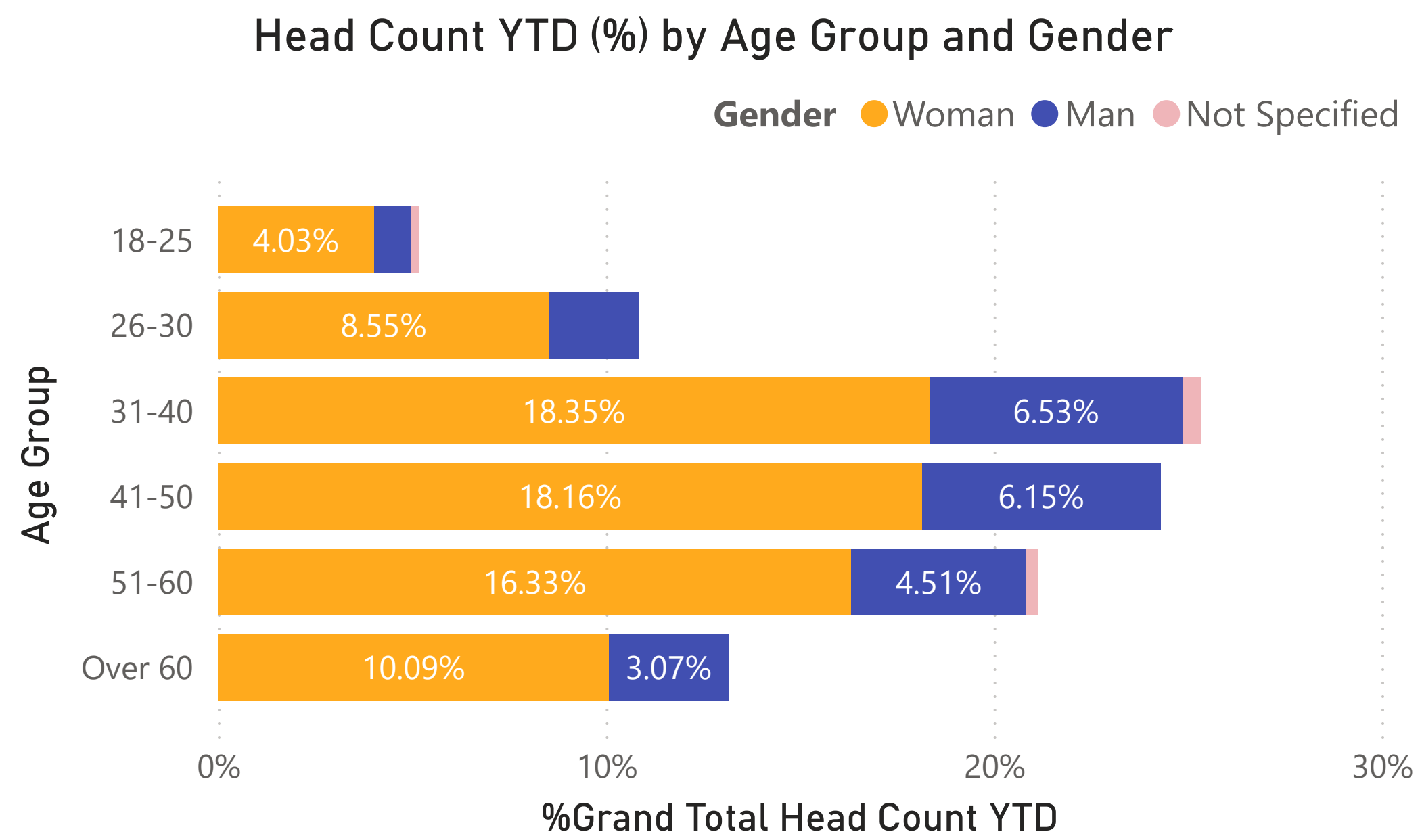
Multiple selections



662 out of 683 employees with "Not Specified" race are Hispanic/Latino

Year
2023

MonthNubmer
Multiple selections



592 out of 638 employees with "Not Specified" race are Hispanic/Latino

Benefit Enrollment (As of 06/30/2024)

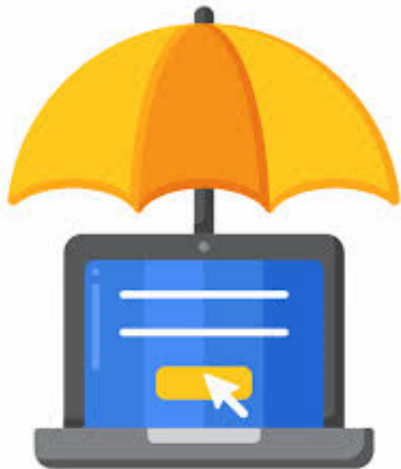
2024 - Q2

Year

2024

MonthNubmer

Multiple selections



Benefit Enrollment (%)

65%
(Medical)

69%
(Dental)

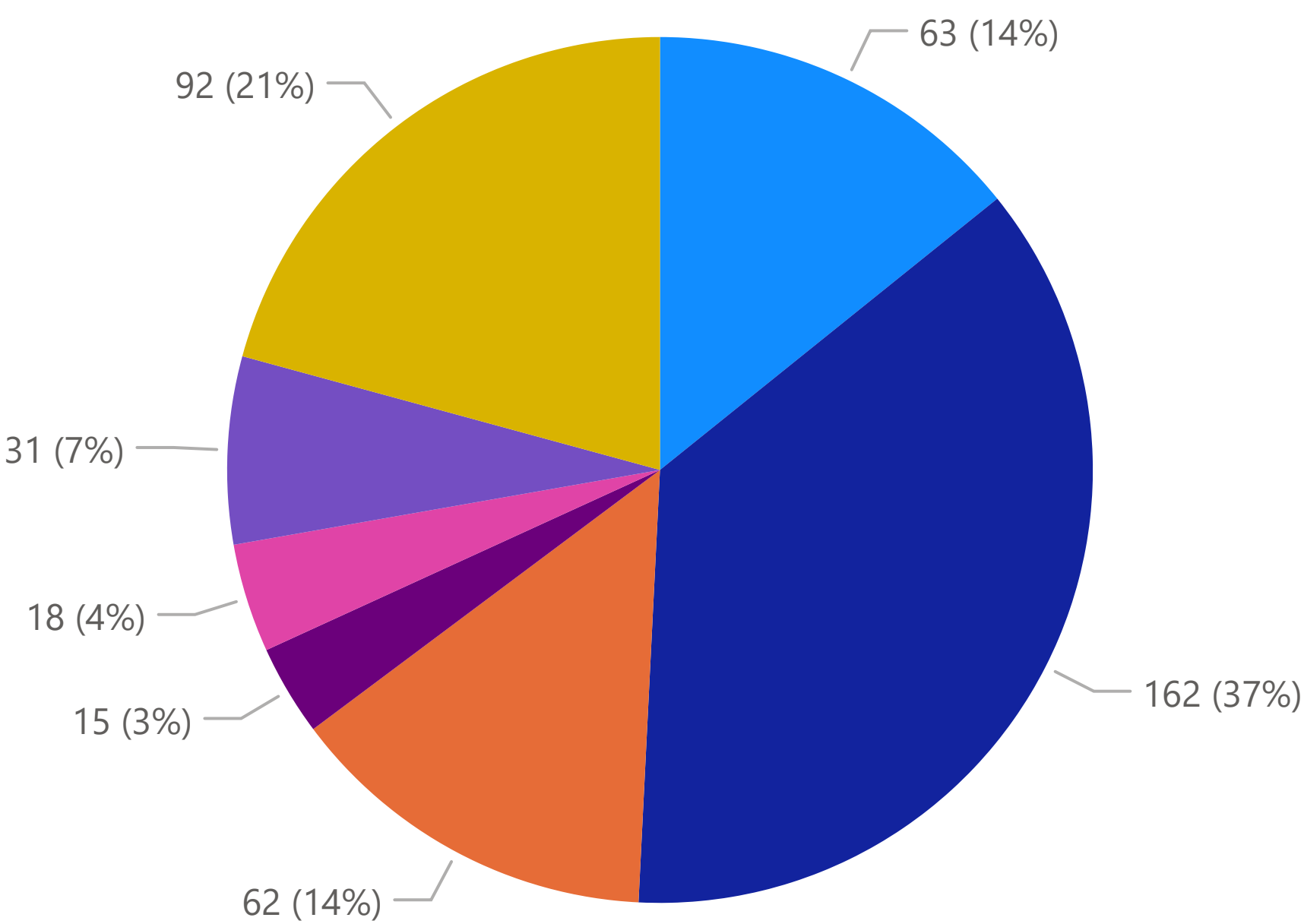
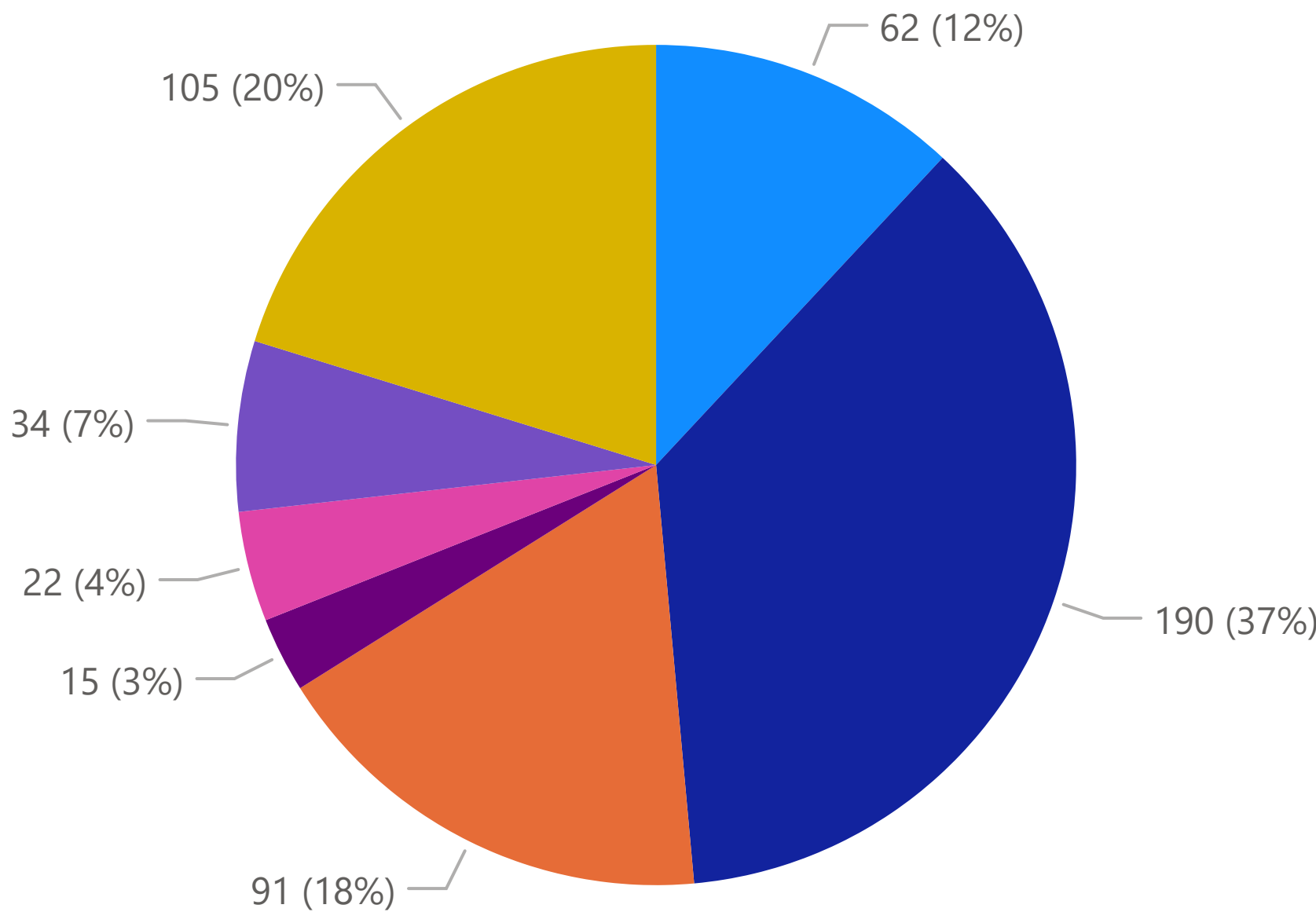


Medical Plan Waived

Dental Plan Waived

Waived Reason

-
- Choosing Not To Enroll - ZCHOIC
- Participating in a State Plan - STE...
- Participating in Another Employer...
- Participating in Domestic Partner'...
- Participating in Parent's Plan - PO...
- Participating in Spouse's Plan - S...



Benefit Details

Benefit Enrollment (As of 06/30/2023)

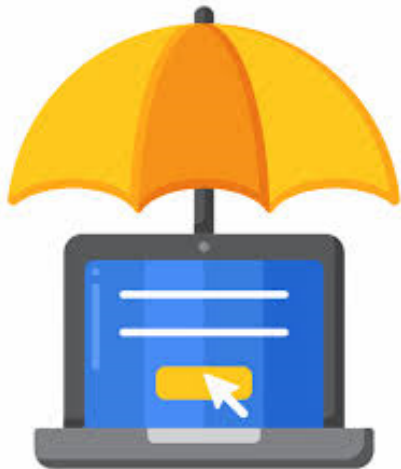
2023 - Q2

Year

2023

MonthNubmer

Multiple selections



Benefit Enrollment (%)

82%
(Medical)

85%
(Dental)

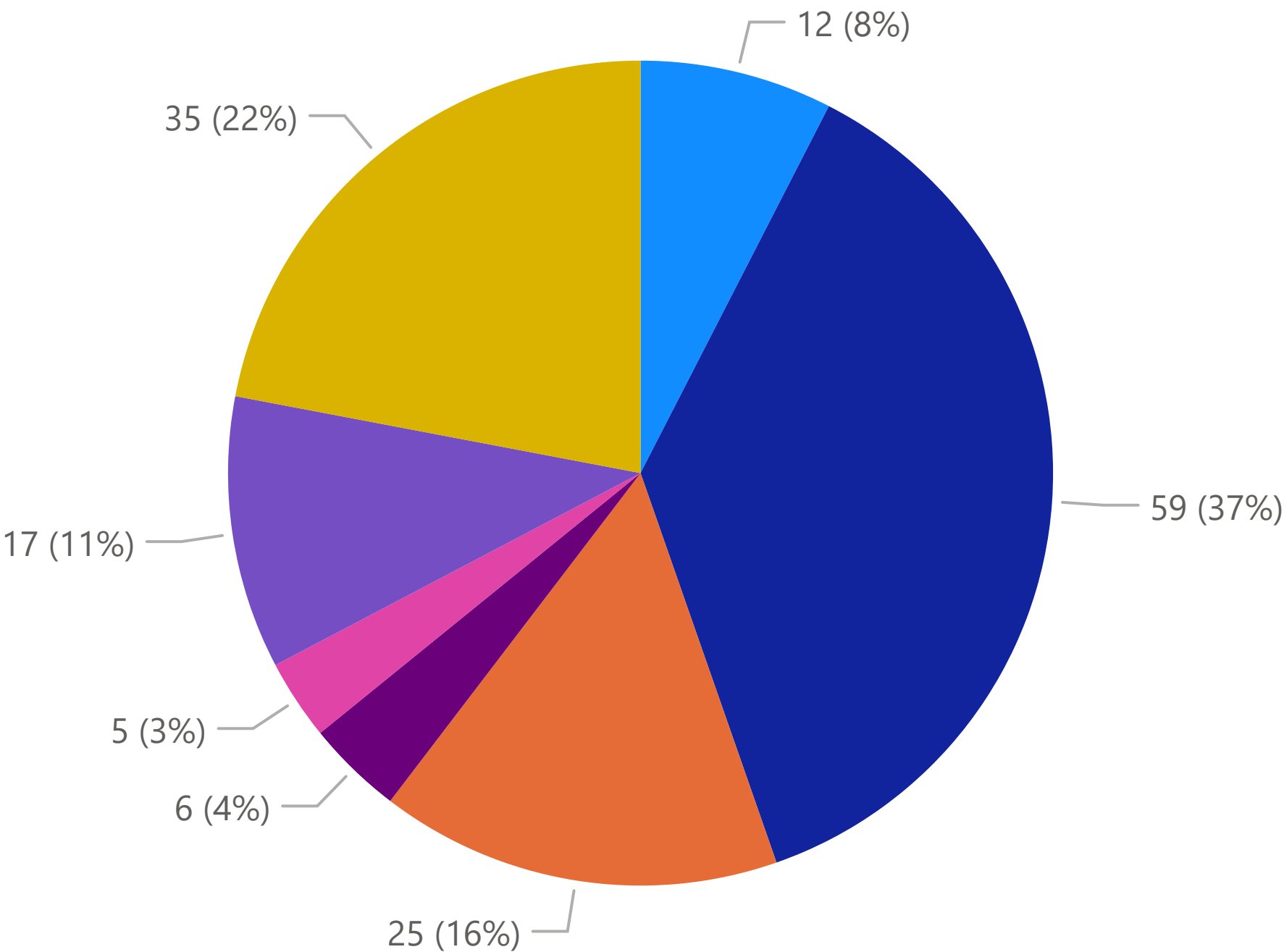
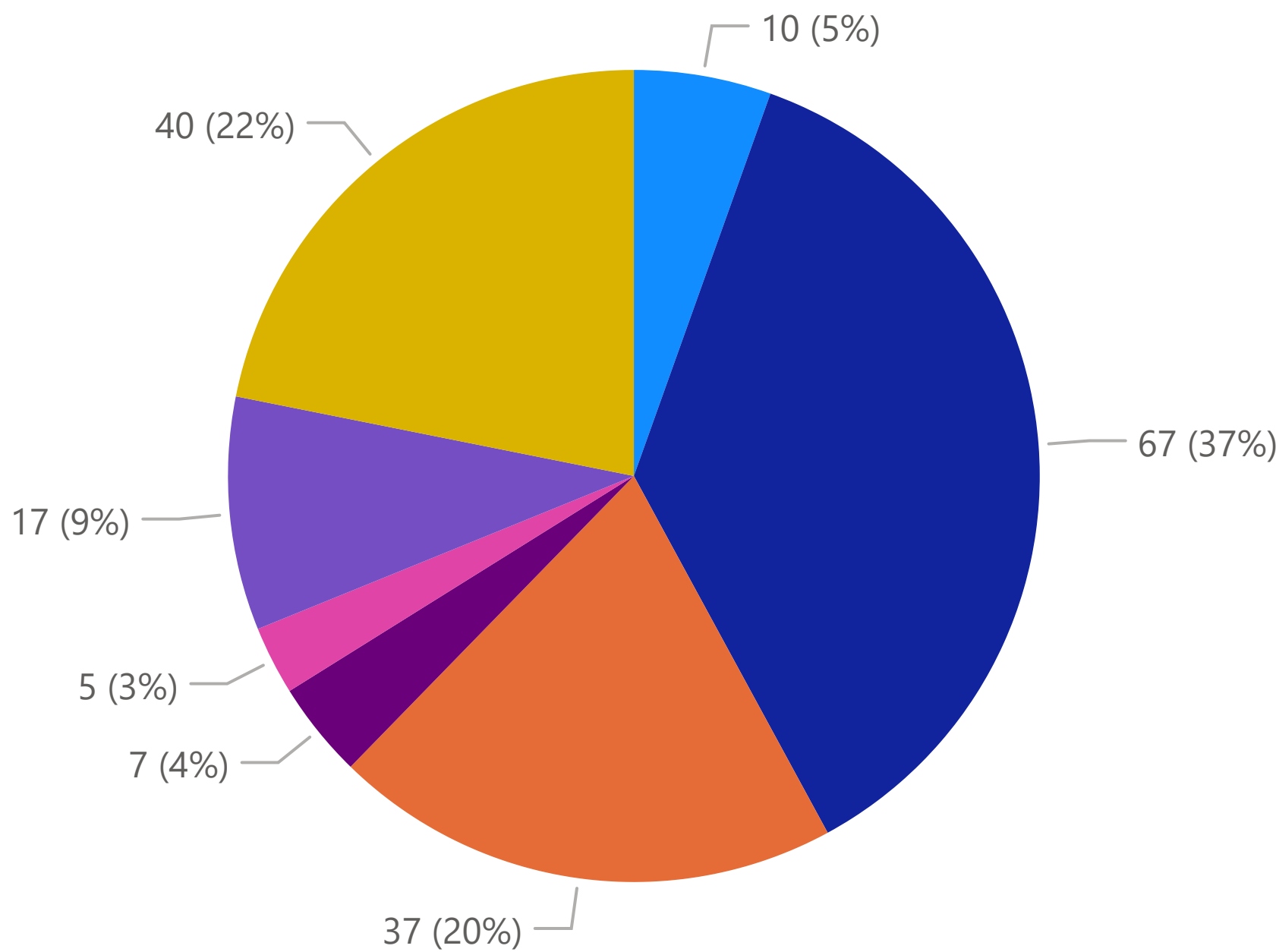


Medical Plan Waived

Dental Plan Waived

Waived Reason

-
- Choosing Not To Enroll - ZCHOIC
- Participating in a State Plan - STE...
- Participating in Another Employer...
- Participating in Domestic Partner'...
- Participating in Parent's Plan - PO...
- Participating in Spouse's Plan - S...



Benefit Details

Workers Compensation (06/30/2024)

2024 - Q2

Year

2024

MonthNubmer

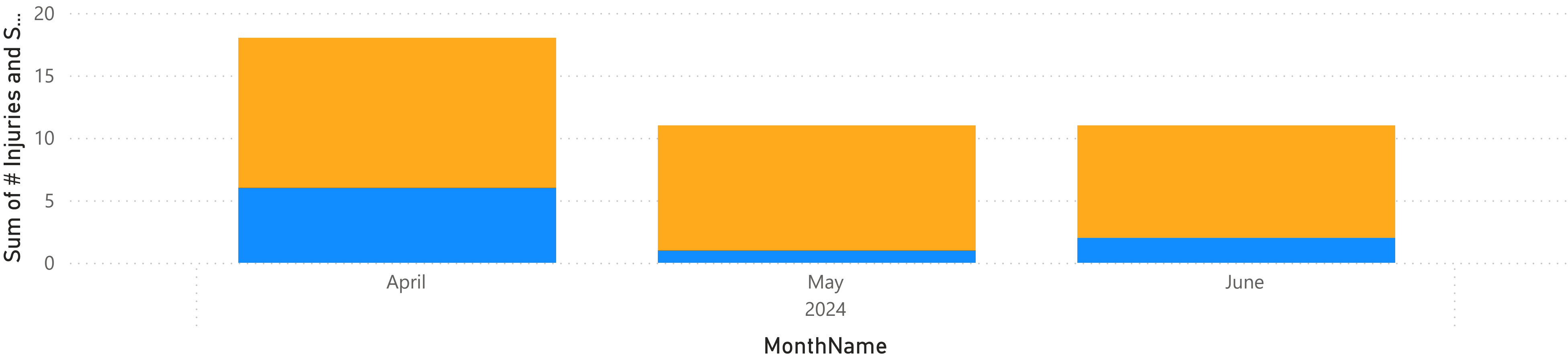
Multiple selections

Departments

All

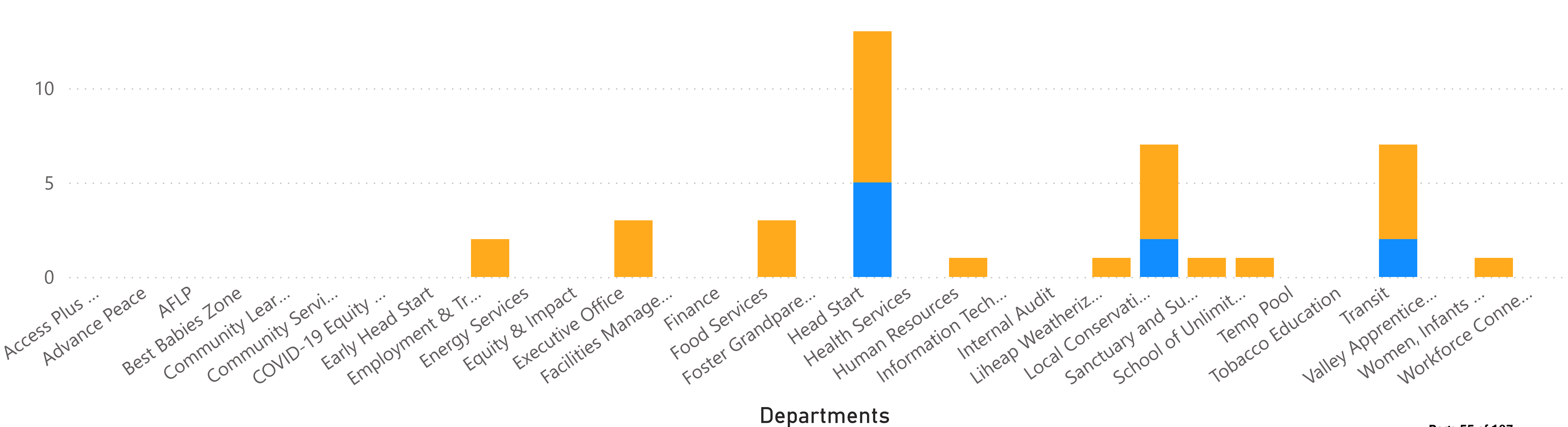
Sum of # Injuries and Sum of # Near Miss by Year and MonthName

Sum of # Injuries Sum of # Near Miss



Injuries and # Near Miss by Department

Sum of # Injuries Sum of # Near Miss



31

Near Miss



9

Injuries

Workers Compensation (06/30/2023)

2023 - Q2

Year

2023

MonthNubmer

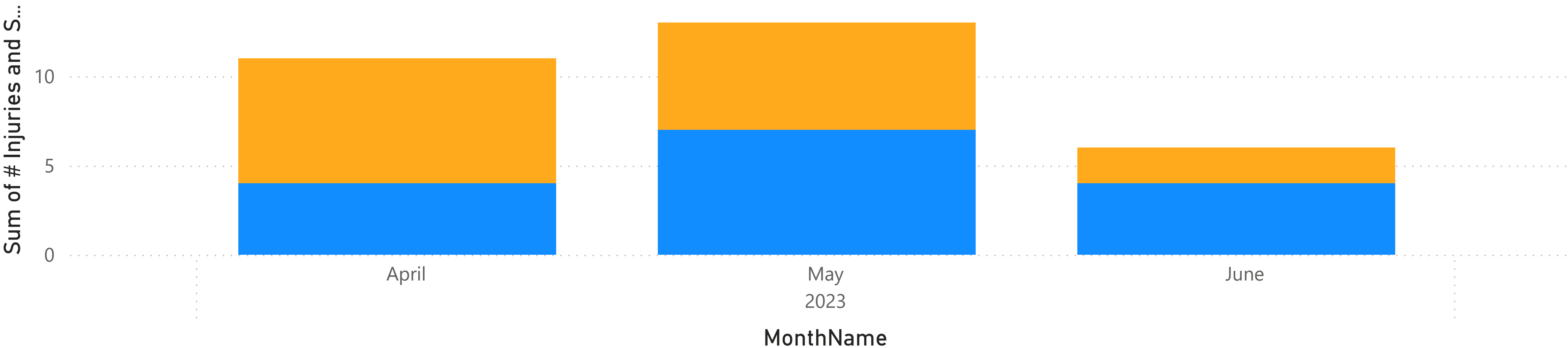
Multiple selections

Departments

All

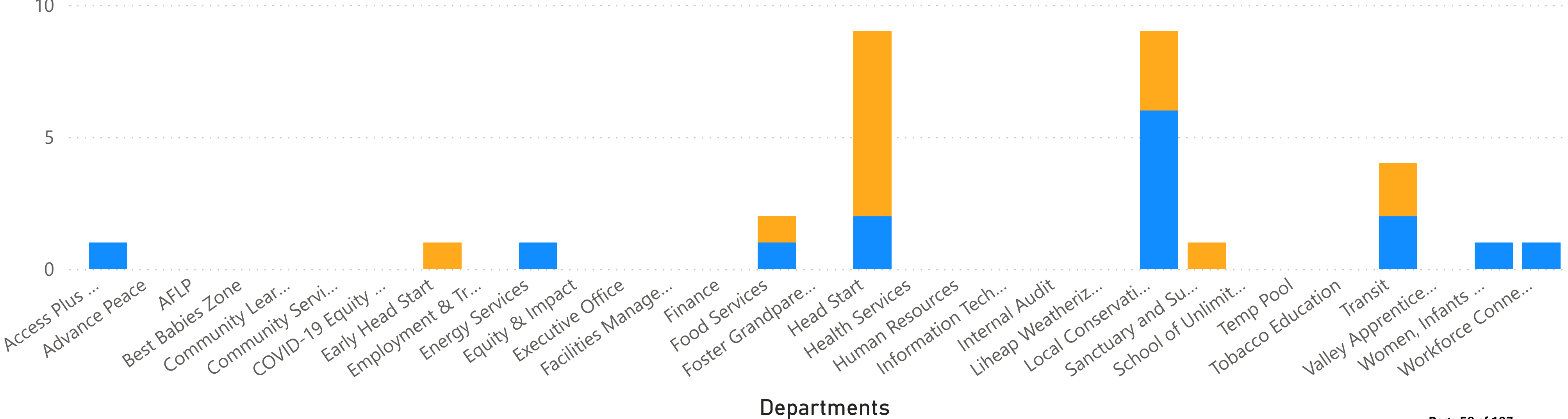
Sum of # Injuries and Sum of # Near Miss by Year and MonthName

Sum of # Injuries Sum of # Near Miss



Injuries and # Near Miss by Department

Sum of # Injuries Sum of # Near Miss



15

Near Miss



15

Injuries

Exit Interview Rating

2024 - Q2

Year

2024

MonthNubmer

Multiple selecti...

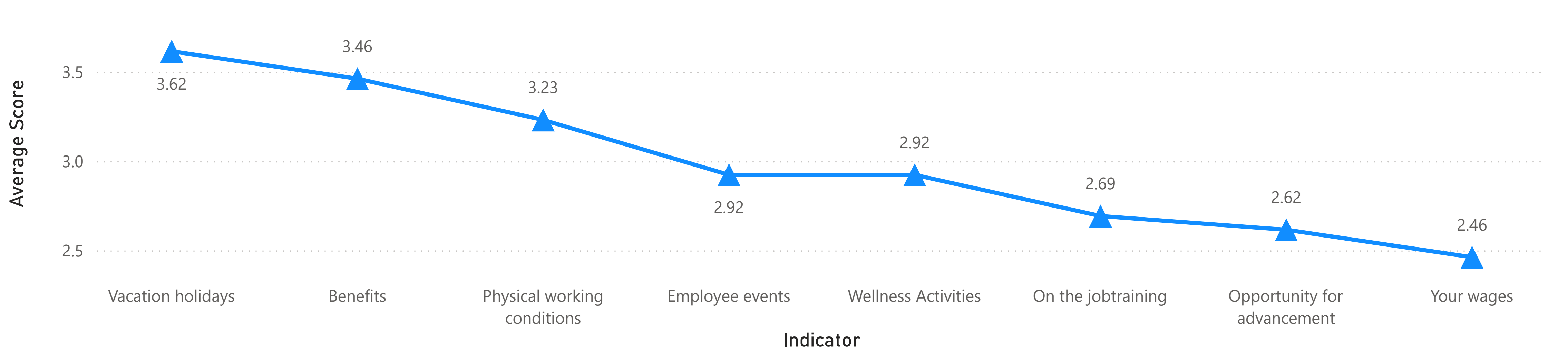
Program

All

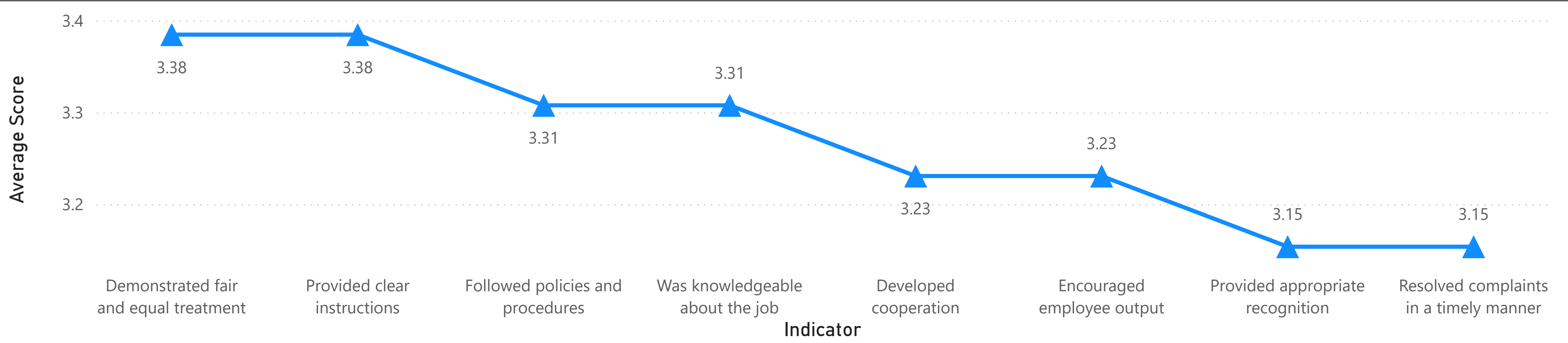
Work Environment Details (Button)

Quality of Supervision Details (Button)

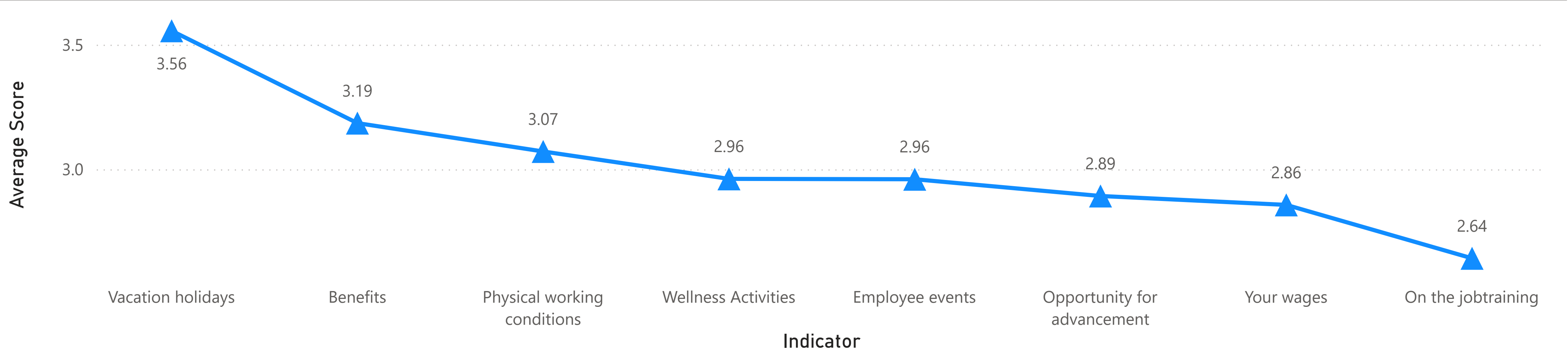
Work Environment Rating Score



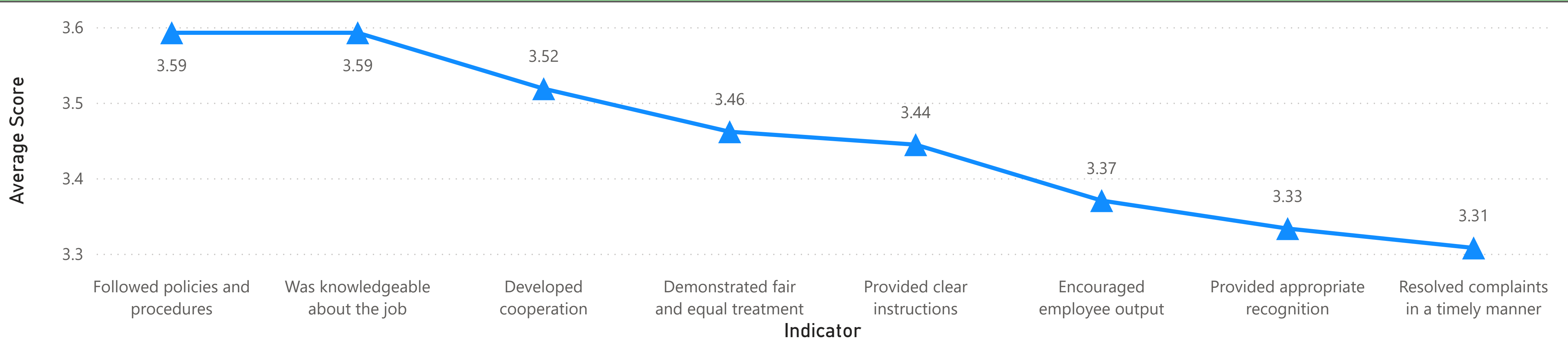
Quality of Supervision Rating Score



Work Environment Rating Score



Quality of Supervision Rating Score





EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: School of Unlimited Learning
Consent Agenda Item #: 3XI	Director: Susan Lopez
Subject: Material Revision Request Update	Officer: Jack Lazzarini

Recommended Action

The information presented below is intended to keep the Board apprised of the School of Unlimited Learning (SOUL) Material Revision submitted to the Fresno Unified School District Board.

Background

On June 12, 2024, Fresno Unified School District reviewed School of Unlimited Learning material revision request presented by Susan Lopez, Principal/Chief Academic Officer and other SOUL supporters, which would enable SOUL to provide 100% Independent studies and eliminate classroom- based programming. The school board had a long discussion and focused on SOULs Academic Performance and College Preparedness rankings. After the discussion and following staff responses, the request for material revision was not approved.

As a result, SOUL leadership met with Chair Baines and Commissioner Mitchell, and members from our Executive team to discuss next steps. An Ad-Hoc Committee will be formed and meet over the summer to create new targets for key performance areas including academic achievement, communications promoting both seated and independent options, enhanced measurements, in addition to exploring new opportunities for enhancing college preparedness and career readiness and developing a plan of action to begin with the new 2024-2025 academic school year.

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

The initial Ad-Hoc Committee is scheduled to meet on August 5, 2024. An Action Plan will be presented to the SOUL Advisory Council in September 2024.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: N/A
Agenda Item #: 4	Director: N/A
Subject: Seating of Commissioner	Officer: Emilia Reyes

Recommended Action

Staff recommends acceptance of the Community Sector nomination to serve on the Fresno EOC Board of Commission.

Background

Community Sector	Appointing Body	Term
Kathleen Arambula-Reyna	Fresno Reel Pride	May 29, 2024 – December 31, 2025

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If accepted by the Committee, this item will move forward for full Board consideration at the September 16, 2024 Commission Meeting.

**RESOLUTION OF
F.I.G.L.E.A.F. EDUCATIONAL FESTIVAL d.b.a. FRESNO REEL PRIDE,
a California 501 (C)(3) Corporation**

A Meeting of the Board of Directors was duly held the 28th day of May, 2024; at which were present a voting majority of all members of the Board of Directors of said Corporation. Upon motion, second and unanimous vote of said Board of Directors, the following resolution was duly and regularly passed:

WHEREAS: The mission of Fresno Reel Pride is to increase the awareness of the LGBTQ+ community through the exhibition of film, exploring LGBTQ+ themes at an annual festival in Fresno. Fresno Reel Pride works to produce a major cultural and educational event for the entire Central Valley community designed to enhance community acceptance and understanding of LGBTQ+ issues, while adding to the diversity of a culturally rich city.

WHEREAS: Through a broad continuum of advocacy, education, outreach and collaboration, Fresno Reel Pride has continued working to address such issues as: LGBTQ+ youth suicide prevention; violence toward LGBTQ+ and non-cis(gendered) individuals; homelessness among LGBTQ+ youth; Immigration issues impacting the LGBTQ+ population in the Central Valley and the State of California.

WHEREAS: Fresno Reel Pride, as a LGBTQ+ community organization strives to create, engage and promote a systemic atmosphere of awareness and change through partnership and outreach.

WHEREAS: Dr. Kathleen Arambula-Reyna has been an active member and participant within said organization and an active community partner for over a decade. Dr. Arambula-Reyna has served in her capacities and responsibilities as Board President and Festival Director and the first leading female of Fresno Reel Pride by unanimous vote. Dr. Arambula-Reyna has expanded Fresno Reel Pride Film Festival to bring LGBTQ+ films and resources to the youth of our greater San Joaquin Valley and has brought community and political support to a new era of community involvement.

RESOLVED: That said Corporation by and through its Board of Directors ratifies, approves and adopts that Dr. Kathleen Arambula-Reyna has been authorized to submit an application for consideration to the position of community liaison to Fresno Economics Opportunities Commission, for and on behalf of said Corporation.

DATED: This 29th day of May , 2024.

F.I.G.L.E.A.F. EDUCATIONAL FESTIVAL dba FRESNO REEL PRIDE, a California Corporation



Rick Riddick
Secretary, Executive Board Member
Fresno Reel Pride Film Festival



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Finance
Agenda Item #: 5	Director: Angela Riofrio
Subject: Agency Financial and Head Start Financial Status Report May 2024	Officer: Hemanta Mungur

Recommended Action

Staff recommends Committee acceptance for full Board consideration of the interim consolidated financial statements as of May 31, 2024, Agency and Head Start 0 to 5.

CSBG Organizational Standard

The governing board receives financial reports at each regular meeting that include the following per Category 8, Standard 8.7:

1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and
2. Balance sheet/statement of financial position.

Background

In accordance with the Agency's bylaws, this item is intended to keep commissioners apprised of the agency's financial situation as of May 31, 2024 (42% of the year) and to provide an opportunity to discuss and review financial statements for each meeting of the Board of Commissioners. Enclosed are the monthly financials for Fresno EOC (consolidated) and for Head Start for review and acceptance.

Fiscal Impact

(A) Agency Statement of Activities and Statement of Financial Position:

The following are key points of the attached financials for context.

Revenues (45% received): \$71,886,784

- In-kind Contributions (50% recorded) \$22,747,824 – Majority of the contributions are the Head Start 0 to 5 parents volunteering in the classroom.

Expenditures (47% of budget expended): \$74,810,208

- Facilities Costs (73% of budget expended): \$2,871,367 – Facilities costs currently exceed budget to date due to higher-than-average spending on energy assistance as the 2023 grant is being spent out. Though the costs are over budget, they are within the grant and will be reimbursed. If necessary, program budgets may be increased to pay for higher PGE costs.
- Equipment Costs (79% of budget expended): \$457,893 – Equipment costs currently exceed budget to date due to the final payment on the purchase and delivery of two portable classrooms and equipment purchased with grant funds pending reimbursement. Equipment purchases will not continue at this rate.
- Office Expense (59% of budget expended): \$1,248,984 – Office expenses have exceeded the budget for this period due to several one-time costs. These include annual software subscriptions for Cap 60, Coupa, and KnowB4 Inc., network cabling work completed for Head Start, and the purchase of new administrative furniture. These expenses cover the entire year and will not recur in subsequent periods.

As of May 31, 2024, we have received \$ 27,549 (15% of budget) of the anticipated donation revenue. Program groups that are reporting operating deficits are Food Services, Transit, Employment & Training, Local Conservation Corps., and Administration. Other program groups have received funds in advance that reduces the reported deficit to \$3,001,499. Fiscal and program managers are meeting to address these deficits at the program level. Additional funding, price increases for FFS, spending cuts are all open for action.

(B) Head Start 0-5 Financial Status Report as of Year-to-Date May 31, 2024

This is also represented in the following percentages.






















Program Area	% of budget	Notes
Head Start – Basic	42%	
Head Start – Training & Technical Assistance (T&TA)	31%	Training planned for later this year.

Program Area	% of budget	Notes
Early Head Start – Basic	25%	
Early Head Start – Training & Technical Assistance (T&TA)	15%	Training planned for later this year.

Conclusion

Acceptance of these financials by the Board documents the Board's oversight over the financial operations of Fresno EOC. This is part of the Board's fiduciary duty.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF ACTIVITIES
as of May 31, 2024 (42% Variance) and Prior Years 2023 Actuals

	A	B	A - B	C
	BUDGET JAN - DEC 2024	ACTUAL May 2024	BUDGET VARIANCE (TARGET 42%)	ACTUAL JAN - DEC 2023
REVENUES AND SUPPORT				
GRANT REVENUE	\$ 79,335,851	\$ 36,827,567	 46%	\$ 42,508,284
FEE FOR SERVICE REVENUE	29,804,459	10,591,500	 36%	19,212,959
OTHER REVENUE	3,823,080	1,692,344	 44%	2,130,736
DONATION CONTRIBUTIONS	178,905	27,549	 15%	151,356
TOTAL CASH REVENUE	\$ 113,142,294	\$ 49,138,960	 43%	\$ 64,003,335
IN KIND REVENUE	\$ 45,745,161	\$ 22,747,824	 50%	\$ 22,997,337
TOTAL REVENUE & SUPPORT	158,887,455	71,886,784	 45%	87,000,672
EXPENDITURES				
PERSONNEL COSTS	\$ 74,280,816	\$ 32,647,522	 44%	\$41,633,294
ADMIN SERVICES	7,425,959	3,001,191	 40%	4,424,768
CONTRACT SERVICES	10,546,555	5,488,134	 52%	5,058,421
FACILITY COSTS	3,909,803	2,871,367	 73%	1,038,436
TRAVEL, MILEAGE, VEHICLE COSTS	3,639,439	1,594,974	 44%	2,044,465
EQUIPMENT COSTS	577,288	457,893	 79%	119,395
DEPRECIATION - AGENCY FUNDED	296,000	127,592	 43%	168,408
OFFICE EXPENSE	2,099,241	1,248,984	 59%	850,257
INSURANCE	918,175	430,215	 47%	487,960
PROGRAM SUPPLIES & CLIENT COSTS	8,759,042	3,877,894	 44%	4,881,148
OTHER COSTS	689,977	316,617	 46%	373,360
TOTAL CASH EXPENDITURES	\$ 113,142,294	\$ 52,062,384	 46%	\$ 61,079,911
IN KIND EXPENSES	\$ 45,745,161	\$ 22,747,824	 50%	\$ 22,997,337
TOTAL EXPENDITURES	158,887,455	74,810,208	 47%	84,077,248
OPERATING SURPLUS (DEFICIT)	\$ -	\$ (2,923,424)		\$ 2,923,424
OTHER INCOME / EXPENSE				
TRANSIT GRANT ASSET DEPRECIATION		78,075		(78,075)
NET SURPLUS (DEFICIT)	\$ -	(\$3,001,499)		3,001,499
				(\$4,198,554)

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF FINANCIAL POSITION
As of May 31, 2024

	2024	2023	Differences
ASSETS			
CASH & INVESTMENTS	\$ 7,354,362	\$ 5,232,248	\$ 2,122,113
ACCOUNTS RECEIVABLE	12,578,434	14,285,070	(1,706,636)
PREPAIDS/DEPOSITS	322,297	198,542	123,755
INVENTORIES	190,502	217,684	(27,182)
PROPERTY, PLANT & EQUIPMENT	13,280,851	13,517,446	(236,595)
NOTES RECEIVABLE (net)	334,523	338,535	(4,013)
TOTAL ASSETS	\$ 34,060,968	\$ 33,789,526	\$ 271,442
LIABILITIES			
ACCOUNTS PAYABLE	\$ 4,401,757	\$ 4,249,554	\$ 152,202
ACCRUED PAYROLL LIABILITIES	6,627,309	5,247,095	1,380,215
DEFERRED REVENUE	3,907,120	1,527,642	2,379,479
NOTES PAYABLE	3,045,000	3,084,820	(39,821)
HEALTH INSURANCE RESERVE	7,561,234	6,661,810	899,424
OTHER LIABILITIES	1,005,026	1,162,828	(157,802)
TOTAL LIABILITIES	\$ 26,547,446	\$ 21,933,750	\$ 4,613,696
FUND BALANCE			
CURRENT OPERATING EARNINGS (YTD)	\$ (2,923,424)	\$ (1,625,638)	\$ (1,297,786)
UNRESTRICTED NET ASSETS	(22,931)	2,760,031	(2,782,961)
REVOLVING LOAN FUND	556,268	556,268	0
INVESTMENT IN GENERAL FIXED ASSETS	9,903,608	10,165,115	(261,507)
TOTAL FUND BALANCE	\$ 7,513,522	\$ 11,855,776	\$ (4,342,255)
TOTAL LIABILITIES AND FUND BALANCE	\$ 34,060,968	\$ 33,789,526	\$ 271,442

Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
May 31, 2024

Description	Head Start - Basic				Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$20,210,662	\$1,756,750	\$8,178,199	\$12,032,463	\$0	\$0	\$0	\$0
Fringe Benefits	8,468,009	558,225	2,956,773	5,511,236	-	-	-	-
Total Personnel	\$28,678,671	\$2,314,975	\$11,134,972	\$17,543,699	-	\$0	\$0	\$0
Travel	-	-	-	-	50,644	39,870	40,972	9,672
Equipment*	-	-	-	-	-	-	-	-
Supplies	665,867	40,363	217,848	448,019	14,706	-	23	14,683
Contractual	2,929,424	284,179	1,385,944	1,543,480	-	-	-	-
Facilities /Construction								
Other:								
Food Cost	555,870	67,794	482,328	73,542				
Transportation	200,000	44,275	279,423	(79,423)				
Staff Mileage	85,871	11,594	53,559	32,312				
Field Trips, including Transportation	6,600	300	2,861	3,739				
Space	642,495	52,677	241,329	401,166				
Utilities / Telephone / Internet	130,000	72,275	337,762	(207,762)				
Repair/Maintenance Building	245,600	12,407	94,618	150,982				
Repair/Maintenance Equipment	1,707	1,546	10,405	(8,698)				
Property & Liability Insurance	180,750	17,811	112,014	68,736				
Parent Involvement / CWPC	32,377	1,428	8,680	23,697				
Other Costs*	140,422	22,298	72,366	68,056				
Staff & Parent Training	18,244	-	824	17,420	231,739	(38,940)	52,323	179,416
Total Direct Charges	\$34,513,898	\$2,943,921	\$14,434,933	\$20,078,965	297,089	931	93,319	203,770
Total Indirect Charges	\$3,106,251	\$264,953	\$1,299,144	\$1,807,107	\$26,738	\$84	\$8,399	\$18,339
Total Federal Expenditures	\$37,620,149	\$3,208,874	\$15,734,077	\$21,886,072	\$323,827	1,015	101,718	\$222,109
% of Annual Budget Expended to Date			42%				31%	
Non-Federal Share	\$8,622,143	\$1,117,558	\$2,850,093	\$5,772,049	\$64,765	\$254	\$25,429	\$39,336

33%

*Other Costs Include:

DEPRECIATION EXPENSE
SUBSCRIPTION EXPENSE
DUES - ORGANIZATIONS
RECRUITMENT
MEETING COSTS - INTERNAL
EMPLOYEE APPRECIATION
EMPLOYEE EVENT
CONTRACT SERVICES - PHYSICALS
FINGERPRINTING / BACKGROUND CHECK
POSTAGE/EXPRESS MAIL
PRINTING

Credit Card Expenses: Credit card statement dated 5/1/24-5/31/24

May 2024 expenses:

Volunteer Recognition	\$	2,731	Famous Daves - Food for Volunteer Luncheon
Volunteer Recognition	\$	1,066	Sunnyside Trophy - Medals for Volunteer Luncheon
Volunteer Recognition	\$	616	Gabys Bakery - Cake for Volunteer Luncheon
CWPC - Other	\$	785	Tacos Y Mariscos Tijuana - Catering for County Wide Meeting
Nutrition Education	\$	396	Premier Food Safety - Food Handlers Training
Field Trips	\$	434	Fresno Chaffee Zoo - Field Trip
Employee Event	\$	835	Costco - Cakes for HS Birthday
Staff Training	\$	180	Laura Fink - HS Coaching
Staff Training	\$	1,968	Emily Juricek - HS Coaching
Parent Engagement - Supplies	\$	34	Dollar Tree - Parent Engagement Supplies
Meeting Costs - Internal	\$	41	Costco - Candy for Tables at HS Listening Sessions
Program Supplies - Medically Pres	\$	1,248	Manor Drug- Medically Prescribed Formula
Telephone	\$	2,328	Frontier Communication & Comcast - Telephone Service
Internet	\$	397	Frontier Communication & Comcast- Internet Service
Program Supplies - Kitchen	\$	3,666	Lowes - Replacement Refrigerators
Employee Event	\$	1,618	Walmart - Supplies for Year End HS Event
Out of County Travel	\$	51	Valero - Travel to Executive Leadership Retreat
	\$	18,395	

Fresno Economic Opportunities Commission
Head Start/Early Head Start Financial Status
Monthly Report
May 31, 2024

Description	Early Head Start - Basic				Early Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$5,065,542	\$294,453	\$1,277,371	\$3,788,171	\$0	\$0	\$0	\$0
Fringe Benefits	1,345,661	77,301	361,879	983,782	-	-	-	-
Total Personnel	6,411,203	\$371,755	\$1,639,250	\$4,771,953	-	\$0	\$0	\$0
Travel	-	-	-	-	44,821	9,150	9,551	35,270
Equipment*	-	-	-	-	-	-	-	-
Supplies	102,544	7,216	44,840	57,704	1,289	-	-	1,289
Contractual	277,288	20,299	84,400	192,888	11,526	-	-	11,526
Facilities /Construction								
Other:								
Food Cost	378,940	1,197	12,468	366,472				
Transportation	56,097	675	2,902	53,195				
Staff Mileage	34,129	4,503	20,076	14,053				
Field Trips, including Transportation	1,000	-	-	1,000				
Space	48,360	7,849	38,889	9,471				
Utilities / Telephone / Internet	140,000	10,834	52,732	87,268				
Repair/Maintenance Building	96,087	1,413	9,303	86,784				
Repair/Maintenance Equipment	3,983	306	749	3,234				
Property & Liability Insurance	60,250	2,096	10,712	49,538				
Parent Involvement / CWPC	33,268	649	3,009	30,259				
Other Costs*	35,081	3,507	12,243	22,838				
Staff & Parent Training	10,480	(18)	109	10,371	101,420	(9,108)	14,556	86,864
Total Direct Charges	7,688,710	432,280	1,931,682	5,757,028	159,056	42	24,107	\$134,949
Total Indirect Charges	\$691,984	\$38,905	\$173,851	\$518,133	\$14,315	\$4	\$2,170	\$12,145
Total Federal Expenditures	\$8,380,694	471,185	\$2,105,533	\$6,275,161	\$173,371	46	\$26,277	\$147,094
% of Annual Budget Expended to Date			25%				15%	
Non-Federal Share	\$2,103,842	\$286,516	\$812,447	\$1,291,395	\$34,674	\$12	\$6,569	\$36,774

39%

*Other Costs Include:

DEPRECIATION EXPENSE
SUBSCRIPTION EXPENSE
DUES - ORGANIZATIONS
RECRUITMENT
MEETING COSTS - INTERNAL
EMPLOYEE APPRECIATION
EMPLOYEE EVENT
CONTRACT SERVICES - PHYSICALS
FINGERPRINTING / BACKGROUND CHECK
POSTAGE/EXPRESS MAIL
PRINTING

Credit Card Expenses: Credit card statement dated 5/1/24-5/31/24

May 2024 expenses:

Volunteer Recognition	\$	599	Famous Daves - Food for Volunteer Luncheon
Volunteer Recognition	\$	234	Sunnyside Trophy - Medals for Volunteer Luncheon
Volunteer Recognition	\$	135	Gabys Bakery - Cake for Volunteer Luncheon
CWPC - Other	\$	172	Tacos Y Mariscos Tijuana - Catering for County Wide Meeting
Nutrition Education	\$	99	Premier Food Safety - Food Handlers Training
Employee Event	\$	183	Costco - Cakes for HS Birthday
Staff Training	\$	820	Laura Fink - HS Coaching
Staff Training	\$	432	Emily Juricek - HS Coaching
Meeting Costs - Internal	\$	9	Costco - Candy for Tables at HS Listening Sessions
Telephone	\$	147	Frontier Communication & Comcast - Telephone Service
Internet	\$	91	Frontier Communication & Comcast- Internet Service
Program Supplies - Medically Pres	\$	597	Manor Drug - Medically Prescribed Formula
Employee Event	\$	355	Walmart - Supplies for Year End HS Event
Out of County Travel	\$	11	Valero - Travel to Executive Leadership Retreat
Program Supplies - Janitorial	\$	152	Target - Cleaning Supplies
Program Supplies - Disposables	\$	242	Target - Diapers, Detergent
Program Supplies - Classroom	\$	46	Target - Classroom Supplies
	\$	4,325	



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Finance
Agenda Item #: 6	Director: Steven Warnes
Subject: Retirement Plans service provider	Officer: Hemanta Mungur

Recommended Action

Staff recommends Committee approval for full Board consideration the selection of Mutual of America Life Insurance Company as service provider for the three agency retirement plans effective October 1, 2024.

Background

An RFP for retirement investment advisor services was prepared last November. Seven proposals were received by the December 15, 2023 deadline. A committee of staff and board members interviewed five of the companies who submitted proposals. Mutual of America scored the highest in their service approach, personnel, and pricing. They have been committed to community action agencies and they have an office in Fresno.

Fiscal Impact

The cost of recordkeeping and investment advice services are paid by the assets held in each plan so there would be no impact to the finances of the Agency.

Conclusion

Making this transition now will avoid delays that would occur at year-end due to holidays and higher priority projects requiring staff time. Mutual of America will work with our current record-keeper during the transition. They will schedule times to meet with employee departments, including those in rural areas for employee education.

BOARD OF DIRECTORS RESOLUTION TO ESTABLISH A PLAN

WHEREAS, the Board of Directors of Fresno Economic Opportunities Commission (the Employer) has assembled in a meeting;

WHEREAS, the Employer maintains a Defined Contribution Pension Plan (the Plan) to provide retirement benefits for employees of the Employer;

WHEREAS, the retirement benefits provided by this Plan would be funded through contributions by the Employer and/or covered participants;

WHEREAS, assets of the Plan (comprised of Employer and Employee contributions, and earnings thereon) will be held in trust for the exclusive benefit of the Plan's participants and beneficiaries;

WHEREAS, Mutual of America Life Insurance Company (the Company) has offered to provide administrative and investment services pursuant to an Exclusive Services arrangement which are to be detailed in a Service Agreement;

WHEREAS, the Company will be compensated for any administrative and investment services rendered in connection with the Plan, which compensation has been disclosed and has been reviewed.

NOW, THEREFORE, BE IT RESOLVED THAT:

- The attached Plan is hereby approved;
- The Employer hereby accepts the Company's offer to provide administrative and investment services to the Plan pursuant to the Exclusive Services arrangement which are detailed in a Service Agreement between the Employer and the Company;
- The Employer has reviewed the Company's Plan Sponsor Fee Disclosure and make the determination that the compensation earned by the Company for the services it will perform is reasonable;
- The Employer hereby approves the establishment of the Trust and will enter into a Custodial Agreement with Mid-Atlantic Trust Company;
- An authorized representative as designated by the Employer shall, on behalf of the Employer, take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions and to execute any and all aforementioned documents and agreements as may be required.

The undersigned hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of the Board / Board President

Date

BOARD OF DIRECTORS RESOLUTION TO ESTABLISH A PLAN

WHEREAS, the Board of Directors of Fresno Economic Opportunities Commission (the Employer) has assembled in a meeting;

WHEREAS, the Employer maintains a 403(b) Thrift Plan (the Plan) to provide retirement benefits for employees of the Employer;

WHEREAS, the retirement benefits provided by this Plan would be funded through contributions by the Employer and/or covered participants;

WHEREAS, assets of the Plan (comprised of Employer and Employee contributions, and earnings thereon) will be held in trust for the exclusive benefit of the Plan's participants and beneficiaries;

WHEREAS, Mutual of America Life Insurance Company (the Company) has offered to provide administrative and investment services pursuant to an Exclusive Services arrangement which are to be detailed in a Service Agreement;

WHEREAS, the Company will be compensated for any administrative and investment services rendered in connection with the Plan, which compensation has been disclosed and has been reviewed.

NOW, THEREFORE, BE IT RESOLVED THAT:

- The attached Plan is hereby approved;
- The Employer hereby accepts the Company's offer to provide administrative and investment services to the Plan pursuant to the Exclusive Services arrangement which are detailed in a Service Agreement between the Employer and the Company;
- The Employer has reviewed the Company's Plan Sponsor Fee Disclosure and make the determination that the compensation earned by the Company for the services it will perform is reasonable;
- The Employer hereby approves the establishment of the Trust and will enter into a Custodial Agreement with Mid-Atlantic Trust Company;
- An authorized representative as designated by the Employer shall, on behalf of the Employer, take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions and to execute any and all aforementioned documents and agreements as may be required.

The undersigned hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of the Board / Board President

Date

**BOARD OF DIRECTORS RESOLUTION TO ESTABLISH
AN ELIGIBLE DEFERRED COMPENSATION PLAN UNDER CODE SECTION 457**

WHEREAS, the Board of Directors of Fresno Economic Opportunities Commission (the Employer) has assembled in a meeting this _____ day of _____ 20____
_____;

WHEREAS, it is the Employer's intent to establish an Eligible 457(b) Deferred Compensation Plan (the Plan) for tax exempt employers;

WHEREAS, the Employer is establishing the Plan for the benefit of a select group of highly compensated management employees;

NOW, THEREFORE, BE IT RESOLVED THAT:

- The appropriate officers, named below, of the Employer are authorized and directed to execute the attached Plan Document which is consistent with the attached Plan specifications which are hereby approved by the Board of Directors;
- The Employer hereby accepts Mutual of America's offer to provide administrative services to the Plan pursuant to the description of these services called the "Important Notice" which has previously been provided; and
- _____ (Officer(s) and agent(s) of the Employer)
(Name and Title)
is/are hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions.

The undersigned _____ (Secretary of the Board or Board President) of the Employer hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors at the meeting referenced herein, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of the Board / Board President

Date



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Human Resources
Agenda Item #: 7	Director: N/A
Subject: Vacation Donation Policy	Officer: Nelson Dibie

Recommended Action

Staff recommends Committee approval for full Board consideration of the Vacation Donation Policy.

Background

This item was previously presented at the May 6th, 2024, Executive Committee Meeting where Committee Members provided feedback to incorporate for future consideration. The board requested the following considerations:

- Donation time to be to a single employee.
 - Legal counsel advised against donations to any single employee.
- General location of allocated funds
 - See Section III. Donation Process
- Consolidate the sick leave and vacation time.
 - Sick Leave is not considered as part of the donation policy at this time.

The Vacation Donation Policy is designed to foster a supportive community within our Fresno EOC family by allowing colleagues to assist each other during challenging times. Employees can donate their accrued vacation hours to help a fellow team member who are facing significant personal challenges. This program will help employees who have exhausted all leave accruals alleviate some of the financial burdens that may arise during difficult times and reinforce the sense of unity and support within our organization.

Offering vacation donation programs will enhance employee's morale and job satisfaction. Knowing that Fresno EOC cares about their well-being and supports them during challenging times will increase loyalty and retention rates.

The vacation donation program at Fresno EOC exemplifies our commitment to supporting our employees in times of need. By participating in this program, employees contribute to a culture of empathy and solidarity, strengthening the bonds within our agency.

This policy has been reviewed by agency employment law counsel. Upon approval of the board of commissioners, this policy shall apply to all employees working for Fresno EOC.



Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Commission Meeting.

If not approved, feedback will be taken for revisions and future approval.

POLICY 3090 – VACATION DONATION POLICY

PURPOSE: The purpose of vacation donation program is to provide employees facing medical emergencies themselves or by family members that will require prolonged absences from work and will result in a substantial loss of income to the employee. This policy enables employees to take the necessary time to address their personal or family needs without having to worry about the financial implications of being away from work for an extended period.

POLICY: It is the policy of Fresno EOC to endeavor to provide support to our employees when feasible.

REFERENCE: (executive order, labor code, other laws)

PROCEDURES:

I. BENEFIT OF VACATION DONATION PROGRAM

The Vacation Donation Program demonstrates compassion and solidarity among colleagues. It allows employees to support each other during difficult times, fostering a sense of community and mutual care within the agency.

Vacation donation programs contribute to maintaining a healthy work-life balance, as well as allow employees to prioritize their well-being and attend to personal matters without compromising income. Employees who are assisted through the vacation donation program to address medical emergencies are likely to return to work with a clearer mind and higher productivity.

II. ELIGIBILITY

Any employee who has accrued a minimum of one day of vacation time and has been with the agency for at least three months is eligible to participate in the vacation donation program as a donor or recipient.

Employees who experience a qualifying medical emergency personally or with a family member's illness, or similar unforeseen circumstances that necessitate leave of absence and have exhausted all available paid leave options are eligible to receive donated vacation time.

III. DONATION PROCESS

Donors must submit a Vacation Donation Form to the Human Resources Department indicating the amount of vacation time they wish to donate. Non-exempt staff can donate in increments of one hour; exempt staff can donate in increments of one day. Donations cannot

exceed more than one-half of an employee's annual accrual. Once donated, the vacation time cannot be returned to the donor.

Donors can donate vacation time to a the vacation donation bucket. Donated vacation pay will be paid as the receiving employee's base hourly rate of pay. Donor employees may not claim an expense, a tax deduction or a charitable contribution for any of the leave donated under the plan. All paid leave granted to the recipient employee is considered wages and is subject to appropriate tax withholding.

The Human Resources Department will verify the donor's eligibility and process the donation accordingly.

Donated vacation time will be maintained in a bucket until applied accordingly to an eligible recipient employee's balance.

IV. RECIPIENT APPLICATION

Employees seeking to receive donated vacation time must submit a written request to the Human Resources Department, along with supporting documentation outlining the circumstances necessitating additional leave (some exceptions may apply).

The Human Resources Department will review the application and determine the eligibility of the recipient based on the severity of the circumstances and the availability of donated vacation time.

V. ALLOCATION OF DONATED TIME

Donated vacation time will be allocated to recipients on a first-come, first-served basis, subject to approval by the Human Resources Department.

The maximum amount of donated vacation time a recipient may receive in a calendar year is twenty-five (25) days. Nothing in this policy will be construed to limit or extend the maximum allowable absence under the Family and Medical Leave Act and other leave policies.

All information regarding the donation and recipient of vacation time will be kept confidential by the Human Resources Department and shared only with the relevant parties involved.

This Vacation Donation Policy may be revised as necessary by the Human Resources Department to ensure compliance with applicable laws and regulations and to address any unforeseen circumstances that may arise.

DRAFT



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Human Resources
Agenda Item #: 8	Director: N/A
Subject: Workplace Violence Prevention Plan	Officer: Nelson Dibie

Recommended Action

Fresno Economic Opportunities Commission (Fresno EOC) seeks approval of the revised Workplace Violence Prevention Plan to ensure the safety and well-being of our employees and comply with California SB 553 regulations.

Background

Workplace violence poses significant risks to the safety, health, and productivity of our workforce. This comprehensive plan will address and mitigate these risks. SB 553 mandates that employers in California establish and maintain a workplace violence prevention plan, which further underscores the necessity of this initiative.

Effective July 1, 2024 the California Department of Industrial Relations Division of Occupational Safety & Health requires all employers to have a Workplace Violence Prevention Program.

Purpose of the Plan

The proposed Workplace Violence Prevention Plan aims to:

- Protect employees from potential violence and harassment.
- Establish clear policies and procedures for preventing and responding to incidents of workplace violence.
- Ensure compliance with SB 553 and other relevant regulations.

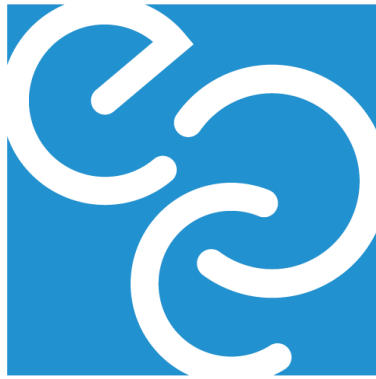
Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Commission Meeting.

If not approved, feedback will be taken for revisions and future approval.



Fresno
**Economic
Opportunities
Commission**

WORKPLACE VIOLENCE PREVENTION PROGRAM

Fresno EOC
1920 Mariposa Mall, Suite 111
Fresno, CA 93721

WORKPLACE VIOLENCE PREVENTION PROGRAM (WVPP)

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A copy of this written program may be downloaded at: feoc.sharepoint.com/sites/Home



WORKPLACE VIOLENCE PREVENTION PROGRAM

I. PURPOSE

The purpose of the Fresno EOC Workplace Violence Prevention Program (WVPP) is to provide a safe work environment for employees, and to establish guidelines and procedures for taking preventive measures to minimize potential workplace violence.

The Fresno EOC Workplace Violence Prevention Program has been designed and adopted in compliance with Fresno EOC Personnel Policy 6030, Title 8, California Code of Regulations (CCR), General Industry Safety Orders (GISO), and other applicable local, state, and federal laws. The Fresno EOC Workplace Violence Prevention Program serves as a supplement to the Fresno EOC Injury and Illness Prevention Program (IIPP), the Fresno EOC Emergency Lockdown Plan (ELP), and must be used in conjunction with both the IIPP and ELP.

II. PROGRAM

Fresno EOC is committed to maintaining a safe, healthful, and efficient working environment where employees and the public are protected from the threat of workplace violence. Fresno EOC recognizes that workplace violence is an occupational hazard and that a proactive approach in preventing workplace violence is necessary.

The Fresno EOC Workplace Violence Prevention Program provides employees with information, guidelines and procedures that will assist them in recognizing and reporting prohibited behavior without fear of retaliation. When workplace violence is recognized and reported, appropriate measures will be implemented as outlined in this written program.

All Fresno EOC employees shall comply with the mandates outlined in the Fresno EOC Workplace Violence Prevention Program. The requirements of this written program apply to all Fresno EOC facilities whether rented, leased, owned, or otherwise occupied.

III. RESPONSIBILITY

Program Administrator Responsibilities:

The designated Fresno EOC Workplace Violence Prevention Program Administrator is Kelsie Chaney, the Manager of Worker's Compensation and Safety. The program administrator has the authority and responsibility for implementing the mandates of the Fresno EOC Workplace Violence Prevention Program, and is responsible for:

- Managing the Fresno EOC Workplace Violence Prevention Program.
- Answering questions from employees regarding this written program.
- Ensuring that workplace violence prevention procedures are enforced.
- Ensuring that new employees receive initial workplace violence prevention training during New Hire Orientation.
- Providing resources through the Employee Assistance Program.
- Declaring an Emergency Lockdown when necessary.
- Activating the Emergency Notification System: Rave Alert
- Coordination of the Workplace Safety Committee

Management Responsibilities:

Fresno EOC Program Directors shall be responsible for ensuring that all mandates of the Fresno EOC Workplace Violence Prevention Program are implemented at each of their specific Fresno EOC Program locations (workplaces).

Managers/Supervisors Responsibilities:

- Implement all mandates outlined in the Fresno EOC Workplace Violence Prevention Program.
- Management will ensure that all workplace violence policies and procedures within this written plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly
- Conduct a Violence Prevention Assessment to identify the vulnerable areas and work activities most susceptible to workplace violence at their specific Fresno EOC Program location (workplace).
- Immediately report all instances of workplace violence.
- Assist employees in immediately reporting workplace violence.
- Provide support to all investigations of instances of workplace violence.
- Provide employees with periodic refresher workplace violence prevention training during safety meetings.

Employee Responsibilities:

- Comply with all mandates outlined in the Fresno EOC Workplace Violence Prevention Program.
- Work with management to identify the vulnerable areas and work activities most susceptible to workplace violence at their specific Fresno EOC Program location (workplace).
- Immediately report any act of violence or threatening behavior to your supervisor.

IV. TYPES OF WORKPLACE VIOLENCE

Our Agency's Workplace Violence Prevention Plan (WVPP) addresses the hazards known to be associated with the four types of workplace violence as defined by Labor Code (LC) section 6401.9. Specific workplaces are at risk of different types of violence, so identifying the type of violence your workplace is most at risk is important.

Type 1 Violence - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.

Type 2 Violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

Type 3 Violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.

Type 4 Violence - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

V. DEFINITIONS

Workplace Violence - Includes, but is not limited to, intimidation, threats, physical attack or property damage.

employees or other persons.

Engineering controls - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

Log - The violent incident log required by LC section 6401.9.

Plan - The workplace violence prevention plan required by LC section 6401.9.

Serious injury or illness - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

Threat of violence - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Workplace violence - Any act of violence or threat of violence that occurs in a place of employment.

Workplace violence includes, but is not limited to, the following:

- The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
- An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.

The following four workplace violence types:

- Type 1 violence - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
- Type 2 violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.
- Type 3 violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.

- **Type 4 violence** - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

Threat - The expression of intent to cause physical or mental harm. An expression constitutes a threat without regard to whether the party communicating the threat has the present ability to carry it out and without regard to whether the expression is contingent, conditional or future.

Physical Attack - Unwanted or hostile physical contact such as hitting, fighting, pushing, shoving or throwing objects.

Property Damage – The intentional damage to property owned by Fresno EOC, employees, clients, visitors or vendors.

Intimidation - Includes but is not limited to stalking or engaging in actions intended to frighten, coerce, or induce duress.

VI. PROHIBITED BEHAVIOR

Prohibited behavior are those behaviors that are defined in this written program and behaviors that:

- Threaten the safety of an employee, client, visitor and/or vendor.
- Affect the health, life, or well-being of an employee, client, visitor and/or vendor.
- Result in damage to Fresno EOC, employee, client, visitor, vendor and/or public property.

Such acts include, but are not limited to:

- Threatening, intimidating, coercing, harassing, or assaulting an employee or the public.
- Sexually harassing an employee or the public.
- Allowing unauthorized persons access to buildings without management permission.
- Using, duplicating, or possessing keys to buildings or offices within the building without authorization.
- Damaging, or attempting to damage, property of Fresno EOC, an employee, or the public.
- Carrying weapons (concealed or exposed) on Fresno EOC property unless the employee's possession of a weapon:
 - Is in compliance with State law; and
 - Is authorized by Fresno EOC; or
 - Is by an employee who is a certified law enforcement officer; or
 - Is required as a part of the employee's job duties with Fresno EOC.

VII. REPORTING PROCEDURES

Any Fresno EOC employee who has been threatened, is a victim of a violent act, witnesses any threats or violent acts, or learns of any threats or violent acts, shall immediately report such activity to their supervisor, and complete a Workplace Violence Incident Report (WVPP Form 1) as soon as reasonably possible. The supervisor shall then immediately notify the Human Resources Office. Each report will be promptly evaluated and investigated by Human Resources to determine what follow-up actions are necessary. The supervisor has the authority and responsibility to request law enforcement intervention if it is thought to be necessary.

The following contact telephone numbers shall be used when reporting critical violent situations:

- Imminent Danger: Dial 911
- Executive Plaza Buildings – Downtown Bike Patrol: (559) 270-5214

- Fresno Police Dispatch: (559) 621-7000
- Fresno EOC Operator (Executive Office): (559) 263-1000 AND
- Human Resources Office: (559) 263-1070

Employees are encouraged to notify their supervisor and the Human Resources Office if a restraining order is in effect, or if a potentially violent non work-related situation exists that could result in violence in the workplace.

VIII. INVESTIGATION

All reports of workplace violence shall be taken seriously and will be investigated promptly and thoroughly by the Human Resources Safety Team. Fresno EOC will not tolerate retaliation against any employee who reports workplace violence. A report will be made to law enforcement if a violent act is suspected to be a criminal act or a violation of a restraining order.

IX. CORRECTIVE AND DISCIPLINARY ACTION

If it is determined that workplace violence has occurred, Fresno EOC shall take appropriate corrective action and will impose discipline on the offending employee, up to and including termination. In addition, certain actions may cause the employee to be held legally liable under local, state, and federal laws.

In situations considered to be potentially violent or where a fitness for duty concern exists, Fresno EOC reserves the right to refer the employee to our Employee Assistance Program to participate in counseling as a condition of continued employment. Any employee who may have a problem that could potentially lead to prohibited behavior is encouraged to utilize our Employee Assistance Program.

If the prohibited behavior is that of a non-employee, Fresno EOC will take appropriate action in an attempt to ensure that such behavior is not repeated.

X. CONFIDENTIALITY

Information regarding an incident or threat shall be disclosed only on a need-to-know basis, so that a fair and thorough investigation can be conducted and appropriate corrective action can be taken. Fresno EOC will make every effort to ensure the safety and privacy of individuals involved.

XI. RETALIATION

Episodes of workplace violence can only be eliminated if employees are willing and able to report threats, violent acts and prohibited behavior. To encourage employees to come forward without the fear of retaliation, Fresno EOC is committed to promptly investigate all complaints of retaliation and impose appropriate corrective and disciplinary action, up to and including termination.

XII. COUNSELING

Dealing with or being exposed to a violent or abusive situation can be emotionally unsettling. Employees exposed to acts of violence shall be encouraged to access our Employee Assistance Program for emotional and/or family support counseling. In all instances, confidentiality shall be assured.

XIII. WORKPLACE VIOLENCE PREVENTION ASSESSMENT

To ensure compliance with the Fresno EOC Workplace Violence Prevention Program, management shall be responsible for conducting a periodic Workplace Violence Prevention Assessment using a Workplace Violence Prevention Assessment Checklist (WVPP Form 2). These assessments shall include the evaluation of the specific Fresno EOC Program location (workplace) so as to identify the vulnerable areas and work activities most susceptible to workplace violence.

XIV. EMERGENCY LOCKDOWN PROGRAM

For detailed information on emergency lockdown guidelines and procedures please refer to the Fresno EOC Emergency Lockdown Program, may be obtained upon request to management during normal business hours, and at the Human Resources office. This written program is also available for review, and a copy may be downloaded at feoc.sharepoint.com/sites/Home

XV. TRAINING

Workplace Violence Prevention Training shall review the mandates outlined in the Fresno EOC Workplace Violence Prevention Program. The training shall include what is considered to be prohibited behavior, a review of procedures for reporting and investigating threats and/or violent acts, as well as corrective and

disciplinary action that will be imposed on offending employee(s). In addition, employees shall be informed of their responsibilities and of the measures they can take to protect themselves and their co-workers from workplace violence.

Training Guidelines:

- Create and maintain records of workplace violence hazard identification, evaluation, and correction, for a minimum of five (5) years.
- Create and maintain training records for a minimum of one (1) year and include the following:
 - Training dates.
 - Contents or a summary of the training sessions.
 - Names and qualifications of persons conducting the training.
 - Names and job titles of all persons attending the training sessions.
- Maintain violent incident logs for minimum of five (5) years.
- Maintain records of workplace violence incident investigations for a minimum of five (5) years.
- The records shall not contain medical information per subdivision (j) of section 56.05 of the Civil Code.
- All records of workplace violence hazard identification, evaluation, and correction; training, incident logs and workplace violence incident investigations required by LC section 6401.9(f), shall be made available to Cal/OSHA upon request for examination and copying.

**XVI. AVAILABILITY OF THE
WORKPLACE VIOLENCE PREVENTION PROGRAM**

The Fresno EOC Workplace Violence Prevention Program is available for review by employees at their specific Fresno EOC Program location (workplace) upon request to management during normal business hours, and at the Human Resources office. This written program is also available for review, and a copy may be downloaded at feoc.sharepoint.com/sites/Home.

XVII. AUDIT OF THE WORKPLACE VIOLENCE PREVENTION PROGRAM

The Fresno EOC Workplace Violence Prevention Program shall be audited on a periodic basis to ensure that the procedures and requirements of the Cal/OSHA standard are being followed and will be updated as necessary.

XVIII. FRESNO EOC WVPP FORMS:

- WVPP Form 1 Workplace Violence Incident Report
- WVPP Form 2 Workplace Violence Prevention Assessment Checklist
- WVPP Form 3 Workplace Violence Prevention Training Attendance Form



WORKPLACE VIOLENCE PREVENTION PROGRAM

Workplace Violence Incident Report

If you have experienced an incident in which you have been threatened, is a victim of a violent act, witnesses any threats or violent acts, or learns of any threats or violent acts please complete this form and submit it to your supervisor. All reports of workplace violence will be taken seriously and will be investigated promptly and thoroughly by Human Resources. Fresno EOC will not tolerate retaliation against any employee who reports workplace violence.

Victim Information

Victim's Name: _____ Employee ID#: _____

☐ Male / ☐ Female Victim's Job Title: _____

Victim's Address: _____

Personal Phone #: (_____) _____ Work Phone #: (_____) _____

Victim's Program/Work Location: _____

Victim's Supervisor Information

Victim's Supervisor's Name: _____ Employee ID#: _____

Supervisor's Job Title: _____

Supervisor's Work Phone #: (_____) _____

Assailant Information

Who threatened or assaulted you? *(If known, check all that apply)*

☐ Co-worker ☐ Supervisor/Manager ☐ Customer/Client ☐ Spouse/Partner
☐ Former Spouse/Partner ☐ Friend ☐ Stranger ☐ Other: _____

Assailant's Name: _____ ☐ Male / ☐ Female

Assailant's Job Title: _____

WVPP Form 1

Assailant's Program/Work Location: _____

Assailant's Supervisor's Name: _____

Incident Information

Incident Date: _____ Incident Time: _____ a.m. _____ p.m.

Incident Location (be specific): _____

Possible reason for incident: *(If known, check all that apply)*

- | | |
|---|--|
| <input type="checkbox"/> Conflict with co-worker/former co-worker | <input type="checkbox"/> Received disciplinary |
| action <input type="checkbox"/> Conflict with management | <input type="checkbox"/> Domestic violence |
| <input type="checkbox"/> Retaliation | <input type="checkbox"/> Other: _____ |

Nature of incident *(check all that apply)*:

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> Stalked | <input type="checkbox"/> Sexually assaulted/harassed | <input type="checkbox"/> Knifed (or attempted) |
| <input type="checkbox"/> Grabbed | <input type="checkbox"/> Verbally harassed | <input type="checkbox"/> Bomb threat |
| <input type="checkbox"/> Pushed | <input type="checkbox"/> Verbally threatened | <input type="checkbox"/> Destruction of property |
| <input type="checkbox"/> Slapped | <input type="checkbox"/> Hit with fist | <input type="checkbox"/> Arson |
| <input type="checkbox"/> Scratched | <input type="checkbox"/> Hit with object | <input type="checkbox"/> Robbery |
| <input type="checkbox"/> Bitten | <input type="checkbox"/> Threatened with weapon | <input type="checkbox"/> Animal attack |
| <input type="checkbox"/> Spit on | <input type="checkbox"/> Assaulted with weapon | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Kicked | <input type="checkbox"/> Shot (or attempted) | |

If a weapon was used describe it in detail the best you can:

Were you physically injured?

- ☐ No
- ☐ Yes If yes, please specify your injury: _____

Was medical treatment required?

- ☐ No
- ☐ Yes If yes, please specify where you received medical treatment: _____

Did the police respond to the incident? ☐ No ☐ Yes

If yes, which police department responded? _____

Was a police report filed? ☐ No ☐ Yes

If yes, what is the police report number? _____

Were you singled out? ☐ No ☐ Yes

Were you alone when the incident occurred? ☐ No ☐ Yes

Describe the incident in detail: _____

Did you have reason to believe that the incident may occur? ☐ No ☐ Yes

If yes, please specify why? _____

Has this type or a similar type of incident ever happen to you before? ☐ No ☐ Yes

If yes, please specify: _____

Were there any witnesses? ☐ No ☐ Yes If yes, please name witnesses:

Witness #1: _____

An EOC employee? ☐ No ☐ Yes Phone # if available: (_____) _____

Witness #2: _____

An EOC employee? ☐ No ☐ Yes Phone # if available: (_____) _____

Witness #3: _____

An EOC employee? ☐ No ☐ Yes Phone # if available: (_____) _____

What do you feel can be done to avoid such an incident in the future? _____

Are you aware of the services that our Employee Assistance Program provides?

☐ No ☐ Yes

_____ Signature of Employee	_____ Employee ID#	_____ Date
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WORKPLACE VIOLENCE PREVENTION PROGRAM

Workplace Violence Prevention Assessment Checklist

Use this assessment checklist when conducting a periodic Workplace Violence Prevention Assessment to gather data for evaluation of your specific Fresno EOC Program location (workplace), so as to identify the vulnerable areas and work activities most susceptible to workplace violence.

YES	NO	N/A	
			Do employees have access to a telephone with an outside line?
			Are emergency telephone numbers posted near the phone?
			Do employees work with at least one other person throughout their shifts, or are protective measures utilized when employees work alone?
			Are there procedures in place to assure the safety of employees who open and close the building?
			Is an alarm system installed and are the employees trained on how to properly activate/deactivate the system?
			Is a "buddy system" utilized when employees work out in the field in potentially dangerous areas?
			Is the building open during evening or late-night hours?
			Is the building located in a high crime area?
			Has the building experienced threats, harassment, or other abusive behavior in the past 3 years?
			Have neighboring facilities and businesses experienced violence or crime in the past 3 years?
			Is the main entrance to the building clearly visible from the street?
			Is the area surrounding the building free of bushes or other hiding places?
			Is the lighting adequate enough to see clearly around the outside of the building?
			Are security surveillance cameras installed in high risk areas?

WVPP Form 2

YES	NO	N/A	
			Is public access to the building controlled?
			Are authorized visitors to the building required to wear an ID badge?
			Are employees required to wear an employee ID badge?
			Are there any broken windows, doors or locks that are in need of repair?
			Are security devices (locks, cameras, alarms, etc.) tested on a regular basis?
			Are the emergency escape routes and exit doors clear of obstructions?
			Is the lighting adequate enough to see clearly in all indoor areas?
			Are there safe places for employees to eat, use the restroom, store personal belongings, etc.?
			Has a safe place been established where employees can go for protection in an emergency?
			Have employees been advised about the neighborhood in which the building is located (gang colors, neighborhood culture, language, criminal activity, etc.)?
			Have employees who work during the evening, late-night or early morning been advised about special precautions to take?
			Have employees been instructed to report suspicious persons or activities?

Program/Location: _____

Date of Assessment: _____

Person Conducting Assessment: _____

Employee ID#: _____

Title: _____



**Fresno
Economic
Opportunities
Commission**

**WORKPLACE VIOLENCE PREVENTION PROGRAM
TRAINING ATTENDANCE FORM**

Program/Location: _____

Training Date: _____

Name of Trainer: _____ Employee ID#: _____

Title: _____

ID#	Employee Name	Employee Signature

[illegible]

RESPONSIBILITY

The designated Fresno EOC Workplace Violence Prevention Program Administrator, the Manager of Worker's Compensation and Safety. The program administrator has the authority and responsibility for implementing the mandates of the Fresno EOC Workplace Violence Prevention Program.

Example:

Job Title/Position	WVPP Responsibility(ies)	Phone #	Email
Workers Compensation and Safety Manager	Overall responsibility for the plan.	(559)-263-1074	Kelsie.Chaney@fresnoeoc.org
Safety and Risk Coordinator	Responsible for employee involvement and training.	(559) 263-1077	Jasmeet.Singh@fresnoeoc.org
Facilities Management	Responsible for hiring on-site security personnel ensuring building maintenance, and ensuring all facilities are within code.	(559) 263-1207	Facmgmt@fresnoeoc.org

All managers and supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Health Services
Agenda Item #: 9	Director: Jane Thomas
Subject: New Access Points Grant	Officer: Jack Lazzarini

Recommended Action

Staff recommends Committee approval for full Board consideration of the New Access Points (NAP) grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) in the amount of \$650,000 for a one-year project period from June 1, 2025, to May 31, 2026.

Background

The Department of Health and Human Services, Health Resources and Services Administration (HRSA) anticipates the availability of \$50,000,000 to support 77 new grantees by establishing Federally Qualified Health Centers (FQHC) New Access Points (NAP) sites under the Health Center Program to provide comprehensive and integrated healthcare services. FQHC NAP sites are health center service delivery sites that provide affordable, accessible, and high-quality primary health care to underserved communities and populations. Based on community needs, NAP funding expands the geographical coverage areas for health centers, enhances the range of services provided, improves health outcomes, and addresses health disparities. This funding opportunity was last opened for applications in 2019.

Fresno County has been identified as a Medically Underserved Areas/Populations (MUA/Ps), Mental Health Care Health Professional Shortage Areas (HPSAs), and Persistent Poverty County (PPC) since 1990. Health Services will be able to expand current services, outreach, and engagement to Fresno County residents experiencing the greatest health and social inequities. This funding will enhance Health Services' comprehensive range of services, including general primary health care, preventative dental care, behavioral health, community outreach, well-child services, and gynecological and obstetrical care. NAP funding aligns with Healthy People 2030 goal ECBP-D07 to increase the number of community organizations that provide prevention services.

The application has two phases: Phase 1 is due August 15, 2024, and Phase 2 is due September 30, 2024. Phase 1 requires identifying the project site, key contacts, and a project abstract. Phase 2 requires a project narrative, project budget and budget narrative, and personnel to carry out the proposed deliverables.

Fiscal Impact

This funding will support personnel, operations, construction (request cannot exceed \$250,000 for Minor Alteration & Renovation and equipment combined), and indirect costs. There is no match required. Personnel covered under this funding include nonclinical community-based practitioners such as Certified Community Health Workers and Navigators to provide Medi-Cal eligibility and enrollment support. Licensed practitioners include Medical Doctors, Dentists, and Registered Dental Hygienists. Under the Federal Torts Claims Act (FTCA), FQHCs are federally covered entities eligible for FTCA protections that reduce or eliminate malpractice insurance premiums, saving Health Center Program grantees millions of dollars yearly to be invested into direct services (HRSA, Health Center Program 2024).

Designation as a Federally Qualified Health Center (FQHC) New Access Points (NAP) site increases opportunities for specific funding and revenue streams to sustain providing services to underinsured, uninsured, or undocumented clients. The Medi-Cal Continuous Coverage Unwinding Dashboard (May 2024) reports that 510,679 or 50% of individuals in Fresno County are enrolled in Medi-Cal benefits and receiving free or low-cost medical and dental services. The Health Center Program is federally funded under Section 330 Public Services Act providing fiscal support for services provided at a reduced rate or free of charge. The funding amount is calculated based on the unfunded patient percentage. The purpose of FQHCs is to provide health care services regardless of a client's ability to pay. No client is denied services, and a sliding fee scale is used for clients who do not meet insurance requirements.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Commission meeting and allow Health Services to expand its reach in providing affordable, accessible and quality primary health care services to underserved populations through the establishment of a new health center service delivery site under the Health Center Program. If not approved, Health Services will forego funding opportunity to secure the tools, resources and technology to serve more patients in a Medically Unmet Area (MUA) where 37% of clients are not being served.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Transit Systems
Agenda Item #: 10	Director: Thomas Dulin
Subject: EnergIIZE EV Jump Start Funding Lane	Officer: Jack Lazzarini

Recommended Action

Staff recommends Committee approval for full Board consideration of the Energy Infrastructure Incentives for Zero-Emission (EnergIIZE) Commercial Vehicles Project EV Jump Start funding lane application in the maximum amount of \$750,000 due on September 10, 2024.

Background

EnergIIZE is the nation's first commercial vehicle fleet infrastructure incentive project, funded by the California Energy Commission and implemented by CALSTART, a national nonprofit organization focused on accelerating the growth of the clean transportation technology industry. EnergIIZE provides reimbursement-style grants for zero-emission vehicle (ZEV) infrastructure equipment for medium-duty and heavy-duty battery-electric and hydrogen fuel cell vehicles operated and located in California.

This funding opportunity is separate from the NUVVE agreement previously approved by the board on January 22, 2024. EV Jump Start is one of the four standard funding lanes under EnergIIZE, focused on equity-qualified projects. The application process is competitive, and applications will be scored on criteria demonstrating project readiness, cost effectiveness, and community engagement and benefit.

Fresno EOC Transit Systems is eligible to apply under this funding lane based on the following criteria:

1. Infrastructure will be installed in a designated Disadvantaged Community (DAC) or Low-Income Community (LIC).
2. Non-Profit organization that qualifies for tax-exempt status with the Internal Revenue Service under Internal Revenue Code Section 501.

Prioritization will be given to infrastructure located within a Disadvantaged Community census tract and or/Low-Income Community census tract. Also, applicants seeking more than \$150,000 in incentives will be scored based on responses to three qualitative application questions; concise answers that address all criteria will contribute to a high score.



Fiscal Impact

This funding will support the costs associated with Fresno EOC's Vehicle-to-Grid (V2G) energy project.

Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the September 16, 2024, Commission meeting and if awarded, this funding will help minimize the agency's out-of-pocket expenses. If not approved, staff will not proceed with submitting application and the agency will need to cover any remaining project costs out of its own funds if additional grant funding is not obtained.



EXECUTIVE COMMITTEE MEETING

Date: August 5, 2024	Program: Head Start 0 to 5
Agenda Item #: 11	Director: Rosa M. Pineda
Subject: FY 2024 Proposed Budget Revision for American Rescue Plan Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)	Officer: Rosa M. Pineda

Recommended Action

Staff recommends Committee approval for full Board consideration of the FY 2024 Proposed Budget Revision for the American Rescue Plan Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) – July 1, 2023- through June 30, 2024 (Early Head Start- \$130,439.06 and Head Start \$346,254.38), for a combined total of \$476,693.44.

Background

During the 2023 to 2024 Fiscal Year (FY) the program experienced savings in indirect, contractual, and other for ARPA in the amount of \$426,641.78. In addition, the program experienced savings in indirect, contractual and other for CRRSA in the amount of \$50,051.66. These savings equal more than \$250,000, thus mandating a formal budget revision to repurpose these funds for other needed, but unfunded items. Therefore, we are requesting a budget revision for the ARPA and CRRSA funds (#09HE001404) to move these line items of savings, to expenditures in other areas of the operations budget.

Head Start 0 to 5 is requesting to redirect funds from Indirect, Contractual, and Other for ARPA and CRRSA in the total amount of \$476,693.44. We are requesting these line items to be reallocated as outlined below:

- Indirect Cost \$39,360.01 (ARPA- \$14,169.61: CRRSA - \$25,190.40)
The monies is the amount to be paid to the agency for the 9% indirect cost from the ARPA/CRRSA grant.
- Contractual \$238,333.43 (EHS \$26,390.99 HS \$211,942.44)
Monies will be spent at sites to replace AC, floors, cabinets, repairing parking lot, painting centers and adding new address signage to sites.
- Other \$199,000 (HS Basic Grant)

The money will be returned to the basic grant to be used to purchase property in Sanger, CA to relocate from the current site.

On June 25, 2024, Fawnda Cole, CWPC Chairperson reviewed and approved the FY 2024 Proposed Budget Revision for ARPA and CRRSA – July 1, 2023- through June 30, 2024 (Early Head Start- \$130,439.06 and Head Start \$346,254.38), for a combined total of \$476,693.44.

On June 28, 2024, per Region 9 Program Specialist request, staff submitted this signed budget revision onto the Head Start Enterprise System (HSES) for FY 2024. These changes will assist in the full implementation of our program and School Readiness Goals by providing additional resources for children’s learning, maintenance and repair for program sites to improve the environments for children, families and staff.

Fiscal Impact

Action on this agenda item will have a fiscal impact if funds are not spent as the program will be required to return the ARPA & CRRSA funds to the Office of Head Start in the amount of \$476,693.44.

Category	Current ARPA Head Start Budget	Proposed ARPA Head Start Budget	Variance Change ARPA Head Start	Current CRRSA Head Start Budget	Proposed CRRSA Head Start Budget	Variance Change CRRSA Head Start
Indirect	\$ 247,565.72	\$ 174,054.49	\$ 73,511.23	\$ 67,922.86	\$ 26,329.40	\$ 41,593.46
Contractual	\$ 240,932.60	\$ 208,782.91	\$ 32,149.69	-	-	-
Other	\$ 199,000.00	-	\$ 199,000.00	-	-	-
Total	Head Start	ARPA	\$304,660.92	Head Start	CRRSA	\$41,593.46

Category	Current ARPA Early Head Start Budget	Proposed ARPA Early Head Start Budget	Variance Change ARPA Early Head Start	Current CRRSA Early Head Start Budget	Proposed CRRSA Early Head Start Budget	Variance Change CRRSA Early Head Start
Indirect	\$ 54,343.69	\$ 18,598.06	\$ 35,745.63	\$ 14,909.90	\$ 6,451.70	\$ 8,458.20
Contractual	\$ 135,055.42	\$ 48,820.19	\$ 86,235.23	-	-	-
Other	-	-	-	-	-	-
Total	Early Head Start	ARPA	\$121,980.86	Early Head Start	CRRSA	\$8,458.20



Conclusion

If approved by the Committee, this item will move forward for full Board consideration at the September 16, 2024 Commission Meeting. If not approved the unspent funds will be returned to Office of Head when the budget is closed out.